



Photo courtesy of Dave West

Corporation of the Township of Clearview

2022 Corporate Budget Package



CLEARVIEW

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Message from His Worship Mayor Doug Measures



I am pleased to present the 2022 Municipal Operating & Capital Budget for the Township of Clearview. Your Council formally adopted this budget on January 19, 2022.

Clearview is embracing the recovery with cautious optimism. We are clearly in an economic recovery from the pandemic and will face challenges in the days ahead. It is reassuring to know that our municipal finances are in good shape with long term plans to provide stability. We will continue to bring Clearview Township together, strengthen our economy, invest in our community and keep our residents & taxpayers safe.

This was really a TEAM effort of our Council, our CAO & Senior Management, Finance Department staff, and the public. Our municipal Treasurer, Kelly McDonald, and her finance team delivered a budget that brought consideration of the difficult economic environment our community and residents have endured during the pandemic. Staff presented Council with a modest budget that maintained services and enhanced service programs to keep our municipality moving forward. Council considered this draft budget in several workshops to make amendments and enhance programs where possible.

It was very important to Council that we approved a fair and balanced budget to protect service levels, investments in road safety and future growth. It represents our shared priorities of neighbourhood revitalization and fiscal responsibility with an eye toward investing in our future through initiatives found in the Clearview Strategic Plan.

The continuing signs of growth in our community are encouraging. Development projects for residential growth is complimented with the work being done on small commercial development across the Township. Our municipal infrastructure improvements will continue through 2022 with renewals on Public Works buildings, the Fire Hall in New Lowell, and expansion on Water/Wastewater facilities. Roads and Parks will see additional works on improving safety and enhancing maintenance levels. Council is looking forward to the return of many community events this year and we look forward to seeing the residents of Clearview as we gather safely once again.

A handwritten signature in blue ink, appearing to read "Doug Measures".

Doug Measures
Mayor

Community Profile – Clearview at a Glance

One of the southernmost municipalities in the Georgian Triangle, Clearview was established on January 1, 1994 by the amalgamation of the four municipalities of the Town of Stayner (1872), the Village of Creemore (1889), and the Townships of Nottawasaga (1851) and Sunnidale (1858).

Clearview is a 560 km² rural municipality of approximately 14,000 full time residents and thousands of seasonal residents with 4 main settlement areas consisting of Stayner, Creemore, Nottawa and New Lowell. Located 30 minutes west of Barrie, Clearview borders on Collingwood and Wasaga Beach to the north and Springwater and Angus to the east.

Clearview is about one hour from Toronto and the Pearson International Airport. Visitors will enjoy the quaint and quiet charm of rural Clearview and experience some of the most appealing scenery and natural beauty in the Georgian Triangle. Residents enjoy clean safe communities, quality homes, beautiful surroundings, great business opportunities, interesting shops, good schools; everything that a family needs.

Population profile

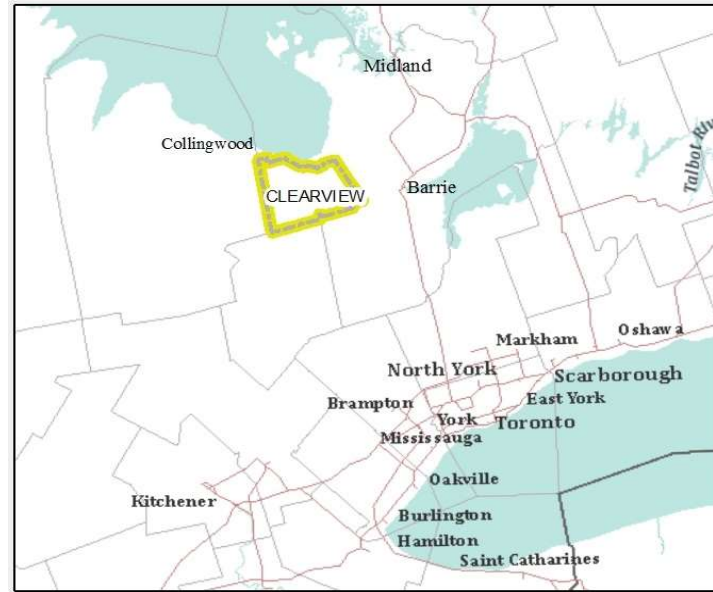
Source: Statistics Canada

Year	Clearview	Simcoe County
2016	14,151	479,650
2011	13,734	446,063
2006	14,008	422,204
2001	13,796	377,050

English-only speakers account for 97% of the population, English and French speakers less than 1% and less than 1% speak neither English nor French. 23% (3,210) of the population is 19 years of age or younger and 19% (2,625) are 65 years of age or older. The median age is 45.3.

There are 4 public elementary schools in Clearview; 1 in Stayner, 1 in Creemore, 1 in Nottawa and 1 in New Lowell. There is 1 public high school in Clearview and it is located in Stayner.

There are two medical centers located in Stayner and Creemore and the closest hospitals are the Collingwood General and Marine Hospital located in Collingwood and Royal Victoria Hospital located in Barrie. The Collingwood Airport and the Edenvale Aerodrome are both located in Clearview. The Collingwood Airport offers customs clearance.



Major employers include; Reinhart Foods, Creemore Springs Brewery, Walker Aggregates, Simcoe County District School Board and Clearview Township. The major taxpayers are not mentioned due to privacy.

Amenities and Services in Clearview:

Recreation: 2 arenas, 2 curling clubs, 1 outdoor swimming pool, 10 baseball diamonds, 5 soccer pitches, 5 tennis courts, 3 skateboard parks, 1 lawn bowling facility, 10 community halls.

Libraries: Branches in Creemore and New Lowell and the award winning branch in Stayner

Fire Protection: 5 stations to cover the large geographic area with over 100 volunteer firefighters and 16 vehicles to handle the varied terrain.

Transportation: 549 kms of roads including 284 km of hardtop, 195 km of gravel and 70 km of earthen. 73 major bridges/culverts and 21 kms of sidewalks.

Water and Sewer: 3 large and 3 small water chlorine disinfection water systems with 79 km of waterlines and 10 pumping stations. 2 sewage treatment plants with 35 km of sewer lines

Clearview Council



Clearview Council – contact information



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WARD 6 COUNCILLOR
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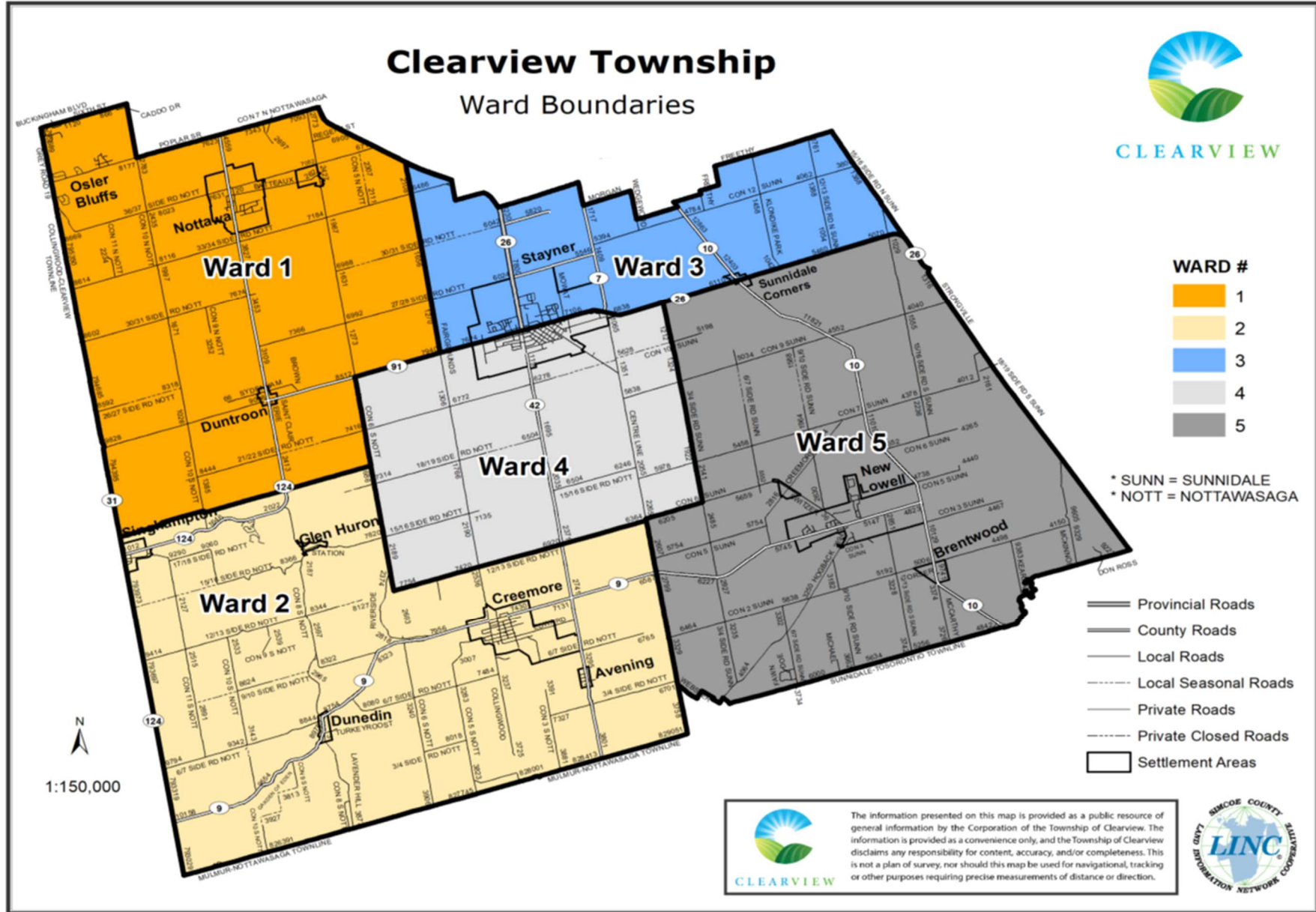
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Municipal Ward Boundaries



How Can I Get More Involved in The Budget Process?

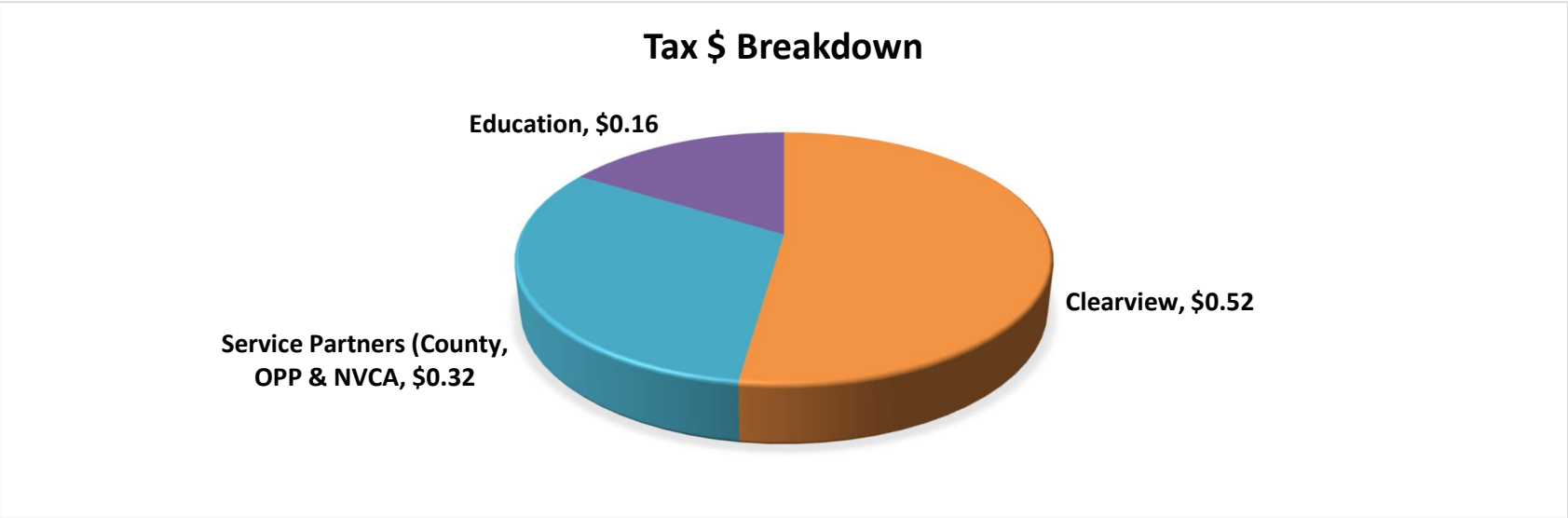
- Learn about each of the municipal Departments and their budgets. This information is available at Clearview Public Libraries, online at www.clearview.ca/home/budget or in our Administration Centre in Stayner.
- Meet with your member of Council to discuss your concerns or suggestions. Their contact information is in the front of this booklet.
- Send your ideas to the appropriate Department Head to explore the feasibility of your suggestions.
- Attend the Budget Workshops. Dates can be found online or by contacting the Clerk's office.
- Attend the Budget Public Meeting. The date can be found online or by contacting the Clerk's office.
- Attend the Council Meetings discussing the budget. Dates can be found online or by contacting the Clerk's office.
- Keep in mind that budget preparation for the next fiscal year, which begins January 1, generally starts in August of the prior year.
- Use these resources for more information:
 - Clearview website: www.clearview.ca
 - Information on Public Display at the Clearview Administration Centre
 - Clearview's Clerk or Treasurer – available using the staff directory at www.clearview.ca



2022 Budget Summary

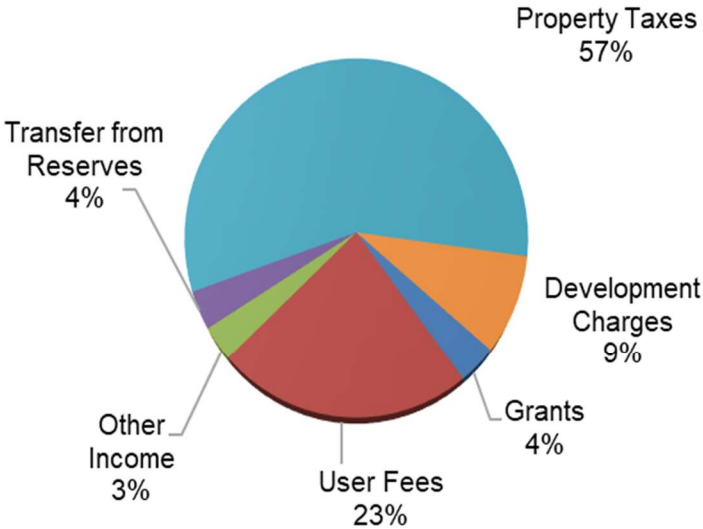
The 2022 Corporate Budget includes an estimated net residential tax increase of 2.9%, which would be an approximate \$32 increase to taxes for each \$100,000 of assessed value. Of each tax dollar collected, Clearview retains \$0.52 with \$0.16 going to the education boards and the remaining \$.032 going to our service partners.

2020 was scheduled to be a reassessment year. In a reassessment year, MPAC does a province wide valuation of what your home could be sold for and sets a four year time frame to reach that assessment. The global pandemic put that on hold, so property owners will see the same assessment this year as they did last year. The value of your property is set at the value you would have been able to sell it on the open market as of January 1, 2016.

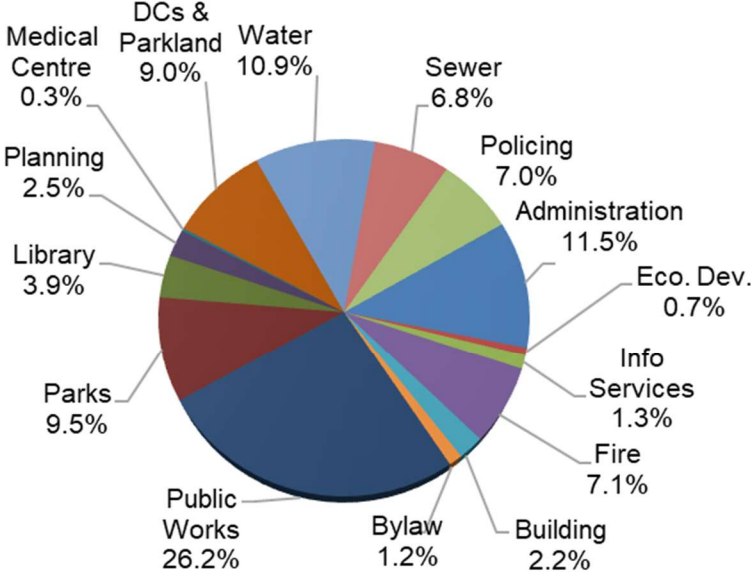


In total, Clearview will manage \$32.9 million in revenues in 2022. Property tax is the primary source of revenue to deliver municipal services including roads maintenance and repair, library services, parks and recreation services, legislative services, planning and zoning and bylaw enforcement, among others. In 2022, property taxes will amount to \$18.6 million. Of this, \$1.6 million will be used for Capital with the remaining \$17 million used in the Operating budget. These figures exclude the amounts collected for the County and the School Boards. User fees, grants and development charges are among additional sources of revenue. Water and sewer services, Building inspection services, and the Creemore Medical Centre do not receive funding from municipal property taxes.

\$32,915,172 in Total 2022 Revenues



\$32,915,172 in Total 2022 Expenses



While Policing costs are broken out in the budget due to its large amount and Clearview’s lack of control over the costs, they are included in the Clearview property tax levy on property tax bills.

Strategic Plan 2017 - 2022

In 2017, Clearview Township completed a strategic planning process that will assist in guiding the municipality from 2017 - 2022. The Strategic Plan combined consultation from residents, businesses, stakeholders, Council members and municipal staff into a master guiding document for Clearview Township.

Strategic Pillars

The Strategic Plan focuses on five key pillars that will guide the direction of the municipality for many years to come. Within each pillar, there are a series of tactics that aim to support the overall goals/objectives of the municipality.



1. Recreation and Culture

- 1.1 Develop and implement a new Recreation Master Plan that serves the recreational needs of the community.
- 1.2 Hire a Recreation and Culture staff position with the responsibility of managing the Recreation Master Plan.
- 1.3 Develop recreational programming that is tailored to the needs and desires of the community with the goal of increasing usage and participation.
- 1.4 Identify, explore and implement tourism programming opportunities within the Township.
- 1.5 Actively promote the Small Halls within the community.
- 1.6 Install standardize signage and wayfinding across the Township.
- 1.7 Identify heritage assets and create policies on Heritage Designations.
- 1.8 Explore and implement Downtown Beautification opportunities.

2. Identity-Marketing-Promotion

- 2.1 Actively promote the historically significant, culturally distinct and unique assets in Clearview Township on a broad and regional scale.
- 2.2 Promote community theatre and music events through cultural investment.
- 2.3 Hire a Marketing/Promotions staff position with the responsibility of internal and outbound marketing and promotion of the Township.
- 2.4 Create and enforce funding policies tied to the Township brand standards for local organizations and groups.

3. Economic Activity

- 3.1 Identify, support, promote and position Clearview Township as a progressive community within agribusiness cultivation.
- 3.2 Develop and implement policies that focus on small business attraction, development and support.
- 3.3 Focus on infrastructure improvement projects and initiatives across the Township.

4. Quality of Life

- 4.1 Attract residential developers with a strong emphasis on creating a mixed housing stock, with the focus of attainable housing.
- 4.2 Identify expansion opportunities for the Clearview Public Transit system.
- 4.3 Work towards ensuring that all residents have access to highspeed internet.
- 4.4 Develop and implement policies to support the creation of housing and accommodation options for seniors.

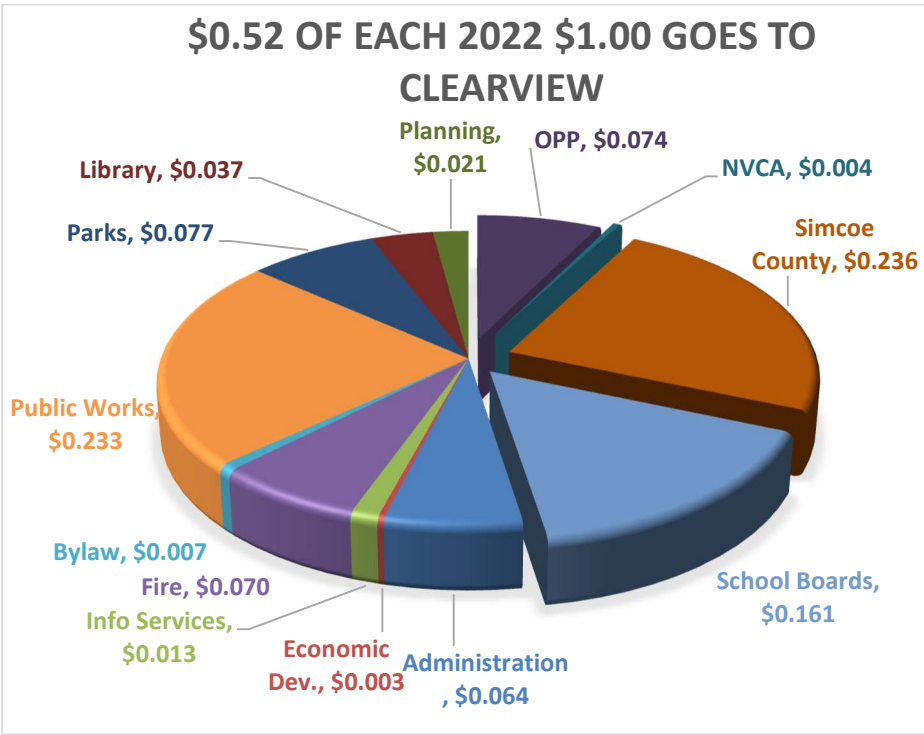
5. Governance

- 5.1 Define Council roles on Representational Boards, Commissions and Committees.
- 5.2 Enhance Council engagement through a review of engagement practices and techniques.
- 5.3 Strengthen advocacy role with respect to Provincial and Federal decisions that impact Clearview Township.

Where your Total Tax Dollars are Spent

Clearview issues property tax bills and collects money on behalf of Simcoe County and the School Boards. This saves the taxpayer money by saving administrative costs at the County and the School Boards. Clearview remits almost half of the money collected through property taxation to outside organizations including; Simcoe County, the 4 School Boards, the OPP and the NVCA

The charts below show how the Operating Budget expenses were allocated by Department with the NVCA requisition broken out of the General Administration Department.

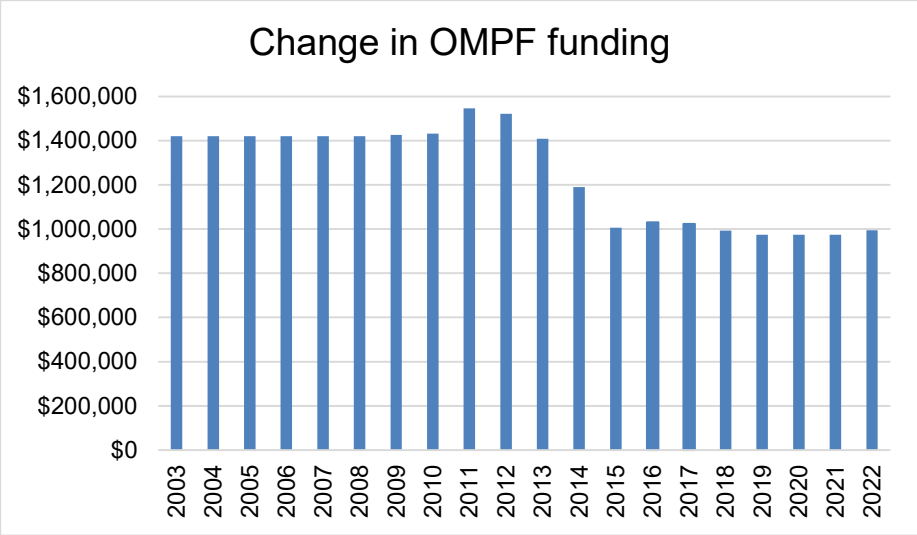


The main changes from 2021 to 2022 are the changes in Public Works and Administration budgets. Administration increases reflect increased staffing as well as election year expense. Public Works increases are due to ongoing need for capital infrastructure repairs and replacements. An additional \$100,000 is also being transferred to the Heavy Equipment replacement reserve as costs for this type of equipment continue to rise

Revenue Trends

Senior Managers review budgeted revenue against actual received for the prior year and adjust budgeted revenues, taking into account future trends. Property taxes based on MPAC calculated property assessment values have been and continue to rise at a steady pace to offset inflation, decreases in other revenues, increases beyond inflation in certain costs including policing, and reductions in annual operating grants.

Grants revenue is challenged on the operating side as OMPF funding has remained constant while expenses continue to rise with inflation and other factors. To maintain service levels the general municipal taxation has had to increase.



Operating and Capital Budget Forecast

The operating budget is expected to continue to steadily increase due to inflation and expansion of services. The capital budget for the current year is generally larger than future capital budgets due to projects that are carried forward or multi-year projects budgeted in full in the current year. Sometimes projects are carried forward due to delays in gaining approvals or the projects are expected to take multiple years to complete. Some reasons for new multi-year projects being budgeted in full in the current year are; uncertainty as to expenditure timeline as the project has not been tendered yet, grant application guidelines require the entire project to be included in the current year budget, ensuring the full capital cost of a project is known as typically only the first year of the multi-year budget is given consideration, anticipated transfer of developer assets cannot be confirmed to a specific date at the time the budget is set.

Development Charge revenues are highly variable and depend upon eligible building permits being approved. Thousands of new units have received approval for construction over the past few years. The developers involved with those projects have pre-paid over \$5 million in Stayner Water Development Charges. Continued discussions with the development community are expected to result in the completion of the Stayner water source solution.

Water and Sewer user fees are scheduled to increase at a steady rate based on the approval of the 6-year Water Financial Plan. Other Income continues to remain constant for the standard portions while several Local Improvement initiatives may provide additional funds, although they are targeted to offset the related expenses.

What is the Operating Budget and the Capital Budget?

Clearview budgets using a modified accrual basis and does not budget for amortization although amortization is calculated and included in the year-end financial statements. Clearview’s total Fiscal 2022 budget is \$100.7 million including anticipated DC revenue. The Municipal Act (2001) requires a balanced budget. The budget is divided into two major categories: Operating and Capital.

Operating Budget

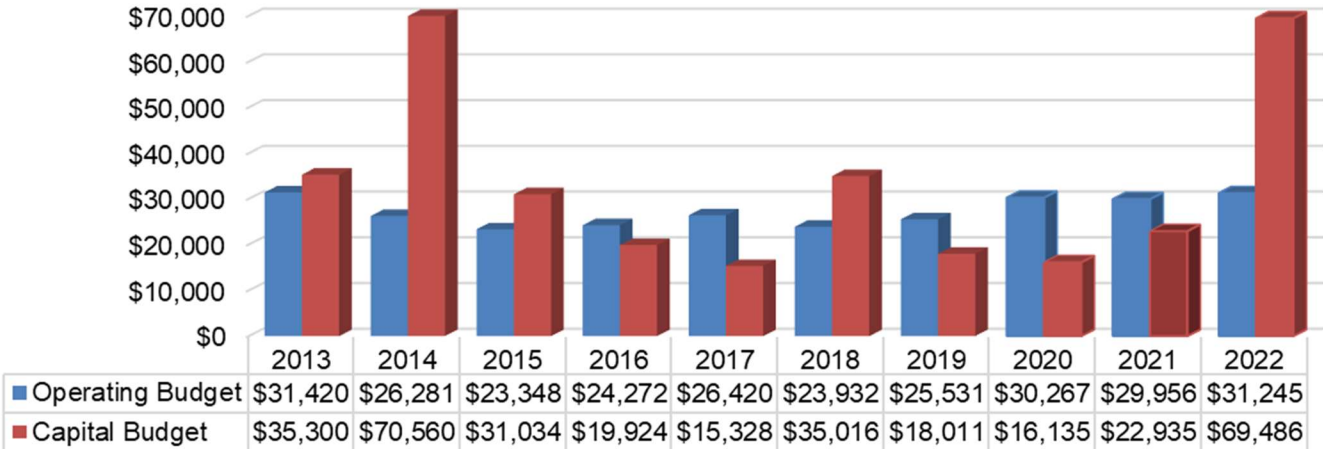
The operating budget is a proposed plan of revenue and expenditures for a given year. The operating budget funds Clearview’s day-to-day expenses, including salaries and benefits of Clearview employees, rent and utilities, materials and supplies, and equipment needed to provide public safety, recreation, water, sewer, roads, and other services to Clearview residents. The operating budget is \$31.2 million which represents 31% of the total municipal budget.

Capital Budget

Capital projects are individual physical assets that cost more than \$5,000 or \$20,000 as a pool of like assets and are recorded as Tangible Capital Assets. The capital budget is \$69.5 million which represents 69% of the total Clearview budget and is funded through a combination of taxation, user fees, borrowing, developer contributions and development charges, and other sources. Proposed projects that are contingent on grant funding are included as the municipality cannot apply for grants if the project, in its entirety, is not already included in the capital budget, even if the spending is anticipated to occur in a future budget year that has not yet been approved by Council. The municipality also includes anticipated developer contributions of new infrastructure in the capital budget.

The large jump in capital for 2022 is primarily growth related and funded from development charges and developer contributions. If the growth doesn’t occur, the projects will not go forward

Clearview Budget History (in '000s)



Clearview Tax Rates

Property Tax Class	2021 Clearview Tax Rate	2022 Clearview Tax Rate	2021 Clearview Tax Revenue	2022 Clearview Tax Revenue	\$ Change
Residential	0.00680716	0.00707654	\$15,094,876	\$16,163,062	\$1,068,186
Farmland I	0.00510537	0.00530741	\$36,569	\$38,016	\$1,447
Farmland II	0.00680716	0.00707654	\$0	\$0	\$0
Landfill	0.00680716	0.00707654	\$6,648	\$6,911	\$263
Multi Residential	0.00680716	0.00707654	\$75,808	\$79,068	\$3,260
New Multi Residential	0.00680716	0.00707654	\$0	\$0	\$0
Commercial Occupied	0.00832039	0.00864965	\$1,035,399	\$1,119,257	\$83,858
Commercial Excess Vacant	0.00832039	0.00864965	\$41,789	\$59,487	\$17,699
New Constr Comm O	0.00832039	0.00864965	\$0	\$0	\$0
New Constr Comm E V	0.00832039	0.00864965	\$0	\$0	\$0
Industrial Occupied	0.00811754	0.00843877	\$83,065	\$77,937	-\$5,128
Industrial Excess Vacant	0.00811754	0.00843877	\$21,320	\$26,395	\$5,075
Farm Based Small Business	0.00207616	0.00210969	\$101	\$105	\$4
New Constr Ind O	0.00811754	0.00843877	\$40,063	\$50,644	\$10,580
New Constr Ind E V	0.00811754	0.00843877	\$0	\$0	\$0
Pipeline	0.00882616	0.00917544	\$46,532	\$49,401	\$2,869
Farmland	0.00170179	0.00176914	\$900,545	\$918,343	\$17,798
Managed Forest	0.00170179	0.00176914	\$38,078	\$41,852	\$3,774
			\$17,420,793	\$18,630,478	\$1,209,685

The vast majority of Clearview tax revenue is from the Residential property tax class with the Commercial property tax class a distant second. Clearview does not identify the largest property tax payers due to privacy. No property owner pays more than 10% of the total taxes collected.

Almost half of the increased taxes will come from growth in the assessment base and not existing ratepayers. The growth for Clearview in 2022 is projected to be over \$500,000 putting us in the top 10 for New assessment (population under 15,000) according to MPAC statistics.

The following illustrations can be helpful in considering the difference between additional assessment that comes from growth and the restatement of values for existing assessable property within the context of a reassessment or the annual phase-in of those changes.



Tax Installments

Billing	Mailed	Instalment	Due Date
Interim Tax Bill	February 2021	1	March 24, 2022
Interim Tax Bill	February 2021	2	May 26, 2022
Final Tax Bill	June 2021	3	July 28, 2022
Final Tax Bill	June 2021	4	September 29, 2022

Interim tax bills are calculated at 50% of the total prior years tax bill. The Final Tax Bill is the entire current year’s tax levy including Local Improvement charges and/or BIA levies if applicable less the amount from the Interim Tax Bill. The entire tax increase or decrease will be reflected on the Final Tax Bill and as such the Final Tax Bill is typically more than the Interim Tax Bill. The total taxes for the year would be the total of the 4 tax instalments and not double the Final Tax Bill.

2022 Budget by Departments

The Corporation of the Township of Clearview is a municipal corporation headed by an elected Council consisting of a Mayor, Deputy Mayor, and seven Councilors representing the seven wards. This will change at the end of this year as a ward boundary review has decreased the number of Councilors from seven to five.

Reporting to the Council, the Chief Administrator Officer (CAO) directs and co-ordinates the general management of business affairs of Clearview, in accordance with the by-laws, policies, and plans established and approved by Council to ensure the delivery of high quality services and facilities which preserve or enhance the social, economic, and physical well-being of the communities at best value for the residents of Clearview.

Under the authority of the Council, the CAO delegates the responsibility of carrying out the day-to-day functions of the municipality to the Senior Management Team. The Senior Management Team consists of eight staff members, including the CAO, and are responsible for all departments with the exception of the Clearview Public Library which is managed by the Clearview Public Library Board which is appointed by Council.

Clearview's budgeting is divided into 2 main categories; departments funded by Property Taxation and departments that are not. The departments that are not subsidized by Property Taxes are generally referred to as self-funding. Self-funding means that the revenues collected by these departments are used to pay for the expenses of the department. Tax dollars are not used by self-funded departments.

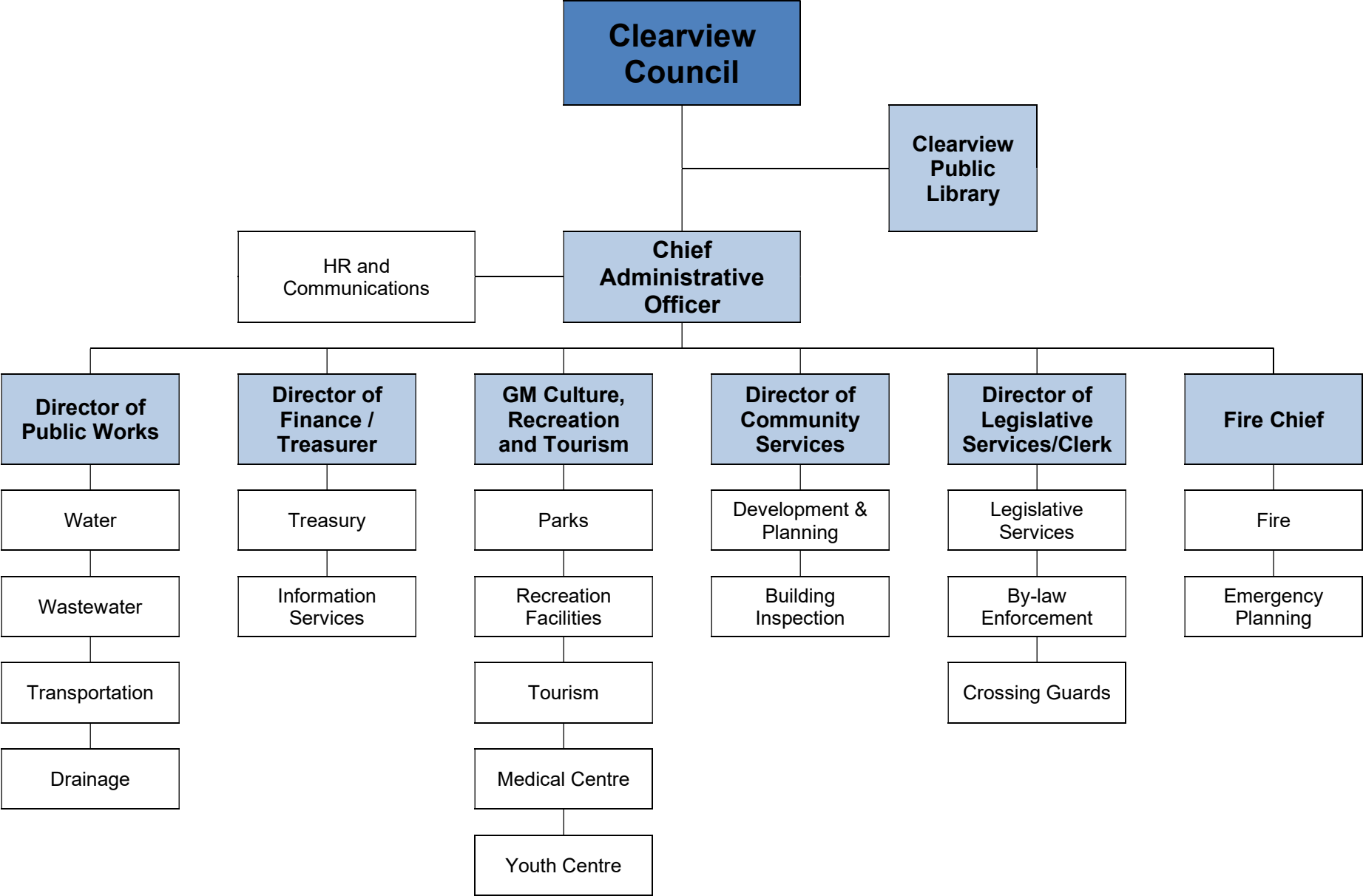
Summary of Operating and Capital Projects

The following sections have an analysis of the Operating Budget for the various municipal Departments showing the cause for the variances in the changes year-over-year in budgeted amounts. Information on operating and capital projects and reserves for each department are also included. The full financial details of these projects are available in the pages following the General Operating and Capital Budget Summary or in each Departmental section on the Proposed Capital and Operating Projects information sheets.

Segmentation of Departments for Financial Reporting

The segmentation of the Departments is in line with provincial Financial Information Return (FIR) reporting requirements and as according to Finance Procedure 2010-004 "Financial Statement Segmentation" as required by PSAB regulations.

It is important to note that while Policing Services is included in the General Administration portion of the Clearview Budget it is broken out separately in the tax increase calculations. This is due to Policing Services being a large budgetary item in comparison with the rest of the Municipal budget and one in which Clearview has little to no control over to effect service level changes or expense reductions. The minimum policing standards are set by the Province and the salaries and wages, by far the largest component of the Huronia West OPP budget, are negotiated and set by the Province.



2022 Consolidated Operating Report

TOWNSHIP OF CLEARVIEW
CONSOLIDATED OPERATING FINANCIAL REPORT



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-1,259,400.00	-2,098,407.63	-1,178,570.00	-1,743,300.58	-1,210,888.00	-32,318.00	2.74
USER FEES	-7,018,800.00	-6,350,939.60	-7,303,500.00	-7,094,632.20	-7,695,915.00	-392,415.00	5.37
OTHER INCOME	-1,061,326.00	-1,841,081.61	-1,066,100.00	-639,912.00	-1,025,200.00	40,900.00	-3.84
TRANSFER FROM RESERVES	-1,122,100.00	-777,320.25	-1,183,490.00	-151,361.78	-1,151,790.00	31,700.00	-2.68
OWN PURPOSE TAX	-16,998,274.00	-17,056,831.05	-17,669,485.00	-18,422,783.48	-18,875,379.00	-1,205,894.00	6.82
DEVELOPMENT CHARGES	-2,956,000.00	-6,413,587.83	-2,956,000.00	-3,146,780.87	-2,956,000.00	0.00	0.00
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total REVENUE	-30,415,900.00	-34,538,167.97	-31,357,145.00	-31,198,770.91	-32,915,172.00	-1,558,027.00	4.97
EXPENSE							
SALARIES, WAGES & BENEFITS	6,674,200.00	6,323,017.37	6,819,595.00	6,727,620.54	7,378,970.00	559,375.00	8.20
ADMINISTRATION	4,267,200.00	5,130,648.37	4,296,600.00	3,475,556.03	4,301,182.00	4,582.00	0.11
CONTRACTED SERVICES	3,958,200.00	3,598,924.26	3,762,900.00	3,728,112.65	4,040,227.00	277,327.00	7.37
FACILITY UTILITIES	927,000.00	882,071.48	913,350.00	916,120.83	932,800.00	19,450.00	2.13
FACILITY MAINTENANCE	617,800.00	494,882.52	561,500.00	568,939.34	589,500.00	28,000.00	4.99
INSURANCE	324,700.00	342,474.95	355,000.00	391,213.22	363,700.00	8,700.00	2.45
VEHICLES & EQUIPMENT	528,700.00	553,555.79	541,300.00	652,002.10	645,520.00	104,220.00	19.25
AMORTIZATION	0.00	2,196,534.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	5,372,800.00	9,785,551.81	6,033,850.00	7,852,506.94	5,912,460.00	-121,390.00	-2.01
TRANSFER TO CAPITAL	405,200.00	1,214,054.94	411,420.00	0.00	393,000.00	-18,420.00	-4.48
Total EXPENSE	23,075,800.00	30,521,715.49	23,695,515.00	24,312,071.65	24,557,359.00	861,844.00	3.64
WORKS EXPENSE							
SALARIES, WAGES & BENEFITS	1,645,300.00	1,968,533.83	1,677,700.00	1,880,399.13	1,850,250.00	172,550.00	10.28
ADMINISTRATION	1,293,000.00	1,167,747.98	1,374,100.00	1,408,070.32	1,449,100.00	75,000.00	5.46
CONTRACTED SERVICES	1,413,000.00	1,470,546.30	1,340,200.00	1,850,361.40	1,469,000.00	128,800.00	9.61
FACILITY UTILITIES	58,000.00	33,738.64	60,000.00	30,943.75	61,000.00	1,000.00	1.67
FACILITY MAINTENANCE	100,000.00	141,266.07	103,000.00	144,225.66	105,000.00	2,000.00	1.94
INSURANCE	116,000.00	124,544.26	137,000.00	139,221.69	139,050.00	2,050.00	1.50
VEHICLES & EQUIPMENT	829,000.00	889,045.89	858,000.00	939,973.90	785,000.00	-73,000.00	-8.51
AMORTIZATION	0.00	1,734,892.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	1,078,000.00	1,191,971.00	1,128,000.00	1,129,391.98	1,228,000.00	100,000.00	8.87
TRANSFER TO CAPITAL	807,800.00	832,207.88	983,630.00	0.00	1,271,413.00	287,783.00	29.26
Total WORKS EXPENSE	7,340,100.00	9,554,493.85	7,661,630.00	7,522,587.83	8,357,813.00	696,183.00	9.09
Total OPERATING	0.00	5,538,041.37	0.00	635,888.57	0.00	0.00	0.00

2022 Proposed General, Water, and Sewer Capital Projects

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2022

Township of Clearview Proposed CAPITAL Projects
Capital Expenditures Investment in Infrastructure Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Developer Contribs	DCs	Oth Res Fund Def Rev	Reserves	Debentures	Total
Administration										
	Council Chambers Renovations	\$ 175,000		50,000				125,000		\$ 175,000
	Office equipment replacement	\$ 30,000						30,000		\$ 30,000
		\$ -								\$ -
	General Administration Sub-total	\$ 205,000	-	50,000	-	-	-	155,000	-	\$ -
Information Services										
	Computer Replacement	\$ 25,000	25,000							\$ 25,000
	Printer Replacement	\$ 1,000	1,000							\$ 1,000
	Other Computer Equipment	\$ 3,500	3,500							\$ 3,500
	Council Computers	\$ 15,000						15,000		\$ 15,000
	Networking Equipment	\$ 10,000						10,000		\$ 10,000
	Secondary Server	\$ 20,000						20,000		\$ 20,000
	Virtual Server	\$ 40,000						40,000		\$ 40,000
		\$ -								\$ -
	Information Services Sub-total	\$ 114,500	29,500	-	-	-	-	85,000	-	\$ -
		\$ -								\$ -
Fire Protection Services										
	Station 6 Addition	\$ 200,000						200,000		\$ 200,000
	Contribution to Station 3	\$ 1,787,500	4,000			947,400	236,100	600,000		\$ 1,787,500
	Bunker Gear Replacement	\$ 40,000	40,000							\$ 40,000
	Replace Car 3	\$ 60,000	60,000							\$ 60,000
	Equipment	\$ 51,000	51,000							\$ 51,000
		\$ -								\$ -
	Fire and Emergency Sub-total	\$ 2,138,500	155,000	-	-	947,400	236,100	800,000	-	\$ -
		\$ -								\$ -
Public Works										
Admin, Bldg, and Equip										
	Stayner Sand Dome	\$ 2,300,000	230,000			2,070,000				\$ 2,300,000
	New Lowell Works Building	\$ 1,787,500	4,000			947,400		836,100		\$ 1,787,500
	TR03-02	\$ 350,000						350,000		\$ 350,000
	TR08-42	\$ 350,000						350,000		\$ 350,000
	Roadside Grass Mower	\$ 30,000	30,000							\$ 30,000
	Traffic Control Equipment	\$ 30,000	30,000							\$ 30,000
		\$ -								\$ -
Bridges										
	220a-60 - Blue Mountain – Clearview Townline - Refurbishr	\$ 385,000						385,000		\$ 385,000
	639-65 - Brock Street - Stayner - Design	\$ 37,000						37,000		\$ 37,000
	Concession 2 Bridge Engineering	\$ 40,000						40,000		\$ 40,000
		\$ -								\$ -
Road Construction										
	Mowat Street - Highway 26 north Urbanization	\$ 2,000,000	125,000	175,000		1,400,000		300,000		\$ 2,000,000
	Mowat St/Highway 26/Superior St Intersection	\$ 1,000,000	380,663			619,337				\$ 1,000,000
	Margaret Street - County Road 42 to Clarence St	\$ 901,700	90,170			811,530				\$ 901,700
	Margaret Street - Clarence St to Warrington Rd.	\$ 1,315,800	131,580			1,184,220				\$ 1,315,800
	Sunnidale Street - Philip St to Centreline Road	\$ 2,867,000				2,581,000		286,000		\$ 2,867,000
	Concession 10 - N/O County Road 91- Part 2	\$ 500,000					500,000			\$ 500,000
	Locke Ave - Highway 26 to Jonathan Court	\$ 648,000						648,000		\$ 648,000
		\$ -								\$ -

2022 Proposed General, Water, and Sewer Capital Projects (cont.)

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2022

Township of Clearview Proposed CAPITAL Projects		Sources of Financing								
Capital Expenditures Investment in Infrastructure		Budget	Taxation/ User Fees	Grants Subsidies	Developer Contribs	DCs	Oth Res Fund Def Rev	Reserves	Debentures	Total
Sidewalks										
	Sidewalk Construction	\$ 200,000		200,000						\$ -
	Road Urbanization	\$ 250,000	250,000							\$ 200,000
	Public Works Sub-total	\$ 14,992,000	1,271,413	375,000	-	9,613,487	500,000	3,232,100	-	\$ 250,000
Parks & Recreation										
	Zero Turn Mower (2)	\$ 35,000						35,000		\$ 35,000
	Towing Trailers (2)	\$ 25,000						25,000		\$ 25,000
Stayner Arena										
	lobby Flooring	\$ 75,000						75,000		\$ 75,000
	Roof Repairs Office Arena	\$ 100,000						100,000		\$ 100,000
	Dressign Room Hallway Flooring	\$ 15,000	15,000							\$ 15,000
	Replace Ic Resurfacer	\$ 120,000						120,000		\$ 120,000
Creemore Arena										
	Roof Repairs - Office	\$ 100,000						100,000		\$ 100,000
	Dressing Room Hall Flooring	\$ 10,000	10,000							\$ 10,000
Stayner Pool										
	Replace Boiler	\$ 75,000	61,500					13,500		\$ 75,000
Stayner Parks										
	Station Park redevelopment - Phase 2	\$ 883,200		883,200						\$ -
	Accessible Park - Stayner Arena	\$ 120,000						120,000		\$ 883,200
Creemore Parks										
	Mad River park Upgrade	\$ 20,000		10,000				10,000		\$ 120,000
	Station on the Green Furnace	\$ 5,146						5,146		\$ 20,000
Trails										
	Trails Construction	\$ 30,000	30,000							\$ 5,146
Community Hall Boards and Local Boards										
	Hall AODA Renovations	\$ 4,000,000	-				1,500,000		2,500,000	\$ 4,000,000
	Parks and Recreation Sub-total	\$ 5,613,346	116,500	893,200	-	-	1,500,000	603,646	2,500,000	
Clearview Public Library										
	Computers	\$ 6,000	4,725	1,275						\$ 6,000
	Materials	\$ 87,275	87,275							\$ 87,275
	Library Services Sub-total	\$ 93,275	92,000	1,275	-	-	-	-	-	
General Capital Projects Total		\$ 23,156,621	\$ 1,664,413	\$ 1,319,475	\$ -	\$ 10,560,887	\$ 2,236,100	\$ 4,875,746	\$ 2,500,000	\$ 23,156,621

