

Brentwood Hall Board Meeting Minutes

The Brentwood Hall Board met at the Brentwood Hall on April 29, 2025 at 6:00 p.m.

Those in attendance were:

Chair/

Booking Agent: Christopher Vanderkruys

Members: Robert Thomas
Melanie Walters
Len Verstraten

Council Rep: Councillor Beelen

Guest: Linda Peacock

Regrets: Anita Blakely
Helena Hayward

Staff: Legislative Coordinator – Records Management, Emma Coleman

1. Approval of Agenda

Resolution:

Moved by Melanie Walters, Seconded by Robert Thomas. Be It Resolved that the Brentwood Hall Board hereby approve the agenda dated April 29, 2025 as presented. Motion Carried.

2. Disclosure of disqualifying interest and general nature thereof

3. Approval of Previous Minutes

Resolution:

Moved by Councillor Beelen, Seconded by Melanie Walters. Be It Resolved that the Brentwood Hall Board hereby approve the meeting minutes dated March 13, 2025 as presented. Motion Carried.

4. Business Arising from the Minutes

5. Rental & Facility Update

5.1 Garden Renovations

Linda Peacock from the Brentwood Horticultural Society attended the Board meeting to discuss the previously delayed garden renovations. Linda suggested carrying out the renovations this year, which would include the two gardens that are in front of the Hall and the addition of rain barrels to ensure the waterspouts do not cause more erosion in the gardens.

Resolution:

Moved by Councillor Beelen, Seconded by Len Verstraten. Be It Resolved that the Brentwood Hall Board hereby accept the Horticultural Society's proposal to renovate and manage the gardens for 2025. Motion Carried.

6. Financial Report

In Anita's absence, Chris Vanderkruys, Chair, was able to provide a brief update that the Board's 2024 financials have been provided to the Township's financial advisor. They will defer the financial report and 2025 budget to the next meeting.

7. New Business**7.1 Small Halls Festival 2025****Resolution:**

Moved by Len Verstraten, Seconded by Melanie Walters. Be It Resolved that the Brentwood Hall Board hereby approve hosting a murder mystery event on September 13th, 2025 for the Small Halls Festival with a budget of up to \$7500. Motion Carried.

7.2 2025 Plans

The Board discussed other fundraisers opportunities to consider in 2025. In addition to the Small Halls Festival, the Board discussed hosting a community yard sale.

8. Next Meeting

May 28, 2025 at 6:00 p.m.

9. Adjournment**Resolution:**

Moved by Melanie Walters, Seconded by Robert Thomas. Be It Resolved that the Brentwood Hall Board meeting hereby be adjourned at 6:22 p.m. Motion Carried.

Original Signed by:

Christopher Vanderkruys, Chair

Original Signed by:

Emma Coleman, Legislative Coordinator – Records Management

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.