



The Corporation of the Township of Clearview  
Municipally Significant Public Event Application

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### General Information

**A completed application shall be received by the Clerk's** Department - 217 Gideon Street Box 200, Stayner ON, L0M 1S0 or [clerks@clearview.ca](mailto:clerks@clearview.ca). Please be advised that the application shall be received a minimum sixty (60) days prior to the event.

Incomplete applications will be returned to the organizer for further information.

### Application Information

The following information will be required to process an application:

Name & Contact Information of Event Organizer, Association/Organization:

Description of event including location, target audience, entrance fees and activities:



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Date and time of the event and when alcohol will be served:
Purpose of the event and how it benefits the residents of Clearview Township:

Proof of insurance naming the Township of Clearview as an additional insured in the amount of \$2 million dollars has been [attached to the application.](#)

Yes

Not required (Low Risk Insurance Extension for Alcohol Events applies)

Trained security will be present to ID individuals and ensure Alcohol and Gaming Commission of Ontario (ACGO) requirements and regulations are followed.

Yes

**Township of Clearview’s Municipal Alcohol Policy must also be followed for all events occurring on municipal property. I have read and understand the policy.**

Yes

Notice with respect to Collection of Personal Information

This information is collected under the legal authority of the *Municipal Act, 2001, S.O. 2001, c. 25, Section 23(1) as amended*. The information will be used in respect to hosting a municipally significant event in Clearview Township and ensuring compliance with rules and **regulations. Personal information will be disclosed to the Clerk’s Department in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56 as amended***. For more information, please contact: Clerks Department (705) 428-6230 ext. 224