2022 Proposed General, Water, and Sewer Capital Projects (cont.)

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2022

Township of Clearview Proposed CAPITAL Projects

Capital Expenditures Investment in Infrastructure

Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Developer Contribs	DCs	Oth Res Fund Def Rev	Reserves	Debentures	Total
Municipal Waterworks										
Admin, Bldg, and Equip										
	Hydrants Valves CR & ST combined	\$ 14,500	14,500							\$ 14,500
Stayner Waterworks										
	Chlorine Pumps x 4	\$ 19,836	19,836							\$ 19,836
	Main Street Water Service Replacment	\$ 60,000	60,000							\$ 60,000
	KPR Well Development & SWP	\$ 2,124,840				2,124,840				\$ 2,124,840
	KPR Design	\$ 420,333				420,333				\$ 420,333
	KPR Construction - Well & Reservoir Site	\$ 5,496,700				5,496,700				\$ 5,496,700
	KPR Construction - Watermain	\$ 11,892,750				11,892,750				\$ 11,892,750
	Locke 26 to Jonathan Watermain	\$ 405,650	405,650							\$ 405,650
	Phillips Water	\$ 812,250	268,042			544,208				\$ 812,250
	Sunnidale St. Water	\$ 1,604,000	753,880			850,120				\$ 1,604,000
	Margaret Street Water	\$ 2,967,000	296,700		890,100	1,780,200				\$ 2,967,000
	Stayner Well 1&3 Lane Improvement	\$ 20,000	20,000							\$ 20,000
Creemore Waterworks										
	200 mm Mary St. George St. to WWTP Watermain (build)	\$ 225,000	225,000							\$ 225,000
	150 mm Mary St. Caroline to Elizabeth 130m	\$ 225,000			225,000					\$ 225,000
	150 mm Mary St. Elizabeth to Edward 100m	\$ 225,000	112,500		112,500					\$ 225,000
	150 mm Mary St. Edward to George St. 120m	\$ 225,000	112,500		112,500					\$ 225,000
	Chlorine Pumps x2	\$ 9,917	9,917							\$ 9,917
	Well # 2 Level Sensor	\$ 1,653	1,653							\$ 1,653
New Lowell Waterworks										
	pressure tanks 11,12,13,14,15	\$ 8,265	8,265							\$ 8,265
	Well # 2 level sensor	\$ 1,653	1,653							\$ 1,653
	Reservoir PLC Upgrade	\$ 55,000	55,000							\$ 55,000
	Well 2 Replacement	\$ 60,000	60,000							\$ 60,000
Buckingham Woods Waterworks										
	Water Meter 1 & 2	\$ 1,058	1,058							\$ 1,058
Municipal Waterworks Subtotal		\$ 26,875,405	\$ 2,426,154	\$ -	\$ 1,340,100	\$ 23,109,151	\$ -	\$ -	\$ -	\$ 26,875,405
Municipal Wastewater										
Stayner Wastewater										
	Provision for Sewer Pipes oversizing and additional depth	\$ 238,700				238,700				150,000.00
	Stayner Blower Upgrades	\$ 150,000	150,000							211,060.00
	Locke 26 to Jonathan Sewermain	\$ 211,060	211,060							1,767,990.00
	Phillips Sanitary	\$ 1,767,990	583,437			1,184,553				4,247,000.00
	SE Stayner SPS and FM	\$ 4,247,000	1,325,000			2,922,000				3,548,000.00
	Sunnidale St. Sanitary	\$ 3,548,000	1,880,000			1,668,000				-
	Margaret Street Sanitary	TBD								-

2022 Proposed General, Water, and Sewer Capital Projects (cont.)

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2022

Township of Clearview Proposed CAPITAL Projects

Capital Expenditures Investment in Infrastructure

Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Developer Contribs	DCs	Oth Res Fund Def Rev	Reserves	Debentures	Total
Creemore Wastewater										
	WAS PUMP	\$ 10,500	10,500							3,500.00
	VACUUM PUMP	\$ 3,500	3,500							10,000.00
	RAS PUMP	\$ 10,000	10,000							6,500.00
	SUBMERSIBLE PUMP X 2	\$ 6,500	6,500							4,000.00
	CHEMICAL PUMP # 1	\$ 4,000	4,000							4,000.00
	CHEMICAL PUMP # 2	\$ 4,000	4,000							4,000.00
	MILLTRONIC MULTI RANGER - LEVEL MONITOR	\$ 4,000	4,000							6,000.00
	MILLTRONIC MULTI RANGER - LEVEL MONITOR	\$ 6,000	6,000							15,000.00
	INFLUENT PUMP # 3	\$ 15,000	15,000							3,000.00
	FLOW METER	\$ 3,000	3,000							5,500.00
	DIP TANK HEATER	\$ 5,500	5,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATOR	\$ 2,500	2,500							2,500.00
	PNEUMATIC ACTUATED B-VALVE	\$ 1,100	1,100							1,100.00
	PNEUMATIC ACTUATED B-VALVE	\$ 1,100	1,100							1,100.00
	VFD CONTROL PANEL	\$ 5,000	5,000							5,000.00
	VFD CONTROL PANEL	\$ 5,000	5,000							5,000.00
	VFD CONTROL PANEL	\$ 5,000	5,000							5,000.00
	VFD CONTROL PANEL	\$ 5,000	5,000							5,000.00
	VFD CONTROL PANEL	\$ 5,000	5,000							10,500.00
	INFLUENT PUMP # 2	\$ 10,500	10,500							4,000.00
	Citric Diaphragm Pump # 2	\$ 4,000	4,000							4,000.00
	Citric Diaphragm Pump # 3	\$ 4,000	4,000							40,000.00
	BLOWER	\$ 40,000	40,000							2,000.00
	pH GUAGE	\$ 2,000	2,000							40,000.00
	PLC UPGRADES	\$ 40,000	40,000							60,000.00
	ADDITIONAL MONITORING EQUIPMENT	\$ 60,000				60,000				250,000.00
	RAS Piping Modifications	\$ 250,000				250,000				150,000.00
	CR WWTP Screen Upgrades	\$ 150,000				150,000				150,000.00
	Eq. Tank PS/Controls	\$ 150,000	150,000							385,000.00
	Additional / Replacement Membrane Cassettes	\$ 385,000				385,000				4,237,000.00
	Sewage Pump Station	\$ 4,237,000			4,237,000					340,000.00
	Sewage Forcemain associated with SPS	\$ 340,000			340,000					3,500,000.00
	Brewery Sewage Pre-Treatment & Forcemain	\$ 3,500,000			3,500,000					-
	Municipal Wastewaterworks Subtotal	\$ 19,454,450	\$ 4,519,197	\$ -	\$ 8,077,000	\$ 6,858,253	\$ -	\$ -	\$ -	\$ 19,205,250
	Total Municipal Capital Budget	\$ 69,486,476	\$ 8,609,764	\$ 1,319,475	\$ 9,417,100	\$ 40,528,291	\$ 2,236,100	\$ 4,875,746	\$ 2,500,000	\$ 69,237,276

General Administration including Council

The General Administration Department is responsible for the implementation and management of new and existing government policies and programs under the direction of the elected Clearview Council.

This broadly defined department includes many individual departments in the budget framework including; Council, the CAO's office, Legislative Services Department, the Finance Department, Human Resources, Information Services, Economic Development, policing services and the management of properties and buildings not assigned to another department. Several of these are broken out separately for budget purposes specifically; Council and Clerk's Department, Economic Development, Information Services and Policing Services.

Legislative Services plays an important liaison role between Council, staff and the public, and provides a variety of services including marriage license and burial services, municipal election administration, all legislative support for Council including meeting minutes and agendas, and manages the corporation's records. It also manages the municipality's by-law and crossing guard functions.

Financial Services is comprised of a team of experts that coordinate and analyze all financial transactions to enable our residents and partners to provide effective financial services. The primary role of the department is to ensure effective financial management and stewardship of Township resources.

Human Resources supports the achievement of the Township's goals by providing strategic solutions. HR ensures the Township is able to attract the best talent at an effective cost. HR also oversees Health and Safety, Accessibility, and manages employment related risk management and compliance. HR regularly completes the recruitment of upwards of 50 hires each year.



Clearview Administration Centre in Stayner

General Administration

TOWNSHIP OF CLEARVIEW
 GENERAL ADMINISTRATION FINANCIAL REPORT



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-1,024,000.00	-1,857,545.96	-1,024,000.00	-1,965,536.41	-1,017,700.00	6,300.00	-0.62
USER FEES	-44,000.00	-62,664.60	-44,000.00	-74,348.20	-44,000.00	0.00	0.00
OTHER INCOME	-569,726.00	-1,080,212.97	-564,500.00	-57,631.54	-524,500.00	40,000.00	-7.09
TRANSFER FROM RESERVES	-52,600.00	-22,688.00	-232,600.00	0.00	-199,600.00	33,000.00	-14.19
OWN PURPOSE TAX	-16,998,274.00	-17,056,831.05	-17,669,485.00	-17,653,242.43	-18,875,379.00	-1,205,894.00	6.82
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total REVENUE	-18,688,600.00	-20,079,942.58	-19,534,585.00	-19,750,758.58	-20,661,179.00	-1,126,594.00	5.77
EXPENSE							
SALARIES, WAGES & BENEFITS	2,030,500.00	2,070,984.76	2,087,850.00	1,532,566.81	2,215,050.00	127,200.00	6.09
ADMINISTRATION	1,026,700.00	2,244,450.14	1,035,400.00	550,892.54	1,089,242.00	53,842.00	5.20
CONTRACTED SERVICES	2,608,000.00	2,593,201.81	2,747,000.00	1,372,164.72	2,727,427.00	-19,573.00	-0.71
FACILITY UTILITIES	49,000.00	36,139.36	52,000.00	23,572.14	54,500.00	2,500.00	4.81
FACILITY MAINTENANCE	59,000.00	51,863.91	60,000.00	30,761.52	60,700.00	700.00	1.17
INSURANCE	65,000.00	66,810.47	77,000.00	515,142.92	78,000.00	1,000.00	1.30
VEHICLES & EQUIPMENT	15,000.00	17,580.17	16,000.00	15,454.14	25,120.00	9,120.00	57.00
AMORTIZATION	0.00	123,395.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	512,000.00	1,424,766.62	562,000.00	0.00	562,000.00	0.00	0.00
TRANSFER TO CAPITAL	49,500.00	904,906.18	29,500.00	0.00	29,500.00	0.00	0.00
Total EXPENSE	6,414,700.00	9,534,098.42	6,666,750.00	4,040,554.79	6,841,539.00	174,789.00	2.62
Total OPERATING	-12,273,900.00	-10,545,844.16	-12,867,835.00	-15,710,203.79	-13,819,640.00	-951,805.00	7.40

Council and Clerk's Department

This department provides governance and support for the governance of the municipality. This includes overseeing the management of the municipality's records and coordinating meetings of Council and administering the municipality's elections. The Clerk's Department also manages Freedom of Information requests, municipal By-law enforcement, the two municipally managed cemeteries, lottery licensing and wildlife damage claims, among others.

The financial information for Clearview's Committees and Municipal Service Boards are included in Clearview's budget and consolidated audited financial statements. Visit the www.clearview.ca where you can search By-laws, find out about Council meetings, find where your ancestors are buried and more.

Don't forget that 2022 is a municipal election year. Every year an amount is transferred to an election reserve so that the impact of the election is spread out evenly over the 4 year term.

Some of the Committees and Municipal Service Boards of Council are:

- Accessibility Advisory Committee
- Avening Community Centre Hall Service Board
- Brentwood Community Hall Board
- Clearview Committee of Adjustment
- Clearview Public Library Board
- CPAC (Policing)
- Creemore BIA (Business Improvement Area)
- Creemore Log Cabin Service Board
- Dunedin Community Centre Service Board
- Lavender Cemetery Board
- Nottawa Memorial Hall Service Board
- Nottawasaga Community Hall Service Board
- Station on the Green Management Board
- Sunnidale Community Hall Service Board
-

⊖ Information for Voters

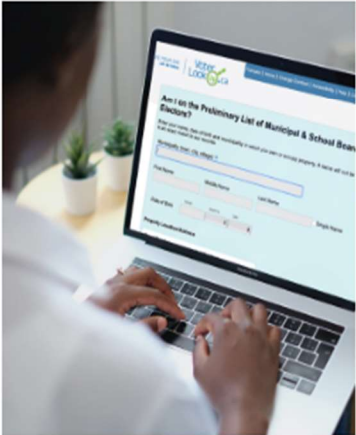


Have your say. Make sure you are on the list to vote in the 2022 Municipal and School Board Elections on October 24th.

Are you on the list to vote for the upcoming municipal election?

Register to vote in the 2022 Ontario Municipal and School Board Election

If you are an Ontario resident over the age of 18, you can visit MPAC’s www.voterlookup.ca to confirm or update your information in a few easy steps. You can also change your school support for electoral purposes and add names to your property address.



The upcoming year will be a busy one for Ontario voters, with the Ontario Provincial Election and Municipal and School Board Elections happening just a few months apart. Make sure you are on the list to vote in the 2022 Municipal and School Board Elections on October 24th.

Register at VOTERLOOKUP.CA >

Make sure you’re on the Voters List!

Clearview Grants

Council has maintained the budgeted amount of funding for grants to eligible community organizations at \$60,000 for 2021. These organizations provide valuable cultural and social contributions to Clearview. With the grants from Clearview they will be able to continue their good works and help build the community of Clearview for all residents. This has become more important than ever with COVID-19 affecting many groups ability to fundraise. During budget deliberations, council put aside \$20,000 specifically for COVID relief programs.

Clearview Community Assistance Grants for 2022

Applicant	2022 Committee Recommendation
Breaking Down Barriers	1,000.00
Brentwood Horticultural Society	700.00
Clerview Community Church	2,000.00
Clerview Community Theatre	2,000.00
Creemore Cats	1,000.00
Creemore Horticultural Society	1,000.00
Girl Guides of Canada	1,000.00
Home Horizon Transitional Program	2,000.00
Magic of Childrens in the Arts	1,000.00
My Friends House - Collingwood Crisis Centre	2,000.00
Purple Hills Arts & Heritage Festival	1,000.00
Resources for Area Youth Success (RAYS)	1,000.00
Royal Canadian Legion - Branch 397 Creemore	1,500.00
South Simcoe 4-H	500.00
Stayner Heritage Society	500.00
Stayner Horticultural Society/Stayner Garden Club	1,000.00
Stayner Lawn Bowling Club	1,000.00
The Living Wish Foundation	1,000.00
Singhampton Cenotaph	2,000.00
Total	\$ 23,200.00

In 2016 Council approved a new funding formula for the Collingwood General & Marine Hospital (CGMH) of \$25,000, starting in 2017, which would increase by \$50,000 each year until it reached a \$300,000 per year reserve transfer, resulting in a total accumulated reserve of \$3.6 million over 15 years. The funds will be held in a reserve at Clearview until a future date that Council determines to transfer the funds to the hospital. At the end of 2021, the reserve balance was at \$500,000 with an additional \$250,000 transfer budgeted for 2022.

In the 2020 budget deliberations, council created an Affordable Seniors Housing reserve with the intention of partnering with Simcoe County to create a housing plan for seniors. \$150,000 was transferred in 2020 with an additional \$150,000 in 2021 and \$150,000 budgeted for 2022.

2022 Administration Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	974,000	1,884,546	1,024,000	243,650	1,001,700	-22,300	-0.13%
OMPF Increase					20,000	20,000	0.11%
Modernization grant for Cemetery Software					-50,000	-50,000	-0.29%
Modernization grant for Questica					7,500	7,500	0.04%
User Fees	44,000	62,665	44,000	74,558	44,000	0	0.00%
Other Income	569,726	1,075,573	564,500	55,423	524,500	-40,000	-0.23%
Remove 2021 sale of Land					-40,000	-40,000	-0.23%
Transfer from Reserves	37,000	7,088	82,000	0	74,000	-8,000	-0.05%
Remove CAO Recruitment from reserve					-30,000	-30,000	-0.17%
Remove DC Study Amendment from reserve					-20,000	-20,000	-0.11%
Remove Cemetery Survey					-22,000	-22,000	-0.13%
Election expense from reserve					64,000	64,000	0.37%
Own Purpose Taxes	0	0	0	0	0	0	0.00%
Development Charges	0	0	0	0	0	0	0.00%
Surplus/Deficit	0	0	0	0	0	0	0.00%
TOTAL REVENUE	1,624,726	3,029,872	1,714,500	373,632	1,644,200	-70,300	-0.40%
EXPENSE							
Salaries, Wages & Benefits	1,845,300	1,820,461	1,897,850	1,388,503	2,021,550	123,700	0.71%
New HR Assistant					72,000	72,000	0.41%
Administration	706,700	2,101,468	715,400	369,434	769,050	53,650	0.31%
2022 Election Expenses					64,000	64,000	0.37%
Contracted Services	246,000	231,184	333,000	-415,583	269,650	-63,350	-0.36%
Remove CAO Recruitment					-25,000	-25,000	-0.14%
Remove DC Amendment					-20,000	-20,000	-0.11%
Remove 2021 Cemetery Survey					-22,000	-22,000	-0.13%
Facility Utilities	49,000	36,139	52,000	23,572	54,500	2,500	0.01%
Facility Maintenance	59,000	51,864	60,000	30,762	60,700	700	0.00%
Insurance	65,000	66,810	77,000	515,143	78,000	1,000	0.01%
Vehicles & Equipment	11,000	16,981	12,000	13,029	21,120	9,120	0.05%
Amortization	0	73,395	0	0	0	0	0.00%
Transfer to Reserves	461,000	1,373,767	511,000	0	511,000	0	0.00%
TOTAL EXPENSE	3,443,000	5,772,070	3,658,250	1,924,859	3,785,570	127,320	0.73%
TOTAL OPERATING	-1,818,274	-2,742,198	-1,943,750	-1,551,228	-2,141,370	197,620	1.13%
Transfer to Capital	20,000	887,669	0	0	0	0	0.00%
TOTAL CAPITAL	20,000	887,669	0	0	0	0	0.00%
TOTAL ADMINISTRATION	-1,838,274	-3,629,866	-1,943,750	-1,551,228	-2,141,370	197,620	1.13%

Economic Development

The purpose of the Economic Development budget is to foster, promote and implement economic initiatives for the Township of Clearview. The goal is to promote the economic development initiatives of the municipality while enhancing residents' quality of life including economic, social and environmental aspects. The 2021 budget includes the development of a formal economic development committee to include volunteers from the community as well as council members.

Goals

Economic Development has the following goals:

- To assist the municipality with a consistent and meaningful application of economic development initiatives as well as with other relevant municipal business as may arise;
- To ensure full communication and cooperation with other related groups;
- To encourage collaboration among stakeholders within the community;
- To ensure that a broad range of choices, options and solutions is considered;
- To increase public awareness and understanding of municipal economic development initiatives
- To assist with economic recovery in the wake of the pandemic

Community Improvement Plan

In 2018, Clearview established a Community Improvement Plan (CIP) to improve Clearview's downtown areas. The proposed CIP consists of a Facade Improvement Program grant that provides funds for the refurbishment of existing facades for the commercial and industrial buildings. The goal is to improve the look and marketability of the downtown areas resulting in an increase in sales and economic activity.

The Facade Improvement Program grants are intended to:

- assist property owners with the identified community improvement project area with street front facade improvements;
- assist the property owner in retaining a professional service designer to develop the project concept; and,

Additional details regarding the maximum grant amounts, qualifying expenses and eligibility are available online or through the Planning Department.



Downtown Stayner



Downtown Creemore

2022 Economic Development Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	50,000	50,000	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	135,000	0	110,000	-25,000	-0.14%
Remove transfer for Physician Recruitment			0		-25,000	-25,000	-0.14%
TOTAL REVENUE	50,000	50,000	135,000	0	110,000	-25,000	-0.14%
EXPENSE							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	168,000	115,889	168,000	55,034	168,000	0	0.00%
Contracted Services	5,000	19,825	75,000	129	50,000	-25,000	-0.14%
Remove Physician Recruitment					-25,000	-25,000	-0.14%
Facility Utilities	0	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0	0.00%
Vehicles & Equipment	0	0	0	0	0	0	0.00%
Amortization	0	0	0	0	0	0	0.00%
Transfer to Reserves	0	0	0	0	0	0	0.00%
TOTAL EXPENSE	173,000	135,714	243,000	55,162	218,000	-25,000	-0.14%
TOTAL OPERATING	-123,000	-85,714	-108,000	-55,162	-108,000	0	0.00%
Transfer to Capital	0	0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL ECONOMIC DEVELOPMENT	-123,000	-85,714	-108,000	-55,162	-108,000	0	0.00%

Information Services

Information Services supports Council and staff of Clearview in their efforts to provide effective public services and maintain efficient government operations through appropriate and innovative application of information technologies.

Some of the services provided include:

- Acquisition and installation of hardware and software Town-wide,
- Regularly scheduled and required replacement of old computers,
- Develop plans for the evolution of technology,
- Respond to employee’s questions and concerns regarding technology,
- Co-ordinate staff training and support,
- Provide Help Desk support,
- Maintain off-site storage and backup for major systems, and
- Corporate telecommunications management.

The department will also continue to provide in-house training which is anticipated to increase in response to significant change in software. Online security training is an ongoing, vital component of the IT department. GIS services will also work with Public Works and Finance to improve digital mapping and capital asset management of municipal infrastructure

Online resources are being improved with the roll out of e-billing for both property tax bills and water/sewer bills.

COMING SOON: E-Billing Property Tax Bills and Water/Sewer Bills

E-Billing will soon be an option for Township of Clearview property tax and water bills. This will allow rate payers to receive and view tax/water notices electronically. Any tax/water notices a rate payer receives electronically will be viewable online anytime, eliminating the need to refer to historical paper documents.

In preparation for e-billing, ensure you have set up your online account at <https://open.clearview.ca/vadimopen/>. You will be required to enter you roll number or water/sewer account # and PIN number.

Computer Capital Reserves				
Year	Opening Balance	Transfer to Reserve	Spent from reserve	Closing Balance
2018	106,000	48,000	-51,000	103,000
2019	103,000	48,000	-9,500	141,500
2020	141,500	51,000	-51,700	140,800
2021	140,800	51,000	-55,000	141,800
2022	141,800	51,000	-97,000	95,800
2023	95,800	56,000	-61,000	90,800
2024	90,800	56,000	-30,000	116,800
2025	116,800	56,000	-62,000	110,800
2026	110,800	58,500	-59,000	110,300
2027	110,300	58,500	-117,000	51,800
2028	51,800	58,500	-30,000	80,300
2029	80,300	58,500	-69,000	69,800
2030	69,800	58,500	-67,000	61,300
2031	61,300	58,500	-69,000	50,800

2022 Information Services

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	0	0	0	0	16,000	16,000	0.09%
Software Additions from Modernization Grant					16,000	16,000	0.09%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	465	0	290	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0	0.00%
TOTAL REVENUE	0	465	0	290	16,000	16,000	0.09%
EXPENSE							
Salaries, Wages & Benefits	185,200	200,524	190,000	144,064	193,500	3,500	0.02%
Administration	18,000	9,477	18,000	2,294	18,000	0	0.00%
Contracted Services	97,000	103,718	103,000	99,438	119,000	16,000	0.09%
Software Additions					16,000		
Amortization	0	0	0	0	0	0	0.00%
Transfer to Reserves	51,000	51,000	51,000	0	51,000	0	0.00%
TOTAL EXPENSE	355,200	365,318	366,000	248,186	385,500	19,500	0.11%
TOTAL OPERATING	-355,200	-364,853	-366,000	-247,896	-369,500	3,500	0.02%
Transfer to Capital	29,500	17,237	29,500	0	29,500	0	0.00%
TOTAL CAPITAL	29,500	17,237	29,500	0	29,500	0	0.00%
TOTAL INFO SERVICES	-384,700	-382,090	-395,500	-247,896	-399,000	3,500	0.02%

Policing Services

The Ontario Provincial Police (OPP) is focused on public safety. They deliver proactive and innovative policing in partnership with a number of communities, providing municipal policing services to 323 municipalities throughout Ontario.

The Huronia West OPP detachment provides shared non-contract (Section 5.1) municipal policing services to Clearview and Springwater Townships and the Town of Wasaga Beach.

New Budgeting Model

The OPP introduced new budgeting model that took effect January 1, 2015 and reflects input from the Auditor General and municipalities to more fairly and transparently distribute policing costs.

The model includes two components: base policing costs such as crime prevention, proactive policing, officer training and administrative duties, and cost for reactive calls for service. Base policing accounts for approximately 55% of the bill, reactive calls accounts for approximately 40%.

This eliminates the large differences in the amounts municipalities were charged and provides municipalities with better data so they can understand the types of calls for police service in their community and direct crime prevention strategies.

The 2022 Billing Statement marks the eight year of the new OPP Municipal Policing Cost-Recovery Formula.

