

# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on February 24<sup>th</sup>, 2025, at 5:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson  
Clerk/Director of Legislative Services, Sasha Helmkey  
Director of Planning & Building, Amy Cann  
Director of Parks and Recreation, Terry Vachon  
Director of Public Works, Dan Perreault  
Director of Finance/Treasurer, Kelly McDonald  
Director of Human Resources, Tammy Gill  
Deputy Clerk, Krista Pascoe  
Records Management Coordinator, Emma Coleman  
Stephanie Schell, Compliance/QMS Coordinator  
Amanda Murray, Manager of Parks & Recreation  
Danielle Waters, Community Planner  
Colin Ens Funk, Planning & Development Technician

## 1. Closed Session

No Items.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

Mayor Measures gave his condolences to the family of Michael Giffen who tragically passed away in an accident in our community on Friday afternoon.

## **2. Approval of Agenda (5:30 p.m.)**

### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated February 24, 2025 as presented. Motion Carried.

## **3. Declarations of Interest**

None.

## **4. Public Participation**

### **Dave Witzke (electronic participation)**

- Asked what the interest rate for the sand dome is

### **Keith Hanley (electronic participation)**

- Asked the status of the Avening Hall, including projected completion date and amount spent on the overall project

## **5. Delegations and Presentations**

No items.

## **6. Public Meetings**

None.

## **7. Approval of Council Meeting Minutes**

### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the February 10, 2025, Council Meeting as presented. Motion Carried.

## **8. Correspondence and Information Items**

### **8.1 Closed Session Report (if any)**

None.

### **8.2 Advisory – County of Simcoe to host statutory public meeting about Council Composition and Head of Council**

### **8.3 Resolution of Support – Town of Halton Hills – Sovereignty of Canada**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby supports the resolution from The Town of Halton Hills regarding Canadian sovereignty, rejecting any efforts by President Trump or any others to undermine our sovereignty and supporting that Canada remains strong, free, independent, and characterized by peace, order and good government; and,

That correspondence outlining this support be circulated to the office of the American president through our Canadian diplomatic channels with copies to the The Right Honourable Justin Trudeau, Prime Minister; The Honourable Melanie Joly, Minister of Foreign Affairs; MP Terry Dowdall; Premier Doug Ford; The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade of Ontario; MPP Brian Saunderson; Leaders of the Opposition Parties, AMO and FCM. Motion Carried.

## **9. Council Reports and Community Announcements**

### **9.1 Ward Reports**

#### **Councillor Broderick**

- Attended the Clearview Chamber of Commerce Executive meeting and enjoyed a snow mobile trip in James Bay

#### **Councillor McArthur**

- Attended the Winterama Appreciation night
- Congratulated the Creemore Coyotes in making it to the 1<sup>st</sup> round of playoffs
- Gave his condolences to the family of Mr. John Harper who passed away last Friday

#### **Deputy Mayor Van Staveren**

- Provided an update on the County of Simcoe governance discussions and advised that information will be coming soon for this Council's consideration

#### **Councillor Dineen**

- Attended the Nottawa Hall Board meeting and reminded residents that March 15<sup>th</sup> is Green Beer Day at the Duntroon Hall

#### **Councillor Beelen**

- Attended the Huronia West OPP Detachment Board meeting
- Won second place in the butter tart contest at Winterama

**Councillor Walker**

- Attended the Accessibility Advisory Committee and advised that the committee will be attending some Clearview events such as Music Market and Park It over the spring and summer months

**Mayor Measures**

- Attended the National Air & Space event at the Edenvale Aerodrome
- Will be attending the new Foodland Ribbon cutting this week as the new store will be opening later this year
- Reminded residents that provincial election day is February 27<sup>th</sup>

**10. Department Reports****Public Works**

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**Report # PW-003-2025 – Drinking Water 2024 Compliance Reports****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report PW-003-2025 (Drinking Water 2024 Compliance Reports) dated February 24, 2025, for information. Motion Carried.