OPP 2022 Annual Billing Statement**Clearview Tp****Estimated costs for the period January 1 to December 31, 2022**Please refer to www.opp.ca for 2022 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	6,413		
	Commercial and Industrial	330		
	Total Properties	<u>6,743</u>	172.07	1,160,278
Calls for Service	(see summaries)			
	Total all municipalities	176,906,037		
	Municipal portion	0.5289%	138.76	935,684
Overtime	(see notes)		13.85	93,387
Prisoner Transportation	(per property cost)		1.71	11,531
Accommodation/Cleaning Services	(per property cost)		4.83	32,569
Total 2022 Estimated Cost			<u>331.22</u>	<u>2,233,448</u>
2020 Year-End Adjustment	(see summary)			46,328
Grand Total Billing for 2022				<u>2,279,777</u>
2022 Monthly Billing Amount				189,981

2022 Police Services (OPP)

TOWNSHIP OF CLEARVIEW
POLICE (OPP)



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Date : May 09, 2022 Time : 2:31 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
TRANSFER FROM RESERVES	-15,600.00	-15,600.00	-15,600.00	0.00	-15,600.00	0.00	0.00
Total REVENUE	-15,600.00	-15,600.00	-15,600.00	0.00	-15,600.00	0.00	0.00
EXPENSE							
ADMINISTRATION	18,000.00	18,590.51	18,000.00	17,578.62	18,000.00	0.00	0.00
CONTRACTED SERVICES	2,260,000.00	2,258,299.65	2,236,000.00	2,207,398.08	2,288,777.00	52,777.00	2.36
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	107.00	0.00	140.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	2,278,000.00	2,276,997.16	2,254,000.00	2,225,116.70	2,306,777.00	52,777.00	2.34
Total OPERATING	2,262,400.00	2,261,397.16	2,238,400.00	2,225,116.70	2,291,177.00	52,777.00	2.36

2022 Policing (OPP) Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	15,600	15,600	15,600	0	15,600	0	0.00%
TOTAL REVENUE	15,600	15,600	15,600	0	15,600	0	0.00%
EXPENSE							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	18,000	18,591	18,000	17,579	18,000	0	0.00%
Contracted Services	2,260,000	2,258,300	2,236,000	1,657,428	2,288,777	52,777	0.30%
Increase in OPP Contract					52,777	52,777	0.30%
Facility Utilities	0	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0	0.00%
Transfer to Reserves	0	0	0	0	0	0	0.00%
TOTAL EXPENSE	2,278,000	2,276,890	2,254,000	1,675,007	2,306,777	52,777	0.30%
TOTAL OPERATING	-2,262,400	-2,261,290	-2,238,400	-1,675,007	-2,291,177	52,777	0.30%
Transfer to Capital	0	0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL POLICING (OPP)	-2,262,400	-2,261,290	-2,238,400	-1,675,007	-2,291,177	52,777	0.30%

Fire and Emergency Services

The Clearview Fire Department and Emergency Services provides a number of services including but not limited to:

- Fire fighting
- Fire prevention
- Fire Safety & Education
- Rescue and extrication
- Outdoor Burn Permits
- Emergency Response Registry
- Smoke alarm and Carbon Monoxide alarm safety information
- Emergency Management Services

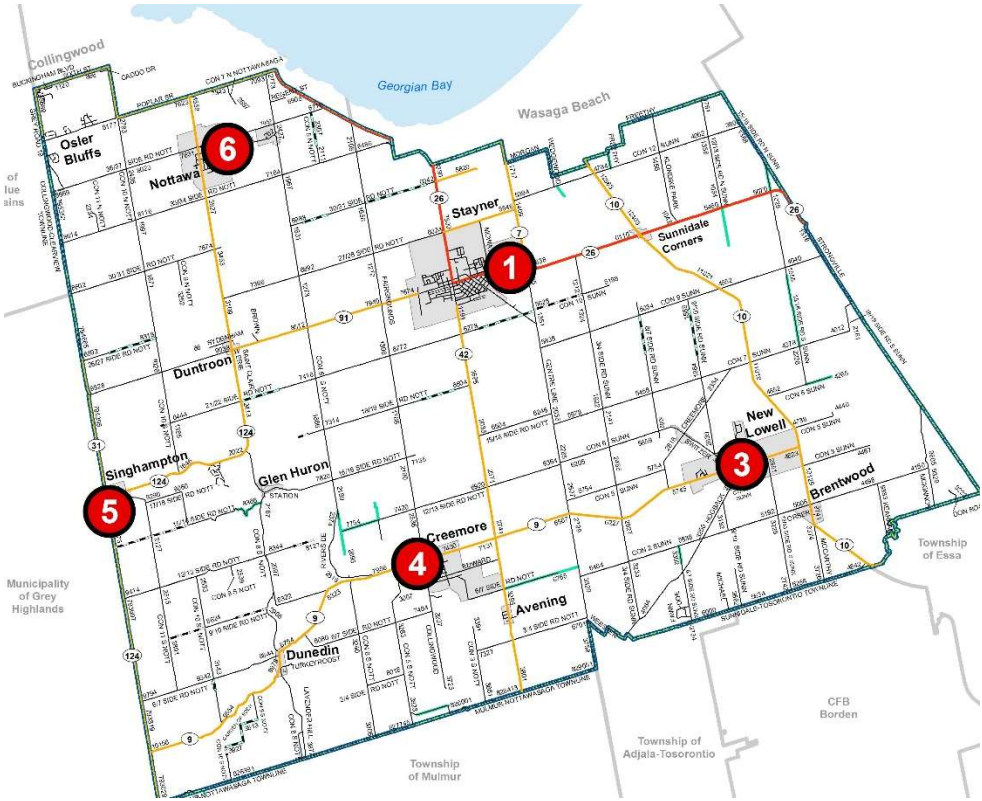
Clearview operates 5 fire stations strategically located throughout the large geographic area with up to 100 volunteer fire fighters, 12 heavy fire apparatus, 4 half tons and an ATV.



Become a Clearview Firefighter

The Clearview Fire Department is always looking for new firefighter recruits. Full training is provided for this exciting and valuable community service. Make friendships that will last a lifetime.

Contact Tammy Gill, HR Manager at (705) 428-6230 ext. 255 or e-mail tgill@clearview.ca for more details.



Follow the Clearview Fire department on Twitter!



@ClearviewFire

TOWNSHIP OF CLEARVIEW
FIRE & EMERGENCY PLANNING FIN REPORT



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 Date : May 09, 2022 Time : 2:19 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	0.00	-19,950.00	0.00	-8,000.00	0.00	0.00	0.00
USER FEES	-88,000.00	-109,167.78	-88,000.00	-93,048.07	-88,000.00	0.00	0.00
OTHER INCOME	-2,100.00	-41,126.42	-2,100.00	-86.55	-2,200.00	-100.00	4.76
TRANSFER FROM RESERVES	-114,000.00	-74,000.00	-74,000.00	0.00	-74,000.00	0.00	0.00
Total REVENUE	-204,100.00	-244,244.20	-164,100.00	-101,134.62	-164,200.00	-100.00	0.06
EXPENSE							
SALARIES, WAGES & BENEFITS	890,000.00	716,132.77	851,800.00	942,844.31	922,500.00	70,700.00	8.30
ADMINISTRATION	369,300.00	297,557.82	379,400.00	399,756.26	382,200.00	2,800.00	0.74
CONTRACTED SERVICES	60,000.00	9,124.18	11,000.00	9,639.25	11,000.00	0.00	0.00
FACILITY UTILITIES	76,000.00	52,809.66	80,000.00	71,619.97	81,000.00	1,000.00	1.25
FACILITY MAINTENANCE	89,000.00	74,809.40	91,200.00	54,444.17	96,200.00	5,000.00	5.48
INSURANCE	54,500.00	68,226.62	63,500.00	88,422.57	63,600.00	100.00	0.16
VEHICLES & EQUIPMENT	146,300.00	198,484.49	152,000.00	204,724.62	182,500.00	30,500.00	20.07
AMORTIZATION	0.00	461,237.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	0.00	0.00
TRANSFER TO CAPITAL	131,000.00	118,072.41	155,000.00	0.00	155,000.00	0.00	0.00
Total EXPENSE	2,266,100.00	2,446,454.35	2,233,900.00	2,221,451.15	2,344,000.00	110,100.00	4.93
Total OPERATING	2,062,000.00	2,202,210.15	2,069,800.00	2,120,316.53	2,179,800.00	110,000.00	5.31

2022 Fire Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	0	19,950	0	0	0	0	0.00%
User Fees	88,000	109,168	88,000	60,729	88,000	0	0.00%
Other Income	2,100	41,126	2,100	87	2,200	100	0.00%
Transfer from Reserves	114,000	74,000	74,000	0	74,000	0	0.00%
TOTAL REVENUE	204,100	244,244	164,100	60,816	164,200	100	0.00%
EXPENSE							
Salaries, Wages & Benefits	890,000	716,133	851,800	708,204	922,500	70,700	0.40%
Admin Assistant to full time					17,000	17,000	0.10%
Honorarium					42,500	42,500	0.24%
Administration	369,300	297,558	379,400	230,643	382,200	2,800	0.02%
Contracted Services	60,000	9,124	11,000	5,335	11,000	0	0.00%
Facility Utilities	76,000	52,810	80,000	51,544	81,000	1,000	0.01%
Facility Maintenance	89,000	74,809	91,200	42,472	96,200	5,000	0.03%
Insurance	54,500	68,227	63,500	30,744	63,600	100	0.00%
Vehicles & Equipment	146,300	198,484	152,000	138,427	182,500	30,500	0.17%
Additional vehicle maintenance					30,500	30,500	0.17%
Amortization	0	461,237	0	0	0	0	0.00%
Transfer to Reserves	450,000	450,000	450,000	0	450,000	0	0.00%
TOTAL EXPENSE	2,135,100	2,328,382	2,078,900	1,207,369	2,189,000	110,100	0.63%
TOTAL OPERATING	-1,931,000	-2,084,138	-1,914,800	-1,146,553	-2,024,800	110,000	0.63%
Transfer to Capital	131,000	118,072	155,000	0	155,000	0	0.00%
TOTAL CAPITAL	131,000	118,072	155,000	0	155,000	0	0.00%
TOTAL FIRE DEPARTMENT	-2,062,000	-2,202,210	-2,069,800	-1,146,553	-2,179,800	110,000	0.63%

Building Inspection

The Building Inspection department is self-funding from building inspection fees and other building related revenues and do not receive funding from taxation.

The Building Standards Department is responsible for the administration of the Ontario Building Code and other applicable laws including the Clearview by-laws regulating permits for fences, signs and pools.



The department issues building permits and provides inspections for all new or renovated buildings within Clearview, and its operating budget self-funds all operations related to the department's work.

Energy Conservation and Demand

The department additionally provides support services through implementation and co-ordination of mandatory energy management reporting to the Ministry of the Environment and the management of the Clearview 5 Year Energy Conservation and Demand Management plan.

Source Water Protection

The department is responsible for the management of the Risk Management Office. The source water protection plan identifies significant drinking water threats that are required to be verified and inspected. The Risk Management Office oversees implementation policies, risk assessments, threat verification and meeting the mandatory reporting requirements as identified in the source water protection plan.

Building Maintenance Support.

The Building Department provides support and co-ordination of building maintenance to the Administration Centre, Clearview Simcoe Emergency Services and Clearview Library's. This also includes co-ordination of municipal generator service and maintenance planning. In addition, implementation support of accessibility improvements to all municipal building is provided.

Non-department related services, Energy Conservation and Demand, Source Water Protection and Building Maintenance Support expenses are transferred to relevant departments in order to ensure that building

inspection services is isolated and cost-centered for accounting, reporting and building inspection fee review purposes.

Accumulated Building Surplus/Deficit

The Building Inspection Department operates on a cost-recovery basis funded by user fees as set out in the Building Code Act, 1992.

Surpluses or deficits in the Building Inspection Department are debited or credited to the Building Department Accumulated Surplus/Deficit. Building-related fees are reviewed on a regular basis in order to offset the Accumulated Surplus/Deficit.

At the end of 2021 there was a final accumulated surplus of \$607,962. Regular surpluses are anticipated for the coming years due to higher anticipated new housing starts..

Capital projects indicating funding from reserves are funded from the Building Department Accumulated Surplus/Deficit.

TOWNSHIP OF CLEARVIEW
BUILDING INSPECTION FINANCIAL REPORT



CLEARVIEW

GL5410

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Date : May 09, 2022

Time : 2:03 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
USER FEES	-542,000.00	-563,123.06	-557,400.00	-660,344.54	-671,800.00	-114,400.00	20.52
OTHER INCOME	-45,000.00	-125,204.50	-45,000.00	-25,834.95	-45,000.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	-3,097.28	-41,600.00	0.00	0.00	41,600.00	-100.00
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total REVENUE	-587,000.00	-691,424.84	-644,000.00	-686,179.49	-716,800.00	-72,800.00	11.30
EXPENSE							
SALARIES, WAGES & BENEFITS	418,700.00	408,390.50	464,100.00	345,539.22	505,700.00	41,600.00	8.96
ADMINISTRATION	107,700.00	261,490.92	144,500.00	174,818.05	114,200.00	-30,300.00	-20.97
CONTRACTED SERVICES	28,000.00	11,455.11	19,400.00	13,155.76	2,500.00	-16,900.00	-87.11
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE	7,000.00	6,282.63	7,000.00	0.00	7,000.00	0.00	0.00
VEHICLES & EQUIPMENT	8,000.00	3,805.68	9,000.00	3,758.04	35,000.00	26,000.00	288.89
AMORTIZATION	0.00	4,062.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	17,600.00	0.00	0.00	0.00	52,400.00	52,400.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	587,000.00	695,486.84	644,000.00	537,271.07	716,800.00	72,800.00	11.30
Total OPERATING	0.00	4,062.00	0.00	-148,908.42	0.00	0.00	0.00

2022 Building Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	0	0	0	0	0	0	0.00%
User Fees	542,000	563,123	557,400	660,345	671,800	114,400	0.65%
Increase in building permit revenue							
Other Income	45,000	125,205	45,000	25,835	45,000	0	0.00%
Transfer from Reserves	0	0	41,600	0	0	-41,600	-0.24%
TOTAL REVENUE	587,000	688,328	644,000	686,179	716,800	72,800	0.42%
EXPENSE							
Salaries, Wages & Benefits	418,700	408,391	464,100	345,539	505,700	41,600	0.24%
Contract Inspector					41,600	41,600	0.24%
Administration	107,700	261,491	144,500	173,953	114,200	-30,300	-0.17%
Contracted Services	28,000	11,455	19,400	13,156	2,500	-16,900	-0.10%
Facility Utilities						0	0.00%
Facility Maintenance						0	0.00%
Insurance	7,000	6,283	7,000	0	7,000	0	0.00%
Vehicles & Equipment	8,000	3,806	9,000	3,758	35,000	26,000	0.15%
Amortization	0	4,062	0	0	0	0	0.00%
Transfer to Reserves	17,600	0	0	0	52,400	52,400	0.30%
TOTAL EXPENSE	587,000	695,487	644,000	536,406	716,800	72,800	0.42%
TOTAL OPERATING	0	-7,159	0	149,773	0	0	0.00%
Transfer to Capital		0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL BUILDING DEPARTMENT	0	-7,159	0	149,773	0	0	0.00%

Municipal By-law Enforcement and Crossing Guards

Clearview's By-law enforcement is specifically responsible for:

- Investigating by-law complaints
- Enforcing by-law regulations and standards
- Achieving resolutions to by-law infractions through voluntary compliance or prosecution
- Dog licenses
- Parking enforcement
- Public education

Some of the most common problems the department deals with are dog issues, signs, noise infractions and parking problems including; impeding a sidewalk, parking in a handicapped space and parking in school zones. In 2020 and 2021 officers were also tasked with assisting the OPP with COVID-19 related complaints.

2022 started the year off introducing the new online DocuPet portal for dog tag renewal. The system is an easy way to renew your dog tag, get a personalized dog tag and report lost or stolen dogs. To learn more, register or renew a dog license visit; www.clearview.ca/animal-licensing

Along with the additional complaints, the department was strained with less revenues as the Provincial Offence revenues dropped drastically in 2020 and have remained low in subsequent years.

Clearview provides Crossing Guard service for school children at 5 locations across the municipality.

Crossing Guard Locations (September to June)

- Stayner
Locke Avenue at Stayner Collegiate Institute
Highway 26 at North Street
- Creemore
Collingwood Street at Nottawasaga Creemore Public School (moved in 2013)
County Rd #9 at Jardine Crescent (added in 2013)
- New Lowell
County Rd #9 at Lamers Road (added in 2013)

TOWNSHIP OF CLEARVIEW
MUNI BY-LAW & CROSSING GUARD FIN REPORT

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Page : 1

Date : May 09, 2022

Time : 2:06 pm

For Period Ending 30-Sep-2021



	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-21,000.00	-3,155.10	-34,000.00	-970.80	-22,000.00	12,000.00	-35.29
USER FEES	-119,000.00	-31,172.69	-121,000.00	-18,724.75	-124,000.00	-3,000.00	2.48
OTHER INCOME	-1,000.00	-16,386.32	-1,000.00	-700.00	-1,000.00	0.00	0.00
Total REVENUE	-141,000.00	-50,714.11	-156,000.00	-20,395.55	-147,000.00	9,000.00	-5.77
EXPENSE							
SALARIES, WAGES & BENEFITS	231,000.00	218,802.15	255,831.00	164,535.80	252,200.00	-3,631.00	-1.42
ADMINISTRATION	65,500.00	17,729.79	66,700.00	18,539.88	65,600.00	-1,100.00	-1.65
CONTRACTED SERVICES	23,500.00	32,074.36	23,500.00	7,790.12	23,500.00	0.00	0.00
INSURANCE	12,000.00	5,821.63	12,000.00	0.00	12,000.00	0.00	0.00
VEHICLES & EQUIPMENT	26,200.00	12,635.76	27,000.00	5,253.39	27,000.00	0.00	0.00
AMORTIZATION	0.00	5,846.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	15,000.00	15,000.00	15,000.00	0.00	0.00	-15,000.00	-100.00
Total EXPENSE	373,200.00	307,909.69	400,031.00	196,119.19	380,300.00	-19,731.00	-4.93
Total OPERATING	232,200.00	257,195.58	244,031.00	175,723.64	233,300.00	-10,731.00	-4.40

2022 Bylaw & Crossing Guard Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	21,000	3,155	34,000	0	22,000	-12,000	-0.07%
2021 Modernization grant for docupet					-13,000	-13,000	-0.07%
User Fees	119,000	31,173	121,000	18,725	124,000	3,000	0.02%
Other Income	1,000	16,386	1,000	700	1,000	0	0.00%
Transfer from Reserves	0	0	0	0	0	0	0.00%
TOTAL REVENUE	141,000	50,714	156,000	19,425	147,000	-9,000	-0.05%
EXPENSE							
Salaries, Wages & Benefits	231,000	218,802	255,831	164,536	252,200	-3,631	-0.02%
Administration	65,500	17,730	66,700	18,472	65,600	-1,100	-0.01%
2021 Docupet set up					-13,000	-13,000	-0.07%
2022 Cityview					10,000	10,000	0.06%
Contracted Services	23,500	32,074	23,500	7,790	23,500	0	0.00%
Insurance	12,000	5,822	12,000	0	12,000	0	0.00%
Vehicles & Equipment	26,200	12,636	27,000	5,133	27,000	0	0.00%
Amortization	0	5,846	0	0	0	0	0.00%
Transfer to Reserves	15,000	15,000	15,000	0	0	-15,000	-0.09%
Leased vehicles - reserve no longer needed					-15,000	-15,000	-0.09%
TOTAL EXPENSE	373,200	307,910	400,031	195,931	380,300	-19,731	-0.11%
TOTAL OPERATING	-232,200	-257,196	-244,031	-176,507	-233,300	-10,731	-0.06%
Transfer to Capital	0	0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL BYLAW & CROSSING	-232,200	-257,196	-244,031	-176,507	-233,300	-10,731	-0.06%

Public Works

Public Works manages the construction and maintenance of Clearview’s roads, bridges, drainage, storm drains, sidewalks, and transportation fleet excluding the vehicles in the Fire Department, Building Department and Bylaw.

Some of the responsibilities related to Transportation and Drainage that the Public Works Department manages are:

- Bridges and Culverts
- Grass & Weed Cutting
- Brushing & Tree Trimming
- Ditching
- Gutter & Catch Basins
- Debris & Litter
- Patching & Spraying
- Sweeping & Flushing
- Shoulder Maintenance and Grading
- Resurfacing
- Patching & Washouts
- Grading & Scarifying
- Dust Layer Control
- Prime & Priming
- Gravel Resurfacing
- Snow Plowing & Removal
- Sanding & Salting
- Snow Fencing & Culvert Thaw
- Winter Standby
- Signs & Signals
- Railway Maintenance
- Pavement Markings



**TOWNSHIP OF CLEARVIEW
PUBLIC WORKS FINANCIAL REPORT**



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-129,000.00	-188,193.76	-70,000.00	-145,832.98	-70,000.00	0.00	0.00
USER FEES	-1,062,700.00	-945,980.66	-1,072,300.00	-910,123.59	-1,073,200.00	-900.00	0.08
OTHER INCOME	-123,000.00	-179,593.94	-123,000.00	-166,894.48	-123,000.00	0.00	0.00
TRANSFER FROM RESERVES	-55,000.00	-45,000.00	-75,000.00	-50,000.00	-90,000.00	-15,000.00	20.00
Total REVENUE	-1,369,700.00	-1,358,768.36	-1,340,300.00	-1,272,851.05	-1,356,200.00	-15,900.00	1.19
EXPENSE							
ADMINISTRATION	79,000.00	115,091.43	85,600.00	62,817.15	86,400.00	800.00	0.93
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	151,000.00	195,608.46	154,000.00	239,167.73	157,100.00	3,100.00	2.01
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	26,760.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	230,000.00	337,459.89	239,600.00	301,984.88	243,500.00	3,900.00	1.63
WORKS EXPENSE							
SALARIES, WAGES & BENEFITS	1,645,300.00	1,968,533.83	1,677,700.00	1,880,399.13	1,850,250.00	172,550.00	10.28
ADMINISTRATION	1,293,000.00	1,167,747.98	1,374,100.00	1,408,070.32	1,449,100.00	75,000.00	5.46
CONTRACTED SERVICES	1,413,000.00	1,470,546.30	1,340,200.00	1,850,361.40	1,469,000.00	128,800.00	9.61
FACILITY UTILITIES	58,000.00	33,738.64	60,000.00	30,943.75	61,000.00	1,000.00	1.67
FACILITY MAINTENANCE	100,000.00	141,266.07	103,000.00	144,225.66	105,000.00	2,000.00	1.94
INSURANCE	116,000.00	124,544.26	137,000.00	139,221.69	139,050.00	2,050.00	1.50
VEHICLES & EQUIPMENT	829,000.00	889,045.89	858,000.00	939,973.90	785,000.00	-73,000.00	-8.51
AMORTIZATION	0.00	1,734,892.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	1,078,000.00	1,191,971.00	1,128,000.00	1,129,391.98	1,228,000.00	100,000.00	8.87
TRANSFER TO CAPITAL	807,800.00	832,207.88	983,630.00	0.00	1,271,413.00	287,783.00	29.26
Total WORKS EXPENSE	7,340,100.00	9,554,493.85	7,661,630.00	7,522,587.83	8,357,813.00	696,183.00	9.09
Total OPERATING	6,200,400.00	8,533,185.38	6,560,930.00	6,551,721.66	7,245,113.00	684,183.00	10.43

2022 Public Works Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	129,000	188,194	70,000	145,031	70,000	0	0.00%
User Fees	1,062,700	945,981	1,072,300	727,348	1,073,200	900	0.01%
Other Income	123,000	179,594	123,000	123,987	123,000	0	0.00%
Transfer from Reserves	55,000	45,000	75,000	0	90,000	15,000	0.09%
Remove Tree study transfer from reserves					-25,000	-25,000	-0.14%
Fund gravel increase from reserve					40,000	40,000	0.23%
Own Purpose Taxes	0	0	0	0	0	0	0.00%
Development Charges	0	0	0	0	0	0	0.00%
Surplus/Deficit	0	0	0	0	0	0	0.00%
TOTAL REVENUE	1,369,700	1,358,768	1,340,300	996,366	1,356,200	15,900	0.09%
EXPENSE							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	79,000	138,784	85,600	37,782	86,400	800	0.00%
Contracted Services	0	0	0	0	0	0	0.00%
Facility Utilities	151,000	195,608	154,000	155,792	157,100	3,100	0.02%
Amortization	0	26,760	0	0	0	0	0.00%
TOTAL EXPENSE	230,000	361,152	239,600	193,574	243,500	3,900	0.02%
WORKS EXPENSE							
Salaries, Wages & Benefits	1,645,300	1,968,534	1,677,700	1,468,666	1,850,250	172,550	0.99%
Administration	1,293,000	1,167,748	1,374,100	1,116,198	1,449,100	75,000	0.43%
Increase in equipment rentals					75,000	75,000	0.43%
Contracted Services	1,413,000	1,470,546	1,340,200	1,388,939	1,469,000	128,800	0.74%
Increase in Gravel contracts					90,000	90,000	0.51%
2021 Tree study removed					-25,000	-25,000	-0.14%
Increased transit costs					57,000	57,000	0.33%
Facility Utilities	58,000	33,739	60,000	24,486	61,000	1,000	0.01%
Facility Maintenance	100,000	141,266	103,000	80,653	105,000	2,000	0.01%
Insurance	116,000	124,544	137,000	554	139,050	2,050	0.01%
Vehicles & Equipment	829,000	889,046	858,000	608,647	785,000	-73,000	-0.42%
Reduced Maintenance - light duty leases					-73,000	-73,000	-0.42%
Amortization	0	1,734,892	0	0	0	0	0.00%
Transfer to Reserves	1,078,000	1,191,971	1,128,000	0	1,228,000	100,000	0.57%
Heavy equipment reserve transfer increase					100,000	100,000	0.57%
						0	0.00%
TOTAL WORKS EXPENSE	6,532,300	8,722,286	6,678,000	4,688,143	7,086,400	408,400	2.33%
TOTAL OPERATING	-5,392,600	-7,724,670	-5,577,300	-3,885,350	-5,973,700	396,400	2.27%
Transfer to Capital	807,800	808,516	983,630	0	1,271,413	287,783	1.64%
TOTAL Capital	807,800	808,516	983,630	0	1,271,413	287,783	1.64%
TOTAL PUBLIC WORKS	-6,200,400	-8,533,185	-6,560,930	-3,885,350	-7,245,113	684,183	3.91%

Parks and Recreation

The Parks and Recreation department manages the outdoor and indoor recreation facilities including the Community Recreation Centres in Stayner and Creemore, the outdoor swimming pool in Stayner, the tennis courts, and the many parks and trails. The community halls, Granite Curling Club and outdoor skating rinks are managed by the great volunteer committees in Clearview.

Another function of the department is to provide community culture and recreation events for the community including the Stayner Farmer’s Market, Small Halls Festival, Health and Leisure Showcase and work with community groups to augment community festivals including the Children’s Festival, Copper Kettle Festival, and others.



Station Park in Stayner – Home of Music, Market and Park it events

While these events were put on hold for 2020 and 2021, the department is working hard to make 2022 a roaring comeback year for community events.

Expansion plans for trails to connect the main settlement areas of Clearview are in progress with grants being applied for at the County and Provincial levels.



TOWNSHIP OF CLEARVIEW
PARKS & RECREATION FINANCIAL REPORT



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021 \$	2022-2021 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE	VARIANCE
OPERATING							
REVENUE							
GRANTS	-8,000.00	13,911.19	-18,000.00	-11,443.60	-18,000.00	0.00	0.00
USER FEES	-579,900.00	-157,245.75	-584,100.00	-157,631.66	-588,400.00	-4,300.00	0.74
OTHER INCOME	-41,000.00	-67,251.56	-66,000.00	-38,621.14	-70,000.00	-4,000.00	6.06
TRANSFER FROM RESERVES	-37,000.00	-18,700.00	-37,000.00	0.00	-32,000.00	5,000.00	-13.51
Total REVENUE	-665,900.00	-229,286.12	-705,100.00	-207,696.40	-708,400.00	-3,300.00	0.47
EXPENSE							
SALARIES, WAGES & BENEFITS	1,149,300.00	987,568.27	1,268,834.00	1,238,147.96	1,415,000.00	146,166.00	11.52
ADMINISTRATION	498,100.00	287,063.31	553,800.00	236,567.22	553,300.00	-500.00	-0.09
CONTRACTED SERVICES	50,000.00	58,003.00	50,000.00	41,171.65	51,000.00	1,000.00	2.00
FACILITY UTILITIES	201,000.00	169,391.96	204,000.00	135,317.15	206,000.00	2,000.00	0.98
FACILITY MAINTENANCE	193,000.00	194,002.25	184,000.00	260,485.47	176,000.00	-8,000.00	-4.35
INSURANCE	71,000.00	75,201.81	75,600.00	96,009.76	78,200.00	2,600.00	3.44
VEHICLES & EQUIPMENT	109,000.00	85,006.04	100,000.00	123,043.21	103,000.00	3,000.00	3.00
AMORTIZATION	0.00	279,075.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	405,000.00	405,520.00	405,000.00	407,725.00	405,000.00	0.00	0.00
TRANSFER TO CAPITAL	134,000.00	122,570.84	135,000.00	0.00	116,500.00	-18,500.00	-13.70
Total EXPENSE	2,810,400.00	2,663,402.48	2,976,234.00	2,538,467.42	3,104,000.00	127,766.00	4.29
Total OPERATING	2,144,500.00	2,434,116.36	2,271,134.00	2,330,771.02	2,395,600.00	124,466.00	5.48

2022 Parks & Recreation Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	8,000	8,589	18,000	8,925	18,000	0	0.00%
User Fees	579,900	157,246	584,100	0	588,400	4,300	0.02%
Other Income	41,000	191,604	66,000	18,060	70,000	4,000	0.02%
Transfer from Reserves	37,000	18,700	37,000	0	32,000	-5,000	-0.03%
TOTAL REVENUE	665,900	376,138	705,100	26,985	708,400	3,300	0.02%
EXPENSE							
Salaries, Wages & Benefits	1,149,300	987,568	1,268,834	939,067	1,415,000	146,166	0.84%
Administration	498,100	287,063	547,800	127,827	553,300	5,500	0.03%
Contracted Services	50,000	58,003	50,000	36,456	51,000	1,000	0.01%
Facility Utilities	201,000	169,392	204,000	79,930	206,000	2,000	0.01%
Facility Maintenance	193,000	191,440	184,000	121,845	176,000	-8,000	-0.05%
Insurance	71,000	75,202	75,600	0	78,200	2,600	0.01%
Vehicles & Equipment	109,000	85,006	100,000	54,953	103,000	3,000	0.02%
Amortization	0	279,075	0	0	0	0	0.00%
Transfer to Reserves	405,000	405,520	405,000	0	405,000	0	0.00%
TOTAL EXPENSE	2,676,400	2,538,270	2,835,234	1,360,078	2,987,500	152,266	0.87%
TOTAL OPERATING	-2,010,500	-2,162,131	-2,130,134	-1,333,093	-2,279,100	148,966	0.85%
Transfer to Capital	134,000	122,571	135,000	0	116,500	-18,500	-0.11%
TOTAL CAPITAL	134,000	122,571	135,000	0	116,500	-18,500	-0.11%
TOTAL PARKS	-2,144,500	-2,284,702	-2,265,134	-1,333,093	-2,395,600	130,466	0.75%

Library Services

The Clearview Public Library has branches in Stayner, New Lowell and Creemore. It is managed by the Clearview Public Library Board which is composed of volunteers from the community appointed by Council. Reciprocal borrowing agreements are in place for the libraries in Collingwood (discounted membership), Essa Township and Base Borden. Residents of Mulmur and Adjala-Tosorontio Townships also have access to the Clearview library system through funding provided by their respective local governments.

The long awaited Official grand reopening of the new Stayner branch was launched in May of this year. The branch has one many awards for its architecture design.

If you can't get there in person, a virtual tour is available on our website our CEO Jennifer LaChapelle leads a video tour which can be seen at <https://www.clearview.ca/municipal-services/public-library>. If you haven't seen the new branch yet, take a peek.

The library has \$92,000 budgeted in 2022 for new collection materials and new computers.

A regional library program was launched in 2017 so that more residents will have access to the library closest to them.

Clearview Public Library runs many programs throughout the year. Programs include Baby Time, Story Hour at the Stayner Branch and the Nottawa Public School, Tweens' Club, Kids' Craft Club, Therapy Tails Reading Improvement Program (Reading with Canines), Summer Reading Programs for Kids and Teens, Adult Book Club, Employment Workshops, free internet access, beginner and intermediate computer and internet training, among others. A new curbside pick up model was launched in 2020 so residents could still access materials even through out multiple closures.

Follow the library on Facebook and on Twitter



TOWNSHIP OF CLEARVIEW
PUBLIC LIBRARY FINANCIAL REPORT



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-37,900.00	-25,929.00	-32,570.00	-19,536.00	-33,188.00	-618.00	1.90
USER FEES	-3,200.00	-3,780.00	-3,240.00	-3,555.00	-3,555.00	-315.00	9.72
OTHER INCOME	-22,000.00	-41,223.33	-7,000.00	-656.09	-2,000.00	5,000.00	-71.43
TRANSFER FROM RESERVES	-89,200.00	-17,200.00	-17,200.00	0.00	-77,190.00	-59,990.00	348.78
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total REVENUE	-152,300.00	-88,132.33	-60,010.00	-23,747.09	-115,933.00	-55,923.00	93.19
EXPENSE							
SALARIES, WAGES & BENEFITS	610,000.00	624,510.95	651,780.00	476,536.59	682,620.00	30,840.00	4.73
ADMINISTRATION	278,500.00	82,293.05	267,600.00	68,120.19	301,490.00	33,890.00	12.66
CONTRACTED SERVICES	30,800.00	18,871.84	30,800.00	17,095.68	31,800.00	1,000.00	3.25
FACILITY UTILITIES	43,000.00	25,021.40	51,350.00	8,595.99	52,200.00	850.00	1.66
FACILITY MAINTENANCE	137,800.00	37,381.77	43,300.00	5,793.42	46,600.00	3,300.00	7.62
INSURANCE	26,700.00	28,077.26	27,400.00	0.00	29,600.00	2,200.00	8.03
VEHICLES & EQUIPMENT	6,200.00	2,272.42	4,300.00	2,312.10	4,400.00	100.00	2.33
AMORTIZATION	0.00	173,218.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	175,000.00	0.00	0.00	25,000.00	25,000.00	0.00
TRANSFER TO CAPITAL	90,700.00	68,505.51	91,920.00	0.00	92,000.00	80.00	0.09
Total EXPENSE	1,223,700.00	1,235,152.20	1,168,450.00	578,453.97	1,265,710.00	97,260.00	8.32
Total OPERATING	1,071,400.00	1,147,019.87	1,108,440.00	554,706.88	1,149,777.00	41,337.00	3.73

2022 Library Department Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	37,900	25,929	32,570	6,936	33,188	618	0.00%
User Fees	3,200	3,780	3,240	3,555	3,555	315	0.00%
Other Income	22,000	10,093	7,000	982	2,000 ▲	-5,000 ▲	-0.03%
Eliminate late fees					-5,000	-5,000	-0.03%
Transfer from Reserves	89,200	17,200	17,200	0	77,190 ▲	59,990 ▲	0.34%
Stayner branch loan payments from DC's					59,990	59,990	0.34%
TOTAL REVENUE	152,300	57,002	60,010	11,473	115,933	55,923	0.32%
EXPENSE							
Salaries, Wages & Benefits	610,000	624,511	651,780	569,629	682,620	30,840	0.18%
Administration	278,500	82,293	267,600	71,331	301,490 ▲	33,890 ▲	0.19%
Stayner branch loan payments					32,490	32,490	0.19%
Contracted Services	30,800	18,872	30,800	22,851	31,800	1,000	0.01%
Facility Utilities	43,000	25,021	51,350	11,060	52,200 ▲	850 ▲	0.00%
Facility Maintenance	137,800	37,382	43,300	11,127	46,600	3,300	0.02%
Insurance	26,700	28,077	27,400	0	29,600 ▲	2,200 ▲	0.01%
Vehicles & Equipment	6,200	2,272	4,300	2,312	4,400 ▲	100 ▲	0.00%
Amortization	0	91,248	0	0	0	0	0.00%
Transfer to Reserves	175,000	175,000	0	0	25,000	25,000	0.14%
Building replacement reserve					25,000	25,000	0.14%
TOTAL EXPENSE	1,308,000	1,084,677	1,076,530	688,310	1,173,710	97,180	0.56%
TOTAL OPERATING	-1,155,700	-1,027,674	-1,016,520	-676,837	-1,057,777	41,257	0.24%
Transfer to Capital			91,920	0	92,000	80	0.00%
TOTAL CAPITAL	0	0	91,920	0	92,000	80	0.00%
TOTAL LIBRARY	-1,155,700	-1,027,674	-1,108,440	-676,837	-1,149,777	41,337	0.24%

Land Use Planning and Development Services

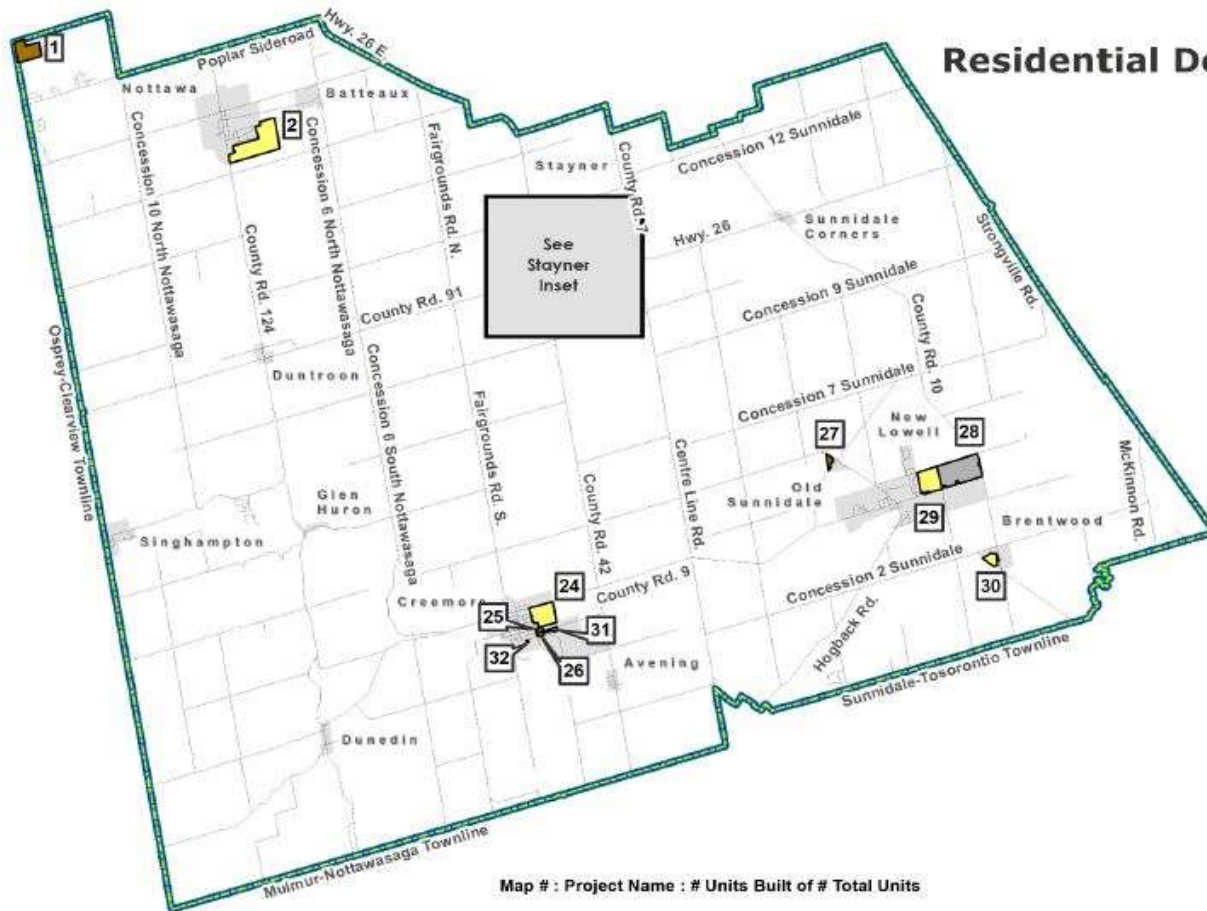
The land use planning process aims to balance the interests of individual property owners with the wider needs and objectives of the community. Our municipal planners deal with issues ranging from severances to subdivisions, cultural to natural heritage, and commercial to industrial developments. Good planning contributes greatly to the long term, orderly growth and efficient use of land and services. Property owners interested in developing their property are encouraged to contact the Planning Department at the beginning of the development process.

The Clearview website has information on planning topics of particular interest in Clearview.

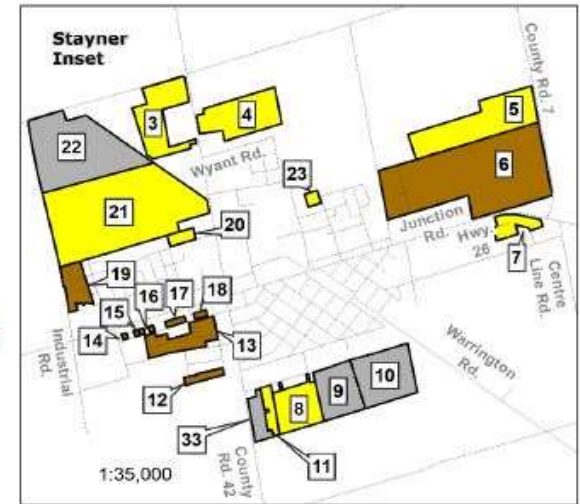
On this site you can inquire about your property including the Zoning and Official Plan designation, what you can build, previous building permits and approvals and more.

Visit at <https://www.clearview.ca/building-planning>

The site includes a calendar of planning-related items and a wealth of other information and contacts.



Residential Development Projects as of March 2020



Development Stages

- Final Approved (FA)
- Draft Approved (DA)
- Draft Plan Application (DPA)

Other Features

- Roads
- Settlement Areas
- Clearview Boundary

TOWNSHIP OF CLEARVIEW
LAND USE PLANNING & ZONING FIN REPORT



GL5410 Page : 1
 Date : May 09, 2022 Time : 2:33 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-27,000.00	0.00	0.00	0.00	0.00	0.00	0.00
USER FEES	-124,000.00	-155,732.90	-124,000.00	-168,420.00	-124,000.00	0.00	0.00
OTHER INCOME	-23,000.00	-61,596.00	-23,000.00	-38,322.00	-23,000.00	0.00	0.00
TRANSFER FROM RESERVES	-90,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total REVENUE	-264,000.00	-217,328.90	-147,000.00	-206,742.00	-147,000.00	0.00	0.00
EXPENSE							
SALARIES, WAGES & BENEFITS	484,400.00	499,222.44	487,500.00	366,843.21	495,300.00	7,800.00	1.60
ADMINISTRATION	93,000.00	27,314.38	103,000.00	27,070.11	104,750.00	1,750.00	1.70
CONTRACTED SERVICES	218,000.00	43,832.78	138,000.00	12,156.26	176,000.00	38,000.00	27.54
INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VEHICLES & EQUIPMENT	2,000.00	114.49	2,000.00	0.00	2,000.00	0.00	0.00
AMORTIZATION	0.00	280.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	30,000.00	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	827,400.00	600,764.09	760,500.00	406,069.58	808,050.00	47,550.00	6.25
Total OPERATING	563,400.00	383,435.19	613,500.00	199,327.58	661,050.00	47,550.00	7.75

2022 Planning & Zoning Operating Budget Analysis

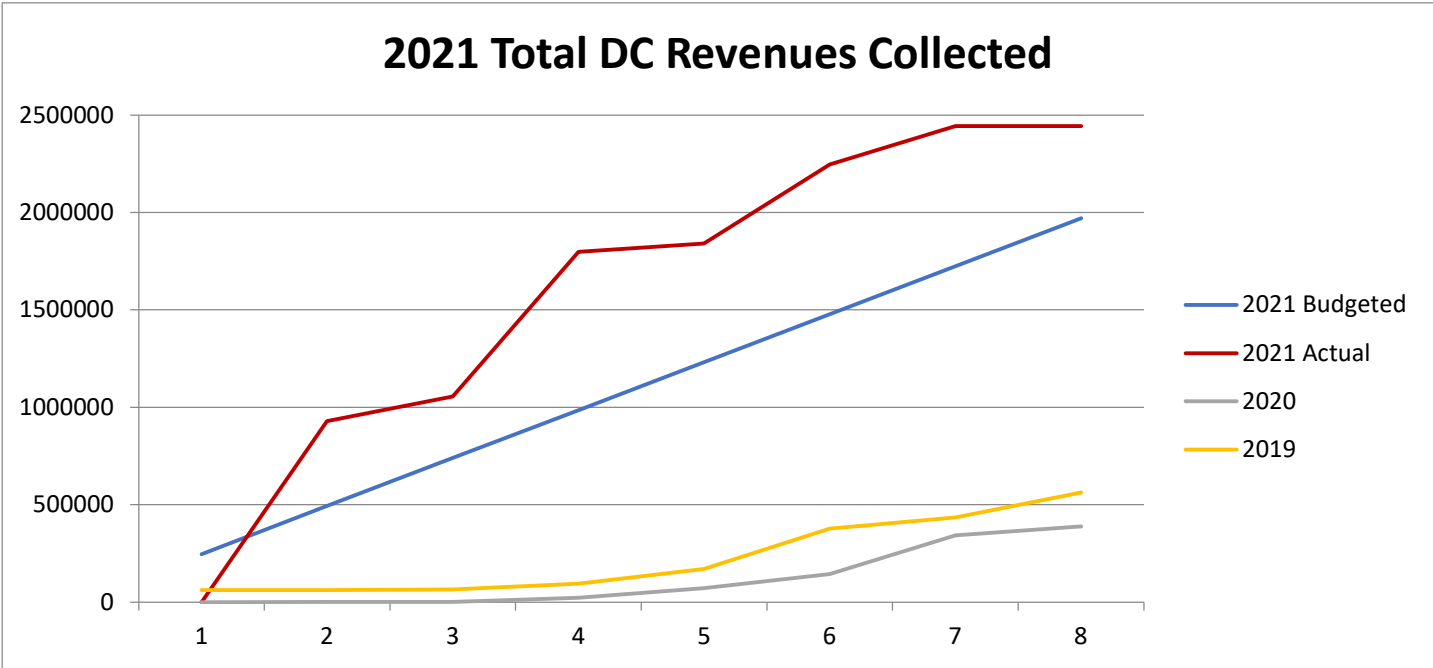
Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants	27,000	0	0	0	0	0	0.00%
User Fees	124,000	155,733	124,000	168,420	124,000	0	0.00%
Other Income	23,000	61,596	23,000	38,322	23,000	0	0.00%
Transfer from Reserves	90,000	0	0	0	0	0	0.00%
TOTAL REVENUE	264,000	217,329	147,000	206,742	147,000	0	0.00%
EXPENSE							
Salaries, Wages & Benefits	484,400	499,222	487,500	366,843	495,300	7,800	0.04%
Administration	93,000	27,314	103,000	26,383	104,750	1,750	0.01%
Contracted Services	218,000	43,833	138,000	12,156	176,000	38,000	0.22%
Cityview					13,000	13,000	0.07%
Recruitment - retirement					25,000	25,000	0.14%
Facility Utilities						0	0.00%
Facility Maintenance						0	0.00%
Insurance						0	0.00%
Vehicles & Equipment	2,000	114	2,000	0	2,000	0	0.00%
Amortization	0	280	0	0	0	0	0.00%
Transfer to Reserves	30,000	30,000	30,000	0	30,000	0	0.00%
TOTAL EXPENSE	827,400	600,764	760,500	405,382	808,050	47,550	0.27%
TOTAL OPERATING	-563,400	-383,435	-613,500	-198,640	-661,050	47,550	0.27%
Transfer to Capital	0	0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL PLANNING	-563,400	-383,435	-613,500	-198,640	-661,050	47,550	0.27%

Development Charges and Parkland Dedication

The *Development Charges Act, 1997* (the “Act”) authorizes municipalities to pass by-laws to impose development charges against land to pay for the increased capital costs required because of increased needs for services arising from the development, including redevelopment, of land within the municipalities. Development charges are a deferred revenue and are not taken into operations until the projects they are funding begin.

Parkland Dedication

Developers must convey 5% of the land for residential development (2% for commercial or industrial development) or the cash-in-lieu as according to the value of the subdivision the day prior to draft approval. These lands are then used for municipal parkland or the cash is used for the acquisition of land building or equipment for park purposes. This is set out in Section 51.1 of the Planning Act, 1990.



Creemore Medical Centre

The Creemore Medical Centre provides office space for medical professionals in Creemore and is operated on a full cost-recovery basis. There is no cost to tax payers to operate the facility as the costs for operating and maintaining the medical centre is paid from the rent collected from the tenants.

The medical professionals offering services include family physicians, dentists, a chiropractor and a massage therapist.



2022 Creemore Medical Centre Budget

TOWNSHIP OF CLEARVIEW

CREEMORE MEDICAL CENTRE FIN REPORT



GL5410

Page : 1

Date : May 09, 2022

Time : 2:12 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
USER FEES	-66,000.00	-52,634.67	-70,460.00	-70,179.24	-78,660.00	-8,200.00	11.64
OTHER INCOME	-4,000.00	-6,396.28	-4,000.00	-4,343.01	-4,000.00	0.00	0.00
TRANSFER FROM RESERVES	-5,300.00	-18,151.97	-2,740.00	0.00	0.00	2,740.00	-100.00
Total REVENUE	-75,300.00	-77,182.92	-77,200.00	-74,522.25	-82,660.00	-5,460.00	7.07
EXPENSE							
ADMINISTRATION	39,300.00	42,935.81	40,200.00	36,809.52	40,500.00	300.00	0.75
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	17,000.00	12,883.88	18,000.00	15,120.53	19,000.00	1,000.00	5.56
FACILITY MAINTENANCE	16,000.00	21,008.23	16,000.00	33,289.58	16,000.00	0.00	0.00
INSURANCE	3,000.00	2,504.00	3,000.00	3,235.00	3,300.00	300.00	10.00
AMORTIZATION	0.00	32,833.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	15,396.00	0.00	0.00	3,860.00	3,860.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	75,300.00	127,560.92	77,200.00	88,454.63	82,660.00	5,460.00	7.07
Total OPERATING	0.00	50,378.00	0.00	13,932.38	0.00	0.00	0.00

2022 Creemore Medical Centre Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference	% with \$175,000 = 1%
REVENUE							
Grants						0	0.00%
User Fees	66,000	52,635	70,460	40,937	78,660	8,200	0.05%
Other Income	4,000	6,396	4,000	3,564	4,000	0	0.00%
Transfer from Reserves	5,300	0	2,740	10,114	5,300	-2,740	-0.02%
TOTAL REVENUE	75,300	59,031	77,200	54,615	82,660	5,460	0.03%
EXPENSE							
Salaries, Wages & Benefits						0	0.00%
Administration	39,300	29,790	40,200	17,661	40,500	300	0.00%
Contracted Services	0	0	0	0	0	0	0.00%
Facility Utilities	17,000	12,884	18,000	10,251	19,000	1,000	0.01%
Facility Maintenance	16,000	21,008	16,000	26,703	16,000	0	0.00%
Insurance	3,000	2,504	3,000	0	3,300	300	0.00%
Amortization	0	32,833	0	0	0	0	0.00%
Transfer to Reserves	0	15,396	0	0	3,860	3,860	0.02%
TOTAL EXPENSE	75,300	114,415	77,200	54,615	82,660	5,460	0.03%
TOTAL OPERATING	0	-55,384	0	0	0	0	0.00%
Transfer to Capital	0	0	0	0	0	0	0.00%
TOTAL CAPITAL	0	0	0	0	0	0	0.00%
TOTAL MEDICAL CENTRE	0	-55,384	0	0	0	0	0.00%

Municipal Water Systems

Clearview operates 6 separate water systems in;

- Stayner,
- Creemore,
- Nottawa (McKean subdivision only),
- New Lowell,
- Collingwoodlands and,
- Buckinghamwoods.