**Planning & Building**

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**Report PB-002-2025 – Region of Huronia Official Plan Amendment and Zoning By-law Amendment****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-002-2025 (Region of Huronia Official Plan and Zoning By-law Amendment) dated February 24, 2025; and,

- 1) That Council finds that the applications are consistent with and conform to Provincial policies, as well as with the objectives and intent of the County and Township Official Plans, and has considered all comments received;
- 2) That Council adopts Official Plan Amendment No. 2 to the Clearview 2024 Official Plan through the passing of By-law 25-16, being presented at the February 24, 2025, Council meeting;
- 3) That Council directs written notice of the adoption of the Official Plan Amendment in accordance with Sec. 17 of the Planning Act;
- 4) That Council directs staff to forward the Official Plan Amendment along with all supporting material to the County of Simcoe for approval;

- 5) That Council directs staff to bring forward a By-law consistent with the draft included as Appendix 'F' to amend Zoning By-law No. 06-54 at such time as the Official Plan Amendments are approved by the County of Simcoe; and
- 6) That Council directs staff to give notice of the passing of Zoning By-law Amendment located in Appendix 'F' in accordance with Section 34 of the Planning Act at such time as the By-laws are adopted. Motion Carried.

### **Report PB-007-2025 – Delegated & Other Planning Act Approvals Summary – January & February 2025**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report PB-007-2025 (Delegated & Other Planning Act Approvals Summary – January & February 2025) dated February 24, 2025 for information. Motion Carried.

### **Report PB-008-2025 – New Zoning By-law Proposed Format and Preliminary Issues**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-008-2025 (New Zoning By-law Proposed Format and Preliminary Issues) dated February 24, 2025, for information; and,

- 1) That Council support the proposed new Zoning By-law structure and format as outlined in this Report (PB-008-2025), subject to appropriate and relevant changes that may occur throughout the public consultation process and further analysis;
- 2) That Council provide comments on the preliminary issues that have been identified as matters to be addressed through the preparation of the new Zoning By-law; and,
- 3) That Council direct Township staff to work with MHBC to coordinate for the first Public Open House and provide notice of the first Public Open House for public and agency review and input on the first draft of the new Zoning By-law. Motion Carried.

## **Legislative Services**

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### **Report LS-004-2025 – Short-Term Rental Accommodations Licensing Program**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report LS-004-2025 (Investigation of Short-Term Accommodation Licensing Program) dated February 24, 2025; and,

- 1) That Council supports developing a short-term accommodation program for the Township of Clearview, including a licensing by-law; and,
- 2) That Council directs staff to begin the process of investigating a program that will include public and stakeholder engagement, policy considerations, regulations and provincial legislation, and existing programs established by neighbouring municipalities. Motion Carried.

### **Report LS-005-2025 – Huronia West OPP Detachment Board Terms of Reference**

#### **Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-005-2025 (Huronia West OPP Detachment Board Terms of Reference) dated February 24, 2025; and,

- 1) That Council approves the Huronia West OPP Detachment Board Terms of Reference as presented in Appendix A to this report. Motion Carried.

### **Administration**

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### **Report CAO-003-2025 – 2024 Annual Corporate Report**

#### **Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report CAO-003-2025 (2024 Annual Corporate Report) dated February 24, 2025, for information. Motion Carried.

## **11. By-laws**

### **By-law 25-16 – Official Plan Amendment No. 2 (10367 County Road 10)**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that By-law 25-16, being a by-law to adopt Amendment No. 2 to the 2024 Official Plan of the Township of Clearview, be presented and read a first, second and third time and finally passed this 24<sup>th</sup> day of February, 2025. Motion Carried.

## **12. Notice of Motion/New Business**

### **Deputy Mayor Van Staveren – Township Logo on Municipally Owned Vehicles and Equipment**

**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Whereas it is important to ensure that the Township’s logo is prominently displayed on Township owned assets such as vehicles and equipment (existing and new) to clearly identify it as municipal property; and,

Whereas when new assets are acquired it’s also important to ensure the Township’s logo/insignia is installed as soon as possible after the acquisition;

Now Therefore Be It Resolved that Council direct staff to create a procedure to which all existing and new Township vehicles and equipment that are purchased or leased, are outfitting with the Township logo within the first few weeks of delivery, to properly identify ownership. Motion Carried.

**13. Confirmatory By-law**

**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that By-Law 25-17, being a by-law to confirm the proceedings of the February 24<sup>th</sup>, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 24<sup>th</sup> day of February, 2025. Motion Carried.

**14. Motion to Adjourn**

**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that the Council Meeting adjourn at 6:49 p.m. Motion Carried

**Original Signed by:**

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Douglas Measures, Mayor

**Original Signed by:**

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Sasha Helmkay, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.