The water systems are self-funding and do not receive funding from standard property taxation. Some properties in Stayner and Creemore settlement areas are not yet connected to the water service and are not charged for usage but may have a base fee charged for fire hydrant service. Rural properties not connected to or not serviced by the water systems are not charged for usage.

User fees are scheduled to increase annually from 2020 to 2025 to offset increasing provincial regulations and to provide funding for the water capital reserve. Some of the water mains are approaching 100 years of age and will need to be replaced soon. There is currently no money in the water capital reserve for water main or other water infrastructure replacement.

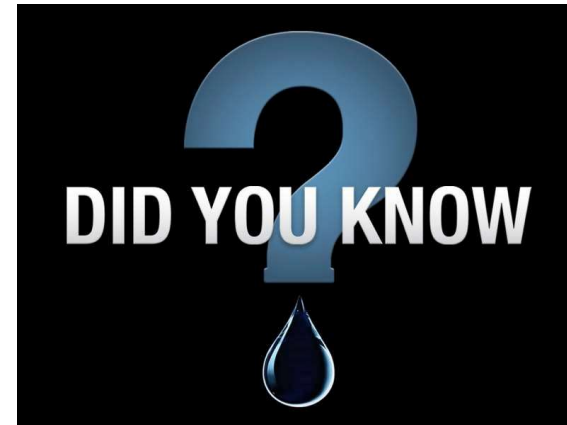
Funding for capital replacement will likely come from borrowing with the scheduled user fee increases to provide the funds needed for the loan payments. Clearview's 6 year Water Financial Plan was updated in 2019. The plan provides



recommendations regarding user fees, capital replacement schedules and how to fund their replacement.

The large projects for Stayner and Creemore are related to new development and are budgeted as being constructed by developers and contributed to Clearview upon completion.

Departments within Public Works tie projects together so that if a capital road replacement project is budgeted, the needed water and wastewater capital projects are done at the same time.



Clearview is an accredited operating authority.

Clearview's 6 water systems received it's most recent 5-year Ministry of the Environment, Conservation and Parks Municipal Drinking Water License and Drinking Water Works permit approvals in June 2020.

Many of the requirements for renewal including a Water Rate Study and a 7-year Water Financial Plan (2019-2025) were completed and approved by Council in 2019.

Water User Rates 2020 – 2025

Annual water costs for the average family using 300 cubic meters of water per year.

For the period commencing on January 1, 2020 and beyond as outlined below for all Clearview Water and Sewer Systems;

Water & Sewer User Rates – Schedule “D” of By-Law #19-100

Effective January 1	2020	2021*	2022*	2023*	2024*	2025*
Fixed Water Rate/Meter/Year	\$178	\$178	\$178	\$177	\$177	\$177
Volumetric Rate per cubic meter (M ³)	\$2.40	\$2.64	\$2.70	\$2.77	\$2.81	\$2.86
Hydrant Service Only Rate/Year	\$178	\$178	\$178	\$177	\$177	\$177
Sewer Service Only	\$408	\$410	\$412	\$414	\$416	\$418
Sewer Surcharge as % of Water Bill	77.7%	76.1%	79.0%	82.1%	86.2%	90.77%

*Subject to annual review

Notes:

Hydrant Service Only Rate applies in municipal serviced area to properties with structure(s) but without a service connection.

Rates shall be effective January 1 of the year noted.

TOWNSHIP OF CLEARVIEW
WATER SYSTEMS FINANCIAL REPORT



GL5410 Page : 1
 Date : May 09, 2022 Time : 2:44 pm

For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	-12,500.00	0.00	0.00	0.00	0.00	0.00	0.00
USER FEES	-2,757,000.00	-2,654,003.56	-2,908,000.00	-2,073,826.08	-3,066,300.00	-158,300.00	5.44
OTHER INCOME	-1,000.00	-9,309.24	-1,000.00	-1,992.88	-1,000.00	0.00	0.00
TRANSFER FROM RESERVES	-499,000.00	-499,000.00	-499,000.00	0.00	-499,000.00	0.00	0.00
Total REVENUE	-3,269,500.00	-3,162,312.80	-3,408,000.00	-2,075,818.96	-3,566,300.00	-158,300.00	4.64
EXPENSE							
SALARIES, WAGES & BENEFITS	742,000.00	669,278.96	601,600.00	529,635.66	702,500.00	100,900.00	16.77
ADMINISTRATION	1,130,100.00	1,174,909.78	1,173,300.00	735,505.97	1,168,900.00	-4,400.00	-0.38
CONTRACTED SERVICES	348,900.00	313,892.10	208,000.00	206,524.71	206,500.00	-1,500.00	-0.72
FACILITY UTILITIES	141,000.00	74,193.61	100,000.00	53,070.29	103,000.00	3,000.00	3.00
FACILITY MAINTENANCE	51,000.00	64,036.65	67,000.00	58,844.08	60,000.00	-7,000.00	-10.45
INSURANCE	37,500.00	39,383.27	40,000.00	0.00	41,000.00	1,000.00	2.50
VEHICLES & EQUIPMENT	173,000.00	161,647.98	165,000.00	159,264.91	198,000.00	33,000.00	20.00
AMORTIZATION	0.00	435,145.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	646,000.00	664,970.45	1,053,100.00	0.00	1,086,400.00	33,300.00	3.16
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	3,269,500.00	3,597,457.80	3,408,000.00	1,742,845.62	3,566,300.00	158,300.00	4.64
Total OPERATING	0.00	435,145.00	0.00	-332,973.34	0.00	0.00	0.00

2022 Water Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference
REVENUE						
Grants	12,500	0	0	0	0	0
User Fees	2,757,000	2,480,409	2,908,000	2,622,521	3,066,300	158,300
Annual rate increase		0			158,300	158,300
Other Income	1,000	9,309	1,000	2,118	1,000	0
Transfer from Reserves	499,000	499,000	499,000	0	499,000	0
TOTAL REVENUE	3,269,500	2,988,718	3,408,000	2,624,639	3,566,300	158,300
EXPENSE						
Salaries, Wages & Benefits	742,000	669,279	601,600	636,149	702,500	100,900
Administration	1,130,100	1,151,522	1,173,300	785,212	1,168,900	-4,400
Contracted Services	348,900	313,892	208,000	269,685	206,500	-1,500
Facility Utilities	141,000	74,194	100,000	66,823	103,000	3,000
Facility Maintenance	51,000	64,037	67,000	60,964	60,000	-7,000
Insurance	37,500	39,383	40,000	0	41,000	1,000
Vehicles & Equipment	173,000	161,648	165,000	173,823	198,000	33,000
Amortization	0	435,145	0	0	0	0
Transfer to Reserves	646,000	472,053	1,053,100	631,982	1,086,400	33,300
TOTAL EXPENSE	3,269,500	3,381,152	3,408,000	2,624,639	3,566,300	158,300
TOTAL OPERATING	0	-392,434	0	0	0	0
Transfer to Capital	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL WATER	0	-392,434	0	0	0	0

Sewer Utilities

Clearview operates 2 separate sewer systems in Stayner and Creemore. The sewer systems are self-funding and do not receive funding from standard property taxation. Rural properties not connected to or not serviced by the sewer systems are not charged for usage.

The sewer surcharge (sewer user rates) is based on a percentage (%) of the water user rates.

Sewer User Rates 2020 – 2025

Sewer charges are a surcharge based on water usage as measured by the water meter. Annual sewer costs for the average family using 300 cubic meters of water per year are expected to increase based on the chart below. In 2021 the average household can expect an annual amount of \$602 in sewer charges.

For the period commencing on January 1, 2020 and beyond as outlined below for all Clearview Water and Sewer Systems;

Water & Sewer User Rates – Schedule “D” of By-Law #19-100

Effective January 1	2020	2021*	2022*	2023*	2024*	2025*
Fixed Water Rate/Meter/Year	\$178	\$178	\$178	\$177	\$177	\$177
Volumetric Rate per cubic meter (M ³)	\$2.40	\$2.64	\$2.70	\$2.77	\$2.81	\$2.86
Hydrant Service Only Rate/Year	\$178	\$178	\$178	\$177	\$177	\$177
Sewer Service Only	\$408	\$410	\$412	\$414	\$416	\$418
Sewer Surcharge as % of Water Bill	77.7%	76.1%	79.0%	82.1%	86.2%	90.77%

*Subject to annual review

Notes:

Large consumption, industrial users will have their Sewer Surcharge adjusted to consider actual flows and will also be subject to Extra Strength Agreement Charges.

Rates shall be effective January 1 of the year note.

TOWNSHIP OF CLEARVIEW
SEWER SYSTEMS FINANCIAL REPORT

GL5410 Page : 1
 Date : May 09, 2022 Time : 2:43 pm



For Period Ending 30-Sep-2021

	2020	2020	2021	2021	PROPOSED 2022	2022-2021	2022-2021
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
OPERATING							
REVENUE							
GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USER FEES	-1,632,000.00	-1,585,920.41	-1,730,000.00	-1,579,521.57	-1,833,000.00	-103,000.00	5.95
OTHER INCOME	-230,500.00	-242,294.57	-230,500.00	0.36	-230,500.00	0.00	0.00
TRANSFER FROM RESERVES	-180,000.00	-79,483.00	-204,350.00	0.00	-180,000.00	24,350.00	-11.92
Total REVENUE	-2,042,500.00	-1,907,697.98	-2,164,850.00	-1,579,521.21	-2,243,500.00	-78,650.00	3.63
EXPENSE							
SALARIES, WAGES & BENEFITS	118,300.00	128,126.57	150,300.00	117,530.92	188,100.00	37,800.00	25.15
ADMINISTRATION	580,000.00	579,811.94	447,100.00	456,594.25	389,600.00	-57,500.00	-12.86
CONTRACTED SERVICES	591,000.00	518,469.08	535,200.00	609,303.85	810,500.00	275,300.00	51.44
FACILITY UTILITIES	249,000.00	316,023.15	254,000.00	327,417.23	260,000.00	6,000.00	2.36
FACILITY MAINTENANCE	72,000.00	51,780.31	100,000.00	99,221.50	134,000.00	34,000.00	34.00
INSURANCE	48,000.00	50,167.26	49,500.00	64,710.92	51,000.00	1,500.00	3.03
VEHICLES & EQUIPMENT	43,000.00	72,008.76	66,000.00	74,129.05	68,500.00	2,500.00	3.79
AMORTIZATION	0.00	654,135.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	341,200.00	191,310.91	562,750.00	0.00	341,800.00	-220,950.00	-39.26
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total EXPENSE	2,042,500.00	2,561,832.98	2,164,850.00	1,748,907.72	2,243,500.00	78,650.00	3.63
Total OPERATING	0.00	654,135.00	0.00	169,386.51	0.00	0.00	0.00

2022 Sewer Operating Budget Analysis

Category or SubCategory	2020 Budgeted	2020 Actual	2021 Budgeted	2021 Actual as at Sept 30 2021	2022 Budgeted	Annual Difference
REVENUE						
Grants						0
User Fees	1,632,000	1,522,997	1,730,000	1,256,905	1,833,000	103,000
Increase in billing revenue					103,000	103,000
Other Income	230,500	242,295	230,500	0	230,500	0
Transfer from Reserves	180,000	79,483	204,350	94,325	180,000	-24,350
TOTAL REVENUE	2,042,500	1,844,774	2,164,850	1,351,230	2,243,500	78,650
EXPENSE						
Salaries, Wages & Benefits	118,300	128,127	150,300	99,687	188,100	37,800
Administration	580,000	557,373	447,100	304,488	389,600	-57,500
Contracted Services	591,000	518,469	535,200	506,851	810,500	275,300
Facility Utilities	249,000	316,023	254,000	272,967	260,000	6,000
Facility Maintenance	72,000	51,780	100,000	97,517	134,000	34,000
Insurance	48,000	50,167	49,500	0	51,000	1,500
Vehicles & Equipment	43,000	72,009	66,000	69,721	68,500	2,500
Amortization	0	654,135	0	0	0	0
Transfer to Reserves	341,200	150,528	562,750	0	341,800	-220,950
TOTAL EXPENSE	2,042,500	2,498,612	2,164,850	1,351,229	2,243,500	78,650
TOTAL OPERATING	0	-653,837	0	0	0	0
Transfer to Capital	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL SEWER	0	-653,837	0	0	0	0

Budget Process and Clearview Strategic Goals

The basis of accounting is the accrual method and the same basis is used for budgeting. Clearview’s fiscal year is January 1 to December 31 of each calendar year. This change is reflected in how the budget is presented. Prior to 2009, the primary budgeting methodology was departments and their programs. With the establishment of Clearview’s first Strategic Plan “Our Focus: Our Future” in 2008 the budget process was reorganized to focus on the Strategic Plan’s strategic goals and priority strategic actions. In January 2013 Council passed a resolution stated that Clearview is committed to the development of a comprehensive Asset Management plan that includes all of the information analysis described in Building Together: Guide for Municipal Asset Management Plan is a priority.

What is Strategic Goal Budgeting? Strategic Goal Budgeting, a variant of Outcome Budgeting, is a process that aligns resources with the strategic goals set out by Council. It is a budgeting tool that integrates financial resources, strategic planning and long-range financial planning. Full Outcome Budgeting will be achieved once performance management is integrated into the budgeting process.

In traditional budgeting, the starting point is last year’s spending and municipal departments propose increase from that base. Revenue shortfalls are handled with across-the-board cuts that make all services worse. In Strategic Goal Budgeting, the starting point is next year’s objectives – the strategic goals and priority strategic actions that the municipality wants to deliver. Departments collaborate for funding by proposing how they can cost-effectively contribute to achieving the objectives.

OLD METHOD (pre 2009)	NEW METHOD (2009 – present)
<i>Starting Point:</i> Last year’s spending	<i>Starting Point:</i> Next year’s objectives
<i>Funding Targets:</i> By Department	<i>Funding Targets:</i> By municipal goal and priority
<i>Department Submission:</i> How allocation will be spent	<i>Department Submission:</i> Proposal to achieve goal or priority
<i>Debate:</i> What to cut	<i>Debate:</i> What to keep

How does Strategic Goal Budgeting work?

The basic steps in Strategic Goal Budgeting are:

1. Review prior year’s actual expenditures and determine how much is required to maintain service levels
2. Determine what goals and priorities matter most to the Public
3. Decide which goals and priorities take precedence
4. Decide how best to achieve the determined goals and priorities

Clearview’s process is summarized in the flowchart below:



Clearview Budget Process

1) Gathering of Information

The Senior Management Team began gathering information for the Operating and Capital budget in early fall 2021. Actual expenditures are compared to the budgeted expenditures and modifications are made based on best estimates for the following budget year.

2) Staff presents the Staff Proposed Budget to Council

The Senior Management Team presented the Staff Proposed Operating and Capital budget to Council on November 15th and November 29th, 2021.

Council made changes to the Staff Proposed budget to finalize the Draft Proposed Budget to be presented at a Public Meeting on December 13, 2021.

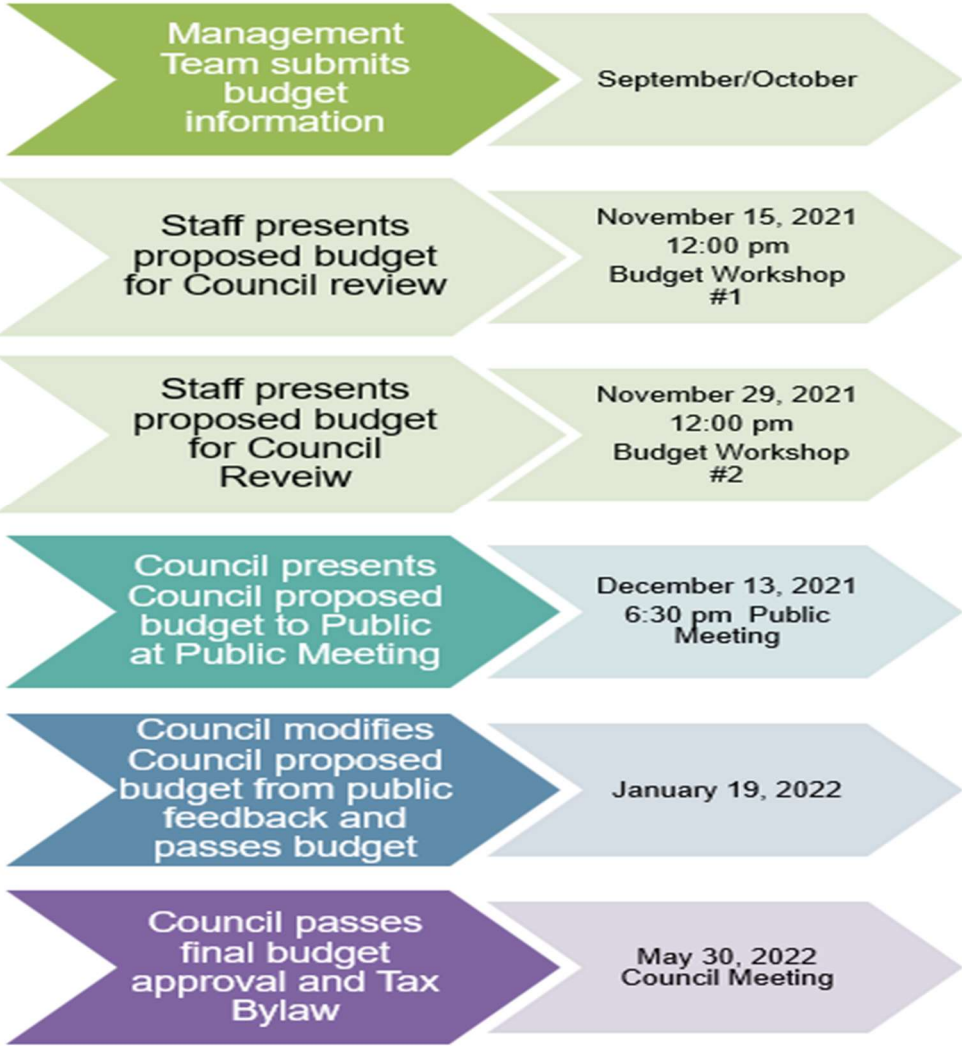
3) Council presents Draft Proposed Budget at Public Meeting

Council presented their Draft Proposed Operating and Capital budget to the Public for their input, comments and suggestions at a Public Meeting on December 13, 2021.

4) Council modifies the Draft Proposed Budget and approves the tax rates

Council met again on January 19, 2022 to make amendments to the budget based on the feedback they received from the Public at the Budget Public Meeting and other contacts with residents, businesses and others. Following these amendments Council approved the budget in principal.

2022 - 2023 Budget Process Clearview Township



Amending the Budget

A budget is a living document which means that it is continually edited and updated as required. Council may amend the budget after it has been adopted, in whole or in part, by passing a resolution in a Council meeting. Amendments are required for items affecting reserves, borrowing and items of a significant financial amount.

One of the main functions of the budget is to use it to calculate the amount of funds required to be raised through property taxation. Property taxation is the main source of recurring revenue that Clearview receives. There may be some years that non-property tax revenue is higher, however, these are typically intermittent and the spending of the funds are tied to

specific projects. The property tax rates cannot be changed after May as they will have already been entered into the Ontario Property Tax Analysis (OPTA) website and used to calculate the property taxes that each property owner must pay. Clearview is permitted to send out two property tax bills each year; the Interim Tax Bill and the Final Tax Bill. Property taxes cannot be changed retroactively once they have been finalized with OPTA.

After this period all amendments to the budget must be made in such a way as that they do not impact on the funds to be raised by property taxes. In summary, all subsequent amendments must involve funding from grants, spending decreases, increased spending accompanied by equal spending decreases or funding from reserves or other non-tax funding.

For 2022, the blended net tax increase is 2.83%

2022 Tax Impact on Median/Typical Property

Description	Prop Code	Prop Count	2021 CVA	2022 CVA	% CVA Change	2021 Total CVA Taxes	2022 Total CVA Taxes	\$ Tax Change	% Tax Change
Single Family Home	301	4,495	297,000	297,000	0.00%	3,288.62	3,384.87	96.25	2.9268%
Seasonal Recreational Dwelling	395	100	357,000	357,000	0.00%	3,952.99	4,068.68	115.69	2.9266%
Residential Condominium Unit	370	148	400,000	400,000	0.00%	4,429.11	4,558.76	129.65	2.9272%
Farm House	211	388	156,500	156,500	0.00%	1,732.90	1,783.62	50.72	2.9269%
Farmland	211	322	606,700	606,700	0.00%	1,679.47	1,728.63	49.16	2.9271%
Managed Forest	244	113	129,900	129,900	0.00%	359.59	370.12	10.53	2.9283%
Apartment Building	340	5	950,000	950,000	0.00%	10,519.15	10,827.03	307.88	2.9269%
Small Office Building	400	4	276,000	276,000	0.00%	5,648.11	5,757.43	109.32	1.9355%
Small Retail Commercial Property	410	30	308,000	308,000	0.00%	6,302.96	6,424.96	122.00	1.9356%
Standard Industrial Property	520	3	414,800	414,800	0.00%	8,370.58	8,530.88	160.30	1.9150%

The median or typical property in each group represents a property with an assessed value at or near the midpoint or median for the group and a per cent change in assessment for the year at or near the median for the group.

Clearview Property Taxation Review

Increase in Clearview Property Taxation Revenue from new Growth

Clearview will receive approximately \$500,485 in 2022 from new taxation revenues due to growth in the property tax base. This represents growth in the overall property tax base of 2.87% (est.). The primary source of the increase is growth in the Residential tax base which will contribute \$452,913. That increase is augmented by an increase of \$64,558 in the Commercial and Industrial tax bases, and minor increases and decreases in the other tax base categories.

2021 Taxation As Returned shows the prior year’s estimated property taxes as calculated at the beginning of the year. 2021 Taxation As Revised shows the prior year’s estimated property taxes as calculated at the end of the year including any additions, deletions or amendments to the tax rolls throughout the 2021 tax year which is January 1 to December 31. The change column shows the increase or decrease from initially reported to actual for the prior year and represents the growth/decline in taxes for each Realty Tax Class or property class.

This chart shows only new Growth in tax revenues and excludes the effects of the phased-in value assessment through the 4 year cycle.

New properties may take up to 3 years to be included by MPAC depending upon local conditions. Only the current year revenue would show in this chart with prior uncounted years being excluded from this chart.

With increasing activity expected in Residential (especially Stayner settlement area), Commercial and Industrial this growth is expected to continue at this pace and gradually increase in coming years.

Local Results Table
2021 Local Revenue Growth
(Annualized)

Clearview Tp Realty Tax Class	2021 Local General Levy		Annualized Growth	
	As Returned	As Revised	\$	%
Taxable				
Residential	\$15,109,643	\$15,562,556	\$452,913	3.00%
Farm	\$900,545	\$883,382	-\$17,162	-1.91%
Managed Forest	\$38,078	\$40,258	\$2,180	5.73%
Multi-Residential	\$75,808	\$76,058	\$251	0.33%
Commercial	\$964,309	\$1,024,240	\$59,930	6.21%
Industrial	\$138,654	\$143,282	\$4,628	3.34%
Pipeline	\$46,532	\$47,520	\$989	2.13%
Sub-Total: Taxable	\$17,273,569	\$17,777,296	\$503,729	2.92%
Payment In Lieu				
Residential	\$21,802	\$21,802	\$0	0.00%
Commercial	\$112,879	\$109,635	-\$3,244	-2.87%
Industrial	\$5,895	\$5,895	\$0	0.00%
Landfill	\$6,648	\$6,648	\$0	0.00%
Sub-Total: Payment In Lieu	\$147,224	\$143,980	-\$3,244	-2.20%
Total (Taxable + PIL)	\$17,420,793	\$17,921,276	\$500,485	2.87%

2022 Debt Requirements

OPERATING DEBT

Bank Account Overdraft Facility

Clearview does not have any debt related to the Operating Budget. Each year Clearview passes a Temporary Borrowing By-law. This By-law permits Clearview to utilize an overdraft facility of up to 50% (January 1st to September 30th) of the total estimated revenues as set out in the budget or up to 25% (October 1st to December 1st) of the total estimated revenues as set out in the budget.

The overdraft facility is on the main bank account only. All other related bank accounts including those utilized by boards, committees or others are not permitted to go into overdraft.

Clearview has not used the overdraft facility since a one month period from December 20, 2004 to January 31, 2005.

Clearview utilizes purchasing cards, specifically credit cards, for purchasing or reserving various goods and services. The credit facilities are arranged through the primary municipal bank and the balances are automatically paid from the main bank account on a monthly basis. Usage of the credit cards is governed by the Procurement By-law and internal policies. Credit cards are only issued to select members of the Senior Management Team or persons approved by the Senior Management Team.

Tile Drain Loans

Clearview borrows funds from the Province on behalf of agricultural property owners for Tile Drain loans. These loans have 10-year terms and landowners are eligible for a loan of up to 75% of the value of the tile drainage work. Municipalities may further restrict the maximum percentage – Clearview currently does not. The fixed rate loans are approved by the Province. Clearview collects the loan payments from the owner and remits them to the Province. Defaulted payments are rare and are treated in the same manner as unpaid taxes. Clearview must pass a borrowing by-law for each Tile Drain loan.

The payments for Tile Drain loans are deducted from Clearview's debt payments when calculating Clearview's debt capacity and so it does not impact on the ARL debt capacity calculations.

CAPITAL DEBT

Other than Tile Drain Loans, all of the debt that Clearview currently has or is proposing is related to capital projects. The sole exception is the Energy Efficiency Project which contains projects which may have small components that will not be accounted for as capital, such as weather sealing some buildings.

No new debt is proposed for 2022.

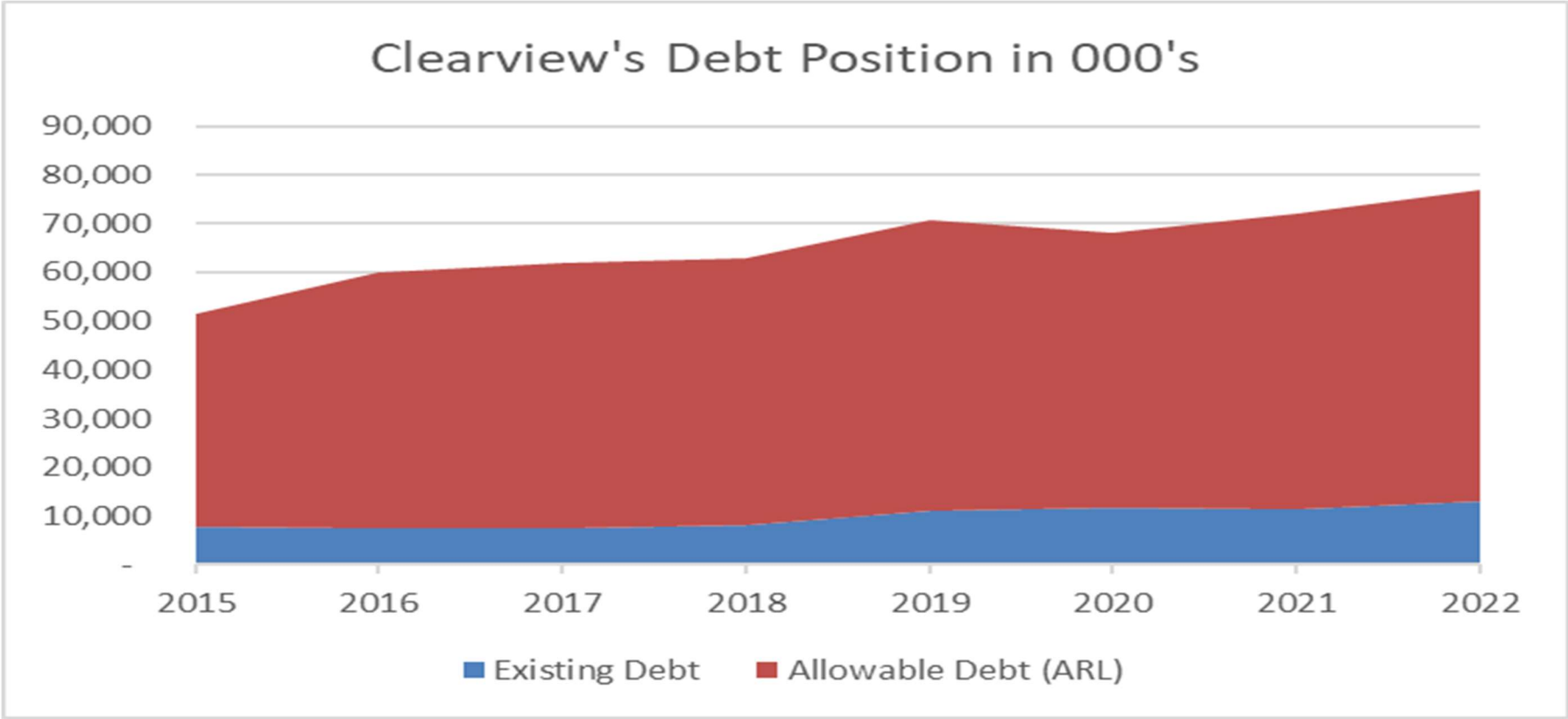
Total Outstanding Loans and Proposed Loans

Owing Jan. 2022 or proposed	Project	Year Borr .	Year Paid Off	# of yrs	Rate	Notes
\$79,308	Creemore Sewer Upgrade	2001	2021	20	3.65%	Built Sewage Plant and installed sewer lines.
\$441,513	Mill Street Water Upgrade	2009	2029	20	5.24%	Replace/upgrade of 90 yr. old Creemore water mains.
\$1,120,439	Stayner Water Reservoir	2006	2026	20	4.74%	Built two 2,050 M ³ water reservoirs on Airport Road.
\$73,493	New Lowell Library Replacement	2008	2023	15	3.16%	Renovation and addition of new building.
\$31,549	Station on the Green Solar	2011	2030	20	3.10%	Install solar panels to generate income.
\$2,991,831	Joint Emergency Facility	2012	2051	40	3.79%	Construction costs.
\$186,842	Creemore Aeration Upgrade	2015	2024	10	2.15%	Improve Creemore Sewer.
\$386,499	Creemore Medical Centre	2016	2046	30	3.18%	Renovation and addition to medical centre.
\$390,097	Perry/Gideon Land	2016	2036	20	3.14%	Land purchase for library and other.
\$234,058	Solar Power Generation	2016	2036	20	3.14%	Install solar panels to generate income.
\$44,222	Mowat Servicing	2016	2036	20	2.88%	Servicing of properties on Mowat St.
\$1,265,419	Industrial Servicing - Stayner	2017	2037	20	5.00%	Buy Industrial land and improve for resale.
\$1,448,585	Energy Efficiency Project	2017	2037	20	5.00%	Servicing of properties in southwest Stayner.
\$1,024,819	Water Well #2 & #4	2017	2037	20	3.24%	Replace infrastructure to save energy costs.
\$5,700,000	Airport Rd. Watermain	2019	2039	20	2.60%	Replace and upsize old watermain
\$3,200,000	Stayner Library	2020	2050	30	3.50%	Replace 100 year old branch
\$1,500,000	Community Halls AODA upgrade	2023	2043	20	3.50%	Upgrade 6 Community halls to meet modified FADS
\$35,000,000	Stayner Water Solution	2023	2053	30	3.50%	Growth driven Water supply solution
\$10,000,000	Creemore Sewer Plant	2023	2041	20	3.50%	Plant Efficiency
\$7,000,000	Misc. Watermains	2023	2042	20	5.00%	Replace miscellaneous watermains
\$72,118,672	Total					

The rows highlighted in yellow are the loans proposed for that have not yet been finalized as of the date of this document.

As of January 2022 a total of \$18,618,672 in debt will be outstanding. Additional loans totalling \$53,500,000 are proposed for 2023

Current Debt Position



How Current and Proposed loan payments are to be funded

Project	Source of Loan Payments						Total	%
	General Taxation	Water User Fees	Sewer User Fees	Dev. Charges (DCs)	Other Revenue	Local Improvt. Fees		
Creemore Sewer Upgrade				76,428		162,410	\$238,838	4.8%
Mill Street Water Upgrade		65,033					\$65,033	1.3%
Stayner Water Reservoir		105,216		128,598			\$233,814	4.7%
New Lowell Library Replacement	8,576			17,154			\$25,730	0.5%
Station on the Green Solar					3,559		\$3,559	0.1%
Joint Emergency Facility	72,454			89,708			\$162,162	3.3%
Eco Park	35,999		4,000				\$39,999	0.8%
Station Park	31,720						\$31,720	0.6%
Creemore Aeration Upgrade			13,556		31,632		\$45,188	0.9%
Creemore Medical Centre					22,096		\$22,096	0.4%
Perry/Gideon Land					31,980		\$31,980	0.6%
Solar Power Generation					19,188		\$19,188	0.4%
Mowat Servicing						3,525	\$3,525	0.1%
Industrial Land - Poplar St.					91,721		\$91,721	1.9%
Industrial Servicing - Stayner						99,802	\$99,802	2.0%
Energy Efficiency Project					115,205		\$115,205	2.3%
Water Well #2 & #4		15,696		62,785			\$78,481	1.6%
Airport Rd. Watermain		45,447		144,853			\$190,300	3.8%
Stayner Library	175,000						\$175,000	3.5%
Community Halls AODA upgrade	105,541						\$105,541	2.1%
Stayner Water Solution				1,903,000			\$1,903,000	38.5%
Creemore Sewer Plant		703,611					\$703,611	14.2%
Misc. Watermains		561,698					\$561,698	11.4%
Total	429,290	1,496,701	17,556	2,422,526	315,381	265,737	\$4,947,191	100.0%
%	8.7%	30.3%	0.4%	49.0%	6.4%	5.4%		

The source of the repayments for Clearview’s current and projected new debt for (highlighted in yellow) are shown in the chart. The loan payment amounts shown for the projected new debt are conservative estimates using higher than current interest rates.

Only 8.7% of loan payments, including the projected new debt, will come from property taxes. 30.3% will come from water or sewer user fees, 49% from Development Charges paid by developers constructing new buildings, 6.4% will pay for itself from either revenues from sales of energy produced by the solar panels or from reductions in energy costs from the Energy Efficiency Project, or from Parkland Reserve money collected from developers for the Perry/Gideon parkland. Both projects will generate more revenue or save more money than the loan payments. The final 5.4% of debt payments come from property owners who opted to pay for installing services to their properties over a 20 year period rather than up front. Some proposed debt is shown with a 5% estimated interest rate. Actual amounts borrowed and actual interest rates may result in lower payments for the projected new debt.

Reserve and Reserve Funds

Obligatory Reserve Fund balances are estimated to have a net decrease of \$15.9 million due to current and proposed capital projects funded by reserves. It is important to note that some projects, especially those that involve DCs may not proceed without advance funding by Developers.

DC contributions are based on new growth projections of 146 SDUs as follows; 141 SDUs in Stayner and 25 SDUs in Creemore and 0 SDUs in rural areas. Non-residential growth is also projected but not included due to high variability. Commercial and Industrial growth numbers are not budgeted separately and form part of the estimated DCs. Pre-paid DCs, of which almost \$5,000,000 were received in 2020.

The annual contribution to Bridges Construction reserve will remain constant at \$788,00. Clearview has 78 bridges and culverts of varying ages and conditions that may have an average lifespan of 75 years and long-term replacement costs may average \$750,000 per bridge. The replacement costs recommended by the Engineers are higher than the PSAB calculated replacement costs due to many do not meet current standards of standard width and sightlines, and also due to increased regulatory control and costs as many were built before the NEC (1973) and/or the NVCA (1946) existed.

The Snow Events reserve created in 2011 had its final \$20,000 annual allocation in 2015 and is now at \$100,000 where it will float up and down and will be used for mitigating annual variances in snow plowing and removal.

The contributions to the Fire Equipment (Vehicle) reserves remain stable at \$350,000 per year. An additional transfer to the building replacement reserve began in 2016 and continues at \$100,000 per year for future replacement of the halls.

Arena replacement reserve for the two arenas will remain stable at \$130,000 with an additional \$25,000 put aside for the replacement of aging parks equipment.

The transfer to the Hall Boards reserve will remain at a \$250,000, The AODA upgrades are estimated at around \$4,000,000 and the Township is in talks with the Hall Boards and the public to meet Provincial AODA requirements by 2024. After the upgrades are completed the reserve allocation will continue to fund future building replacement.

A Landfill reserve was created in 2014 with the \$2,000,000 payout from the County for future tipping fees. This reserve remains intact.

The Accessibility Capital Projects reserve was created to create a set of funds available to be able to apply for Federal or Provincial Accessibility grants yet to be announced that require municipal funding in order to qualify. By setting aside funds it permits the municipality the flexibility of applying for these grants without the need of finding funds and reallocating them from already committed projects.

Reserve Funds are invested separately to meet regulation guidelines. Reserve balances are also invested however only some of the interest is allocated directly to the specific reserve while others have the interest accrue to general operations revenue in the Administration portion of the budget.

A major challenge with increasing allocations to reserves and becoming more financially sustainable is the punitive methodology used by the Federal and Provincial governments in terms of grant approvals. Clearview has received several notifications advising that Clearview was either turned down or removed from contention for grants due to its superior financial position due to the years of increasing transfers to reserves. Clearview Council members and Staff have argued at professional organization events and with Provincial staff that this grant approval methodology perversely rewards municipalities that do not acknowledge and take action to reduce their municipal infrastructure deficit and instead punishes those that are making the right decisions and have increased taxes.

Projected 2022 Obligatory Reserves

Reserve Name	2021 Year End Balance	2022 Interest Revenue	2022 Development Charges	2022 Gas Tax	2022 Transfer from Reserves to Revenue	2022 Transfer from Reserves to Capital	2022 Year End Balance
Obligatory Reserve Funds							
Dev Charges Administration Services	\$ (111,665.73)	\$ (1,326.79)	\$ 67,713.06		\$ -	\$ -	\$ (45,279.46)
Dev Charges Fire Protection Services	\$ (340,659.41)	\$ (4,583.04)	\$ 138,757.74		\$ (74,000.00)	\$ -	\$ (280,484.71)
Dev Charges Police Services	\$ (68,172.63)	\$ (873.07)	\$ 21,224.76		\$ (15,600.00)	\$ -	\$ (63,420.94)
Dev Charges Stayner Municipal Waterworks	\$ 5,644,718.33	\$ 28,131.36	\$ 2,172,165.63		\$ (499,000.00)	\$ (23,109,151.00)	\$ (15,763,135.68)
Dev Charges Stayner Municipal Wastewater	\$ (2,301,339.07)	\$ (26,042.78)	\$ 960,288.96		\$ -	\$ (6,093,253.00)	\$ (7,460,345.89)
Dev Charges Creemore Municipal Waterworks	\$ 247,605.81	\$ 7,465.98	\$ 229,845.00		\$ -	\$ (439,000.00)	\$ 45,916.79
Dev Charges Creemore Municipal Wastewater	\$ (231,593.72)	\$ (409.17)	\$ 167,311.50		\$ (76,000.00)	\$ (845,000.00)	\$ (985,691.39)
Dev Charges Nottawa Municipal Waterworks	\$ (2,256.65)	\$ (36.41)	\$ -		\$ -	\$ -	\$ (2,293.06)
Dev Charges Nottawa Municipal Wastewater	\$ (9,320.84)	\$ (150.36)	\$ -		\$ -	\$ -	\$ (9,471.20)
Dev Charges New Lowell Municipal Waterworks	\$ 36,053.76	\$ 581.57	\$ -		\$ -	\$ -	\$ 36,635.33
Dev Charges New Lowell Municipal Wastewater	\$ (9,320.84)	\$ (150.36)	\$ -		\$ -	\$ -	\$ (9,471.20)
Dev Charges Municipal Parking	\$ 44,767.67	\$ 759.86	\$ 9,823.88		\$ -	\$ -	\$ 55,351.41
Dev Charges Roads and Related Services	\$ 2,134,513.41	\$ 36,648.67	\$ 809,221.78		\$ -	\$ (8,246,525.00)	\$ (5,266,141.14)
Dev Charges Recreation Services	\$ 509,635.56	\$ 8,784.63	\$ 151,916.56		\$ -	\$ -	\$ 670,336.75
Dev Charges Library Services	\$ 414,845.31	\$ 7,812.86	\$ 245,766.32		\$ (17,200.00)	\$ -	\$ 651,224.49
	\$ -						\$ -
Parkland Dedications and Contributions	\$ 456,955.48	\$ 6,428.86			\$ (28,800.00)	\$ -	\$ 434,584.34
Parking Contributions	\$ 11,830.69	\$ 164.64			\$ -	\$ -	\$ 11,995.33
Creemore Sewer Project Loan	\$ (0.92)				\$ -	\$ -	\$ (0.92)
Carruthers Memorial Park	\$ 148,831.64	\$ 2,100.07			\$ -	\$ -	\$ 150,931.71
Federal Gas Tax	\$ 2,141,202.23	\$ 21,778.94		\$ 448,801.00	\$ -	\$ (500,000.00)	\$ 2,111,782.17
Provincial Gas Tax	\$ 528,354.44	\$ 3,992.78			\$ -	\$ -	\$ 532,347.22
sub total	\$ 9,244,984.52	\$ 91,078.24	\$ 4,974,035.19	\$ 448,801.00	\$ (710,600.00)	\$ (39,232,929.00)	\$ (25,184,630.05)

Projected 2022 Discretionary Reserves

Reserve Name	2021 Year End Balance	2022 Transfer to Reserves	2022 Transfer from Reserves to Revenue	2022 Transfer from Reserves to Capital	2022 Year End Balance
Discretionary Reserves					
Consolidated Recreation Boards	\$ 1,516,061.39	\$ 250,000.00		\$ (1,500,000.00)	\$ 266,061.39
Consolidated Creemore BIA	\$ 8,694.00				\$ 8,694.00
Working Fund	\$ 1,328,012.33	\$ 25,000.00			\$ 1,353,012.33
Legal Fees/Assessment Contingency	\$ 372,341.36	\$ 25,000.00			\$ 397,341.36
Tax Stabilization Reserve	\$ 504,588.80			\$ (45,196.00)	\$ 459,392.80
Gravel Reserve	\$ 200,000.00			\$ (40,000.00)	\$ 160,000.00
Land Sales	\$ 546,154.36				\$ 546,154.36
Roads Equipment Replacement	\$ (464,105.17)	\$ 290,000.00		\$ (600,000.00)	\$ (774,105.17)
Roads Building	\$ 600,000.00	\$ 100,000.00		\$ (836,100.00)	\$ (136,100.00)
Fire Equipment Replacement	\$ 799,327.16	\$ 350,000.00			\$ 1,149,327.16
Fire Building	\$ 600,000.00	\$ 100,000.00		\$ (800,000.00)	\$ (100,000.00)
Water Equipment Replacement	\$ (1,544,235.94)				\$ (1,544,235.94)
Water Operations Reserve	\$ 3,993,467.02				\$ 3,993,467.02
Sewer Equipment Replacement	\$ (1,230,953.12)				\$ (1,230,953.12)
Sewer Operations Reserve	\$ 693,668.09				\$ 693,668.09
Parks Equipment	\$ 157,340.79	\$ 25,000.00		\$ (60,000.00)	\$ 122,340.79
Stayner Arena Equipment Replacement	\$ 635,307.50	\$ 65,000.00		\$ (220,000.00)	\$ 480,307.50
Creemore Arena Equipment Replacement	\$ 584,594.47	\$ 65,000.00		\$ (100,000.00)	\$ 549,594.47
Swimming Pool	\$ 13,749.35			\$ (13,749.35)	\$ -
Grants (Modernization)	\$ 294,932.37			\$ (50,000.00)	\$ 244,932.37
Tree Reserve	\$ 800.00				\$ 800.00
Building Department	\$ 666,343.76				\$ 666,343.76
Municipal By-law Enforcement	\$ 110,093.45				\$ 110,093.45
Library	\$ -	\$ 25,000.00			\$ 25,000.00
Library Theatre	\$ 26,649.08				\$ 26,649.08
Library Donations	\$ (4,108,612.38)				\$ (4,108,612.38)
Library Building	\$ (15,047.23)				\$ (15,047.23)
Creemore Medical Centre	\$ 480,997.58				\$ 480,997.58
Budgeted Items	\$ 30,000.00				\$ 30,000.00
Stayner Kinsmen Park	\$ 35,000.00				\$ 35,000.00
Station Park	\$ 2,010,684.00				\$ 2,010,684.00
Landfill Payout	\$ 171,150.04				\$ 171,150.04
Municipal Election	\$ 71,913.00		\$ (64,000.00)		\$ 7,913.00
Community Economic Development	\$ 10,000.00		\$ (150,000.00)		\$ (140,000.00)
Non-Growth Share (Fire Master Plan)	\$ 187,840.76				\$ 187,840.76
Roads Construction	\$ 2,568,158.21				\$ 2,568,158.21
Road Urbanization	\$ 100,000.00	\$ 250,000.00			\$ 350,000.00
Bridges Construction	\$ 20,000.00	\$ 788,000.00		\$ (462,000.00)	\$ 346,000.00
Snow Event	\$ 137,221.19				\$ 137,221.19
Cemetery Maintenance	\$ 145,235.06	\$ 5,000.00			\$ 150,235.06
Accessibility Capital Projects	\$ -	\$ 25,000.00		\$ (155,000.00)	\$ (130,000.00)
IT Equipment Replacement	\$ -	\$ 51,000.00		\$ (85,000.00)	\$ (34,000.00)
Admin Building Replacement	\$ 224,461.05	\$ 50,000.00		\$ (30,000.00)	\$ 244,461.05
Stayner Granite Club Renovations	\$ 14,526.00				\$ 14,526.00
CGMH Reserve transfer	\$ 500,000.00	\$ 250,000.00			\$ 750,000.00
OP/Zoning	\$ 90,000.00				\$ 90,000.00
Energy Efficiency Grant	\$ 33,567.01		\$ (10,000.00)		\$ 23,567.01
Affordable Senior Housing	\$ 300,000.00	\$ 150,000.00			\$ 450,000.00
Tree Canopy	\$ -	\$ 50,000.00			\$ 50,000.00
	\$ 13,491,838.79	\$ 2,889,000.00	\$ (224,000.00)	\$ (4,997,045.35)	\$ 11,087,879.99

Additional Budget Information

Local Improvement Charges

Clearview will collect Local Improvement Charges from properties that benefited from specific capital improvements;

Current Local Improvement Charges

- 1) Mowat Industrial Servicing Project (2017-2027)
 - Sewer
 - Payments are fixed for the 20 years for property owners who did not pay at completion.
- 2) Stayner Industrial Servicing Project (2017-2027)
 - Roads and related, Water, and Sewer
 - Payments are fixed for the 20 years for property owners who did not pay at completion.

Other Targeted Tax Levies

Clearview has one Business Improvement Area (BIA) and it is located in the town of Creemore. The Creemore BIA was established by the Village of Creemore By-Law #88-003. Commercial and Industrial properties located within the boundary of the Creemore BIA have a special tax levy to raise funds for the Creemore BIA. Residential properties located within the boundary of the Creemore BIA are not charged the special tax levy.

The special tax levy is divided amongst the eligible properties based on the assessed value of the property subject to the minimum and maximum charges set out in the By-Law which states that “No person shall be charged less than \$25.00, nor shall any one person be charged more than 10% of the total estimates.” Two properties pay the maximum 10% with the overage being split amongst the other properties in the BIA.

The total amount to be levied in 2022 on behalf of the Creemore BIA is \$20,000.

Donations and Tax Receipts



Clearview is authorized by Canada Revenue Agency (CRA) as a 'qualified donee' and is permitted to issue tax receipts for eligible donations. Donations of cash, cheques, eligible shares and investments may be made to Clearview, Clearview Public Library, Clearview's two cemeteries, the Clearview community halls and any of the Clearview Service Boards or the Creemore Business Improvement Area. Please contact Clearview's Treasurer or any of the groups

noted above for more details.

In 2011 the Creemore Log Cabin was reconstructed by donations.

In 2012 donations funded the majority of the cost of the new playground equipment in New Lowell. In 2013 more than 504 tax receipts were issued for over \$329,000 in donations.

More than \$190,000 was donated in 2014 by 228 donors with the majority of the funds targeted to fund the expansion of the Creemore Medical Centre.

Non-cash donations of artwork can also be made. Many community initiatives have been made possible through the power of donations.



Creemore Log Cabin on Library Street



Kick-off of Clearview Library's New Lowell branch fundraising



Mary Barrie's statue unveiling at Clearview Library's Creemore branch

Thank you for contributing to your community!



Unveiling of Ernest Herzig's 'Harmony' at Station on the Green in Creemore

Notes, References and Glossary

2022 Property Assessment Notices show the assessed value of properties based on a January 1, 2016. Assessment increases are normally phased-in over a four year period by the Province, however, the pandemic has put the reassessment on hold until at least 2022. Municipalities use the phased-in assessed value in setting the 2021 municipal tax rates which are in turn used to calculate 2021 property taxes. County tax rates which are set by the County of Simcoe and Education tax rates for School Board funding, which are set by the Province of Ontario, are also used to calculate 2022 property taxes.

Final tax rates and amounts are subject to approval of the Tax Rate By-Law and confirmation of the tax rates from the County and the four School Boards.

All 'Actual Year to Date as at' amounts noted in this budget package are subject to change until the final year-end adjustments are made and the audit is complete.

The 2022 budget does not provide for sustainable capital asset replacement. This process is evolving and will be addressed with the proposed Municipal Asset Management Plan which is discussed above. Amortization of TCA is not budgeted as it is a non-cash item. Full budgeting of amortization would result in the collection of funds from current users to replace assets to be used by future users. The Municipal Asset Management Plan would set out the principals as to who pays for the replacement of assets; current users and/or future users.

It is the budgeted amounts that are used for calculating the property tax rates each year and so the comparison used to show the increases or decreases each year is based on the budgeted numbers.

Key Budgetary and Financial Policies and Procedures

The establishment of sound fiscal management policies and procedures establishes clear objectives to align budget planning and ongoing department operations to address the short-term and long-term issues and challenges of the municipality. Financial policies are reviewed on an annual basis to ensure they continue to meet the needs of the corporation.

Operating and Capital Budget Policies

Fundamental budget policies are set forth in the Municipal Act (2001), Development Charges Act (1997), Local Improvement Municipal Act (1997), Planning Act (1990), Assessment Act (1990), Building Code Act (1992), Safe Drinking Water Act (2002), amongst others, and related Ontario Regulations and other related legislation and regulations.

Balanced Budget:

The Municipal Act requires a balanced budget. A difference between revenues and total expenditures is to be resolved by adjusting the property tax rate or other revenues, or reducing expenses.

Public Meetings:

Although not required by the Municipal Act, Clearview Council decided in Fiscal 2010 to hold annual Public Meetings on the proposed budget.

Timely Adoption:

The budget must be approved prior to the property tax rates being approved by Bylaw. The Property Tax Rate Bylaw must be approved prior to the August mailing of the Final Tax Bills.

Municipal Asset Management Planning: Policy #2017-004

This policy sets out asset management planning as a council priority and sets out the framework for the process and established a committee to carry out the tasks.

Six-Year Financial Plan:

The Safe Drinking Water Act requires a six-year operating and capital financial plan for the Water Department. As the output of the supplied water and the roads, under which the distribution and collection pipes lie, are required to be integrated for an optimum budgeting outcome. Due to the Public Works budget being such a large part of the taxation funded total general (non-utilities) budget it was determined that it was preferable to have a full six-year budget. The multi-year forecast is updated annually during the budget process.

Self-funding Departments:

Provincial legislation requires the following departments to be self-funding; Municipal Water, Municipal Sewer and Building Inspection. Clearview has determined that the Creemore Medical Centre shall be self-funding. Self-funding means that the expenses of the department shall be funded from revenues collected for the services provided by that particular department and that no funds from any other departments or from general taxation shall be provided to fund the department.

Capital Project Budgeting and Financing Policy #2015-007

This policy sets out the duties of the Treasurer and other Clearview staff with regards to including capital items in the budget and ensuring that the capital projects are funded in a clear manner and that the fund availability is confirmed.

Reserve Policies

In 2012 the Reserves and Reserve Funds established by bylaw, resolution or practice since 1994 were codified into a Reserves Manual and approved by Council. The Manual set out the name, objective, source funding, eligible expenditures, interest allocation, and other details of the reserves and reserve funds.

Tax Stabilization Reserve:

The Tax Stabilization Reserve is designed to provide some General Fund flexibility should funding shortfalls occur. The Tax Stabilization Reserve will be funded by the annual surplus, if any. Should a deficit occur, the reserve will provide the funds to offset the shortfall. Council has the option to allocate any or all funds in the reserve to current year funding to provide funds for projects.

Financial Reporting Policies:

The Municipal Act requires the Financial Information Return (FIR) to be filed annually. Council requires financial reports to be made on a regular basis to an open Council meeting.

Capital Project Spending Reports Policy #2015-006

This policy sets out the requirements for reporting internally and to Council with regards to the reporting of capital project spending for capital items included in the budget.

AMO Gas Tax Compliance Management Plan Policy #2015-009

The policy sets out the duties of the Treasurer and other Clearview staff with regards to receiving, administering and spending of the AMO gas tax funds.

Pay liability has been fully funded since Fiscal 2011 and the Early Retirement Benefit program has been fully funded since Fiscal 2010.

Financial Management of Tangible Capital Assets Policy #2015-005

This policy sets out the requirements for managing the maintenance and updating of the TCA asset tracking software and accounting records.

Debt Policies:

The Province limits municipal borrowing through the Municipal Act and related regulations and outlines the municipal debt capacity with the Annual Repayment Limit (ARL) report. The ARL report is issued in January of each year and is based on the most recently completed FIR. As the most recent FIR is for the Fiscal year prior to the prior year, the current year's ARL is based on the FIR from two years prior.

Cash Management and Investment Policies:

Clearview currently manages all funds in a revolving cash account with a Schedule A Chartered Bank. Clearview operates on a pooled cash basis for its primary funds with a separate account for its Reserve Funds. Interest is accrued or allocated for Reserve Funds, reserves for self-funding departments, and accounts held directly by local or municipal service boards. Clearview arranged in 2010 for their bank to provide all local and municipal boards the same investment-grade interest rate and no-fee transactions for all of their self-managed bank accounts.

Non-TD Bank Investments Policy #2015-002

This policy sets out the procedures required for making an investment outside of the TD bank account and specifically investing in the BMO Nesbitt Burns brokerage account.

Investment Policy Policy #2015-004

This policy sets out the guidelines for what investments are permitted to be purchased by the Treasurer on behalf of Clearview. The policy further restricts the permissible investments in addition to the restrictions set out by provincial legislation.

Discount Brokerage Account Policy Policy #2012-019

This policy sets out the procedure for utilizing the TD Discount Brokerage account which is to be used strictly for receiving donated securities and then immediately selling them to convert to cash.

Fiscal Stability Policies:

Clearview annually determines the liabilities for funding the unused Vacation Pay and the Early Retirement Benefit program through internal calculations in the case of unused Vacation Pay or a multi-year actuarial study in the case of the Early Retirement Benefit program. The Vacation

Glossary of Terms

Accrual Accounting

Clearview's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing Clearview's budget.

Administration

A category of expenses representing administrative costs and other costs that do not fit into any of the other categories of expenses.

Amortization

The reduction of the value of an asset by prorating its cost over a period of years. The period of time that a debt would be paid off over. A category of expenses representing the reduction of the value of an asset.

Appropriation

A sum of money or total of assets devoted to a special purpose.

Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis of levying property taxes for municipal purposes.

Asset Management Plan

A plan that determines how a municipality can become sustainable with regards to the replacement of their tangible capital assets by determining the current amount of funding and the deficit that is required to be funded in the future.

Balanced Budget

A balanced budget refers to a budget in which revenues are equal to expenditures. Municipalities are required to pass a balanced budget and are not permitted to run a deficit or a surplus.

Base Budget

Budget resources that are required to maintain service at the level provided in the previous year's budget.

Bond

A debt investment in which an investor loans money to an entity that borrows the funds for a defined period of time at a fixed interest rate.

Clearview borrows, in part, through Infrastructure Ontario, an Ontario crown corporation which issues bonds in the name of the Government of Ontario.

Budget

An estimation of the revenues and expenses over a specified future period of time. Clearview prepares an annual budget which is for the fiscal year of January 1 to December 31.

Business Improvement Area

A Business Improvement Area (BIA) is a "made-in-Ontario" innovation that allows local business people and commercial property owners and tenants to join together and, with the support of the municipality, to organize, finance, and carry out physical improvements and promote economic development in their district.

Capital Budget

A plan of proposed capital expenditures to be incurred in the current year and over a period of subsequent future years identifying each capital project and the method of financing.

Capital Expenditure (Project)

Expenditures to purchase or construct capital assets. Typically a capital expenditure consists of purchasing land or equipment, improving land, and/or the construction of a building or infrastructure. Sometimes capital assets are purchased or constructed by third parties and turned over to the municipality for future operation, maintenance and repair.

Collective Agreement

A legally binding agreement between an employer and a union detailing the terms and conditions of employment.

Contracted Services

A category of expenses representing services performed by contractors

Council Proposed Budget

The budget proposed by Council to the Public typically after reviewing and amending the Staff Proposed Budget.

Debenture Debt

The repayment of principal and payment of interest to holders of the municipality's debt instruments which were used to finance capital projects.

Debt Limit

The total debt that a municipality can incur. Additional debt capacity is based on a percentage of eligible revenue less existing debt obligations

which is then used to calculate the additional debt that can be borrowed using estimated interest rates and amortization periods.

Department

A basic organizational unit of Clearview which is functionally unique in its delivery of services.

Depreciation

Similar to amortization it is a method of allocating the cost of a tangible capital asset (TCA) over its useful life.

Development Charge (DC)

A fee assessed against certain land development projects in order to help fund the cost of specified capital infrastructure needed to service growth.

Developer Contributions

Capital works and infrastructure paid for and constructed by Developers often consisting of sidewalks, roads, water infrastructure, sewer infrastructure and storm drainage infrastructure.

Facility Maintenance

A category of expenses representing the cost of maintaining facilities including costs for repair and maintenance but not including utility costs or insurance.

Facility Utilities

A category of expenses representing the cost of utilities including gas and hydro.

Financial Information Return (FIR)

The Financial Information Return is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect financial and statistical information on Municipalities. The FIR is a standard document comprised of a number of Schedules which are updated each year to comply with current legislation and reporting requirements.

Fiscal Year

The twelve month accounting period for recording financial transactions. Clearview's fiscal year is January 1 to December 31.

Full Time Equivalent (FTE)

A measure to account for all staffing dollars in terms of their value as a staffing unit. For example, two (2) half-time positions would equate to one (1) FTE.

Fund

A supply of money or pecuniary resources for some purpose.

Grant

A monetary contribution by one governmental unit or other organization to another. Typically these contributions are made to local governments by the Provincial and Federal Governments or the upper-tier government (County or Region). It is also a category of revenue consisting of grant funds.

Huronia West OPP

The police force that has responsibility for policing Clearview. The policing is governed under a Section 5.1 non-contract basis. Huronia West OPP serves Clearview, Wasaga Beach and Springwater. All three municipalities plus the Province of Ontario pay for the service. Clearview charges for net policing services costs through Clearview property taxes.

Insurance

A category of expenses representing the cost of acquiring insurance for the assets or activities of Clearview.

Living Document

A living document is a document that is continually edited and updated.

Local Improvement Charges

A financial tool used by municipalities for neighbourhood capital improvements such as but not limited to roads, sidewalks, water or sewer services. These charges are added to the property tax bills for the properties that benefit from the improvements over a specified period of time in order to spread out the cost of the improvements to the property owners.

Official Plan

The Official Plan establishes goals, objectives and land use, transportation and servicing policies to direct the physical growth of Clearview within the context of relevant social, economic and environmental constraints, in order to obtain the most desirable living environment for present and future residents.

Ontario Municipal Protection Fund Grant (OMPF)

A grant provided to rural and northern municipalities that is to subsidize general municipal operations. Formerly calculated on the basis of rural and policing factors it is now based on a formula calculated on prior grant funding and a variable modifier. Total envelope funding was reduced in 2013 by over \$155 million and would reduce by a further \$25 million per year until 2016 when it would be reduced to \$500 million.

Ontario Property Tax Analysis (OPTA)

The Online Property Tax Analysis System (OPTA) was created by Reamined Systems Inc. on behalf of the Government of Ontario. OPTA is a comprehensive, centralized budgetary planning tool and property tax accounting system for Ontario municipalities, the unincorporated territories and Government Ministries. Reamined assists professionals in the property tax field by providing systems and applications that municipalities can use to enhance their property tax calculations and processes. Reamined maintains a secure online database management system that provides real-time dynamic reporting.

Operating Budget

The budget containing allocations for such expenditures as salaries and benefits, materials and supplies, utilities, and insurance in order to provide basic government programs and services.

Operating Project

Projects that do not purchase or construct capital assets and are accounted for in the operating budget.

Other Income

A category of revenues representing funds that do not fit into any of the other categories of revenues.

Payments in Lieu of Taxes (PIL or PILT)

Payments in lieu of taxes received from other governments which are exempt from the payment of property taxes.

Provincial Growth Plan

Places to Grow is the Ontario government's program to plan for growth and development in a way that supports economic prosperity, protects the environment and helps communities achieve a high quality of life across the province. Regional growth plans are developed to guide government investments and policies.

Public Sector Accounting Board (PSAB)

The subcommittee of the Canadian Institute of Chartered Accountants which provides recommendations and issues pronouncement to enhance the financial reporting information of public sector bodies.

Reserve

An allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

Reserve Fund

Assets segregated and restricted to meet the purpose of the reserve fund. They may be:

- Obligatory – created whenever a statute require revenues received for special purpose to be segregated
- Discretionary – created whenever a municipal council wishes to designate revenues to finance a future project for which it has authority to spend money.

Salaries, Wages & Benefits

A category of expenses representing the salaries, wages and benefits of employees. This also includes adjustments to vacation accruals.

Segmentation

The organizing of the financial information of the municipality into parts that are determined to be meaningful to the expected financial statement users. Clearview's segmentation is determined by Finance Procedure 2010-004 "Financial Statement Segmentation".

Single Dwelling Unit

This is a measure used for measurements of growth and typically refers to a single detached home.

Source Water Protection

The Provincial methods, legislation and regulations applied to the lakes, rivers and aquifers from which we get the water we drink and use is made safe.

Staff Proposed Budget

The budget first proposed by Staff to Council for Council to review and amend prior to presentation to the Public.

Stayner Wasaga Beach Sanitary Servicing Project

This project was approved for a \$10 million grant funded jointly by the Federal and Provincial governments. The project consists of two main components with 6 main projects. The first component consists of the connection of the sanitary service in Stayner to the sanitary service in the neighbouring municipality of Wasaga Beach and is composed of the following projects; KRESI, Forcemain to KRESI, Emerald development servicing, Mowat St. servicing and the Stayner Pumping Station. The second component consists of the servicing and improvements of the Industrial area in south west Stayner.

Surplus

The excess that exists when expenditures at fiscal year-end are lower than had been budgeted for or revenue are higher. Surpluses are required to be applied fully in the following year's operating budget to reduce amounts raised through taxation, unless allocated to a reserve by Council.

Tangible Capital Assets (TCA)

An asset that is designated to be part of the capital budget due to it meeting the definition of a tangible capital asset as set out by PSAB regulations and as determined by Clearview's TCA policy.

Tax Levy

The total amount to be raised by property taxes for operating and debt service purposes specified in the annual Tax Levy By-Law.

Tax Rate

The rate levied on each real property according to assessed property value and property class.

Tax Ratio

The amount greater or lesser than the base rate and is applied to properties to increase or decrease their assessed value in order to produce the taxable value which is used to calculate the property taxes. Residential properties are used as the base rate.

Taxation

A category of revenues representing funds raised from property owners based upon a tax rate and their assessed value.

Transfer from Reserves

A category of revenues representing funds withdrawn from reserves or reserve funds.

Transfer to Capital

A category of expenses representing funds transferred from the operating portion of the budget to the capital portion of the budget in order to provide funds to pay for the capital items.

Transfer to Reserves

A category of expenses representing funds placed or saved in reserves or reserve funds.

Useful Life

The period during which an asset or property is expected to be usable for the purpose it was acquired. It may or may not correspond with the item's actual physical life or economic life.

User Fee

A fee levied for services or use of municipal property on an individual or groups of individuals benefitting from service.

Vehicles and Equipment

A category of expenses representing the cost of vehicles and equipment including but not exclusive to fuel, repairs and maintenance.

Composition of Revenue, Expense and Department Categories

Revenue Name	Description
Property Taxes	Based on the municipal property tax rate multiplied by MPAC's taxable assessed value for the property. Also includes Tile Drain loan payments, Creemore BIA, tax write offs, PILT, and tax supplementals, among others.
User Fees	Fees charged only to users of a particular service, primarily municipal water and/or municipal sewer services.
Grants	Grants received from Federal, Provincial, County or other sources.
Development Charges	Charges received from developers of new or expanded properties.
Prior Year Surplus	Unused funds from the previous year – discontinued in 2012. Surpluses are now transferred to the Tax Stabilization Reserve and will be included in 'Transfer from Reserves'.
Transfer from Reserves	Funds from reserves including allocated amounts, surplus amounts and funds contributed by others destined for the reserves.
Other Income	Revenue from sources not categorized above including sale of land, penalties and interest, donations, fees charged to other municipalities for Fire and Library services, vending machines, funds collected for Local Improvements.

Department	Description
Administration	Council, Administration and Clerk's office, Human Resources, and Financial services.
Policing	Protection of lives and property of the inhabitants contracted out to Huronia West OPP.
NVCA	Nottawasaga Valley Conservation Authority is dedicated to preservation of a healthy environment.
Info. Services	Information services including GIS and information technology.
Fire & Emergency	Protection of lives and property of the inhabitants of Clearview.
Building Inspection	Building permit approval, inspections, enforcement and other related activities. Self-funding.
Bylaw & Crossing Guard	Enforcement of municipal bylaws and other Provincial Statutes and safe street crossings.
Water	Production and delivery of safe, potable water to selected areas. Self-funding from user fees.
Sewer	Collection and treatment of wastewater for Stayner and Creemore. Self-funding from user fees.
Public Works	Roadways, sidewalks, drainage, including summer and winter maintenance.
Parks & Recreation	Arenas, parks, curling rinks, sporting fields, and other recreation and cultural activities.
Library	Provision of library services for Clearview with branches located in Stayner, Creemore and New Lowell.
Planning	Preparing Official Plan, Comprehensive and Zoning bylaws and other development related activities.
Medical Centre	Management of medical services facility in Creemore. Self-funding.
Transfer to DC Reserves	Transfer of Development Charge funds collected for future use.

Expense Category	Expenses
Salaries, Wages & Benefits	Salaries, wages, benefits, vacation pay accrual adjustments
Administration	NVCA requisition, Council allowances, Tile Drain loan, Creemore BIA, loan principal and interest, net Community Hall expenses, equipment rentals, Public Works materials, blue boxes, vending machine supplies, mileage, telephone, photocopying, printing, office supplies, books, memberships, training, tax collection costs, allowance for doubtful accounts, public relations, grants, advertising, equipment maintenance, equipment leases, software, health & safety, internal transfers, loss/gain on disposal of assets, expenses not assigned to other categories.
Contracted Services	Water purchase from CNT pipeline, OPP contract, consulting services, 911 billing, legal fees, software support, other contractors including cleaning, auditors, road sweeping, ditching, patching/paving, water/sewer main construction owned by third parties, repair & maintenance contractors, etc.
Facility Utilities	Electricity, natural gas, other utilities.
Facility Maintenance	Building maintenance, public works shed maintenance, grounds keeping at community halls, cleaning supplies, clothing, chemicals, small tools, trails and tree maintenance.
Insurance	Property, vehicle, equipment, liability and other insurances.
Vehicles & Equipment	Fuel, repair, maintenance of vehicles and equipment.
Amortization	Amortization of TCA.
Transfers to Reserves	Transfers to reserves from DCs collected, other non-DCs collected, and funds allocated to reserves.
Transfers to Capital	Funding for capital projects from taxation.

Capital Revenue Category	Revenues
Grants	Grants received from Federal, Provincial, County or other sources.
User Fees	Fees charged only to users of a particular service, primarily municipal water and/or municipal sewer services.
Other Income	Revenue from sources not categorized above including sale of land, donations, and developer contributions.
Transfer from Reserves	Funds from reserves including allocated amounts, surplus amounts and funds contributed by others destined for the reserves.
Taxes	Funds that come from property taxes.
DCs	Charges received from developers of new or expanded properties.

Acronyms

AMO	Association of Municipalities of Ontario	NEC	Niagara Escarpment Commission
AMP	Asset Management Plan	NVCA	Nottawasaga Valley Conservation Authority
BIA	Business Improvement Area	OCIF	Ontario Community Investment Fund
CAO	Chief Administrative Officer	OMPF	Ontario Municipal Protection Fund grant
CICA	Canadian Institute of Chartered Accountants	OFA	Ontario Federation of Agriculture
CVA	Current Value Assessment	OP	Official Plan
CNT	Collingwood New Tecumseth Water Pipeline	OPP	Ontario Provincial Police
DC	Development Charge	OPTA	Ontario Property Tax Analysis
EDC	Economic Development Committee	PIL	Payments in Lieu
FT	Full Time	PS	Pumping Station
FTE	Full Time Equivalent	PSAB	Public Sector Accounting Board
GAAP	Generally Accepted Accounting Principles	PT	Part Time
GASB	Governmental Accounting Standards Board	PW	Public Works
GFOA	Government Finance Officers Association	SCADA	Supervisory Control and Data Acquisition
GIS	Geographic Information System	SCBA	Self-Contained Breathing Apparatus
GTHA	Greater Toronto Hamilton Area	SDU	Single Dwelling Unit
HR	Human Resources	STP	Sewage Treatment Plant
HRIS	Human Resources Information System	TCA	Tangible Capital Asset
HVAC	Heating, Ventilation and Air Conditioning	TNT	Vehicle Extrication Tools
KRESI	Knox Road East Sewer Infrastructure	UPS	Uninterruptible Power Supply
MPAC	Municipal Property Assessment Corporation	WHMIS	Workplace Hazardous Materials Information System
		WB	Town of Wasaga Beach

Beautiful Landscapes, Friendly People



Corporation of the Township of Clearview

Administration Centre
PO Box 200
217 Gideon Street,
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Tel: (705) 428-6230
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CLEARVIEW



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Clearview Township 2022 Budget

Overview & Highlights

Property tax is the primary source of revenue to deliver municipal services. User fees, grants, and development charges are among additional sources of revenue. Water delivery, sewer collection, building inspection and the Creemore Medical Centre services do not receive funding from municipal property taxes. Policing costs are billed together with the Clearview tax levy.

Total 2022 Municipal Budget

\$100.7 Million	Total	\$ from Taxation
▪ Operating Budget	= 31.2 million	\$17.08 million
▪ Capital Budget	= 69.5 million	\$ 1.68 million

Where are my Tax Dollars Going?

The budget includes a net tax increase of 2.83%

The breakdown of each 2022 tax dollar

<i>Services From</i>	<i>Tax Dollar Breakdown</i>
Clearview	0.52 cents
Service Partners (County of Simcoe, OPP & NVCA)	0.32 cents
Education	0.16 cents

The Clearview portion of every \$1 goes to:

- Economic Development 0.003 cents
- By-law 0.007 cents
- Information Services 0.013 cents
- Planning 0.021 cents
- Library 0.037 cents
- Administration 0.065 cents
- Fire 0.071 cents
- Parks 0.077 cents
- Public Works 0.235 cents

Our Service Partners portion of every \$1 goes to:

- NVCA 0.004 cents
- OPP 0.074 cents
- School Boards 0.161 cents
- Simcoe County 0.231 cents

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Total Township Revenues & Expenses

Revenues

- Property Taxes 57%
- User Fees 23%
- Development Charges 9%
- Grants 4%
- Reserve Transfer 4%
- Other Income 3%

Expenses

- Public Works 26.2%
- Water & Sewer 17.7%
- Administration 11.6%
- DC's & Parkland 9.0%
- Parks 9.5%
- Policing 7.0%
- Fire 7.2%
- Library 3.9%
- Planning 2.5%
- Economic Development, Information Services & Medical Centre 2.3%
- Building 2.2%
- By-law 1.1%

2022 Project Highlights

Economic Development

- \$100,000 for beautification continues
- Affordable Senior Housing reserve continues

Information Services

- Scheduled replacement of computers and software
- Server upgrades & equipment replacement
- Email security improvements

Fire & Emergency Services

- New Lowell Fire Hall replacement
- Nottawa Hall Building addition

Building Services

- Self-funded – no funding from taxation

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Library Services

- \$87,275 for collection materials

Creemore Medical Centre

- Self-funded – no funding from taxation

Parks & Recreation

- Station Park redevelopment continues
- Accessible Park at the Stayner Arena
- Mad River Park upgrades

Water & Sewer Services

- Self-funded – no funding from taxation

Public Works

- \$240,000 for the installation and replacement of sidewalks
- Roads scheduled for paving or repairs in 2022:
 - Mowat Street Urbanization– Highway 26 North
 - Mowat & superior Street Intersection realignment
 - Margaret Street
 - Sunnidale Street
 - Concession 10 – North of CR91 - continues
 - Locke Avenue – Highway 26 to Johnathan